



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Our House, Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Homelessness

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: 5. Transitional housing bridge housing options for homeless population affected by mental health...,6. Emergency Financial Assistance supported by case management and other supportive services...

Senior Services: Not Applicable

Our House, Inc., Interrelated Services for Families Experiencing Homelessness will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Our House, Inc.	173 Boulevard NE	Atlanta	Georgia	30312	4	1,2,3,4,5,6
Our House at Central Presbyterian	201 Washington St. SW	Atlanta	Georgia	30303	4	1,2,3,4,5,6
Satellite Clinic - Atlanta Children's Shelter	607 Peachtree St. NE	Atlanta	Georgia	30308	4	4
Satellite Clinic - Thrive Sweet Auburn	302 Decatur St.	Atlanta	Georgia	30312	4	4
Our House, Inc. Decatur	711 South Columbia Dr.	Decatur	GA	30030	NA	4,6

Approach and Design:

Our House, Inc., Interrelated Services for Families Experiencing Homelessness will provide services to **450** clients that reside in Fulton County, with CSP funding.

Our House, Inc., Interrelated Services for Families Experiencing Homelessness **will provide the following activities and services in Fulton County with CSP funding:**

Approach and Design Overview

We employ a trauma-informed, comprehensive, community-based approach to service to ensure that the critical needs of Fulton County families experiencing or at risk of homelessness are addressed efficiently and effectively. With a focus on the CSP service category of Homelessness, Our House will deliver interrelated services to families of children with young children experiencing homelessness or economic disadvantage to end the cycle of homelessness for families. Our interrelated programming fits within Fulton County's Homelessness service category to make homelessness in Fulton County rare, brief, and nonrecurring. The CSP funding priorities that our activities and services will support are: Rapid Re-Housing, Homeless Prevention and Awareness, Transitional Housing, and Emergency Financial Assistance. To achieve our goals of providing wraparound support to help families encountering homelessness achieve lasting security and preparing children facing homelessness for success in kindergarten, we will provide high-quality housing services, healthcare, early childhood education, employment training, and case management to empower clients to become self-sufficient.

Activities and Services

Shelter Activities

To address the County's Homelessness funding priority of Transitional Housing, our shelter program offers up to six months of temporary shelter to families with young children experiencing homelessness, many of whom are fleeing domestic violence and/or experiencing mental health illness. The activities of our shelter program address the following HHS KPIs: percentage of residents who experience food insecurity, number of people who receive behavioral health services, and percentage change in the homeless population year to year. Our House will provide shelter and supportive services to help Fulton-residing clients meet the basic needs of shelter, food, and supplies. Of the clients served in our shelter, we estimate that more than 7%of families are survivors of domestic violence and more than 12%of parents are experiencing mental illness. We suspect that these percentages are actually higher, but clients are often unwilling to disclose this information at intake or are unaware that their circumstances constitute

domestic violence. In the past year we have seen an uptick in mental health illness experienced by our shelter residents. Our House provides a daily maximum of 18 total families (or 60 individuals) with up to six months of emergency housing in a safe, clean, and caring environment specifically designed for families with newborns and young children. Children and parents stay at our shelter for an average length of 4.5 months, with most exiting to permanent housing. Our shelter program operates 24 hours, 7 days a week, 365 days a year. Families are provided with private family bedrooms with sinks, closets, changing tables, cribs, and storage space; a laundry room with scheduled times for each family; daily nutritious meals prepared in an industrial kitchen and served in a large cafeteria; a computer lab with internet access; and a large common room for children and families to interact during evening hours. Family advocates provide all resident families with a comprehensive bi-weekly fulfillment of household and personal care items and infant care supplies (diapers, wipes, baby clothes, etc.) so that families can focus their financial resources on achieving self-sufficiency. Through integration with our other interrelated programs, shelter residents have access to onsite case management, childcare, healthcare, and job training to help them overcome homelessness. Family advocates assist residents with housing placement, goal setting, budget development, financial management planning, access to mental healthcare, and referrals through their Family Advocate. Hands-on life skills training, which helps families successfully maintain permanent housing is incorporated into the shelter experience.

Rapid Re-Housing Activities

Our rapid rehousing program quickly moves families experiencing homelessness to permanent housing through relocation and stabilization as well as rental assistance, addressing the County's Homelessness funding priority of Rapid Re-Housing. Our rapid rehousing also addresses the Homelessness funding priority of Emergency Financial Assistance—we support rapid rehousing clients with supportive case management and rent, utility, and mortgage financial assistance. The activities of our rapid rehousing program are relevant to the HHS KPI of percentage change in the homeless population year to year. Our House's rapid rehousing will serve Fulton County unhoused families with children, nearly unhoused families with children, and unhoused youth and young adults (with or without children). The program will primarily serve families in need of emergency financial assistance for rent, utilities, and mortgage, ultimately helping clients overcome short-term barriers to obtaining and maintaining permanent housing stability. Per HUD guidelines, Our House focuses its rapid rehousing activities on housing identification, move-in and rental assistance, and case management for program delivery and implementation. We use existing community resources and relationships with landlords and property managers to: identify housing; assign Family Advocates; secure short-term supports (moving fees, deposits, rent, etc.); and provide up to one year of case management to help families maintain stability and achieve self-sufficiency. We can attest that we participate in the coordinated entry process for Fulton and the City of Atlanta, and we use HMIS. Outreach and assessment steps include: reaching out to clients once receiving

coordinated entry information; requesting documentation; exploring barriers to housing; addressing barriers through case management to identify available housing solutions; and making referrals for mental and physical health care, childcare, transportation, and employment. As a rule of thumb, Our House tries to go through this process—outreach to housing—within 45 days.

Healthcare Activities

To advance the Fulton County funding priority of Homeless Prevention, Our House's healthcare will strategically serve medically underserved Fulton County families and individuals at several locations across metro Atlanta. The activities of our healthcare contribute to the following HHS KPIs: the number of newly diagnosed STD cases per 100,000 residents, the number of new HIV diagnoses per 100,000 residents, the number of Fulton County residents who receive a flu vaccine, the number of people who receive behavioral health services, improving the County's standing in the County Health Rankings and Roadmaps report, and percent change in the homeless population year to year. We will provide low-barrier access to equitable, excellent healthcare for Fulton County residents experiencing or at risk of homelessness. Our healthcare adheres to a nursing model—a model that keeps patients at the center of personalized, equitable care. The program employs a shared-decision-making approach to provide the highest quality care, promote whole-person well-being, and focus on preventative services. Open to walk-ins and offering flexible eligibility screening for better accessibility, Our House Health provides clinical services from three locations to better meet families wherever they are geographically. The clinic treats each patient with respect, fosters an inclusive environment where appointments are not rushed, and prioritizes the personalized care that patients deserve. As a transitional medical home, Our House Health cares for patients' needs while working hard to transition clients to a trustworthy permanent medical home. Our community healthcare focuses on reproductive, pediatric, preventive, and mental care and addresses the social drivers of health through care coordination. Clinical services include: immunizations; vaccinations; screenings; health education; well-child visits; same-day sick visits; adult health exams; mental health services; family planning; STI testing & treatment; HPV vaccines and testing; HIV testing and counseling; on-site bloodwork; care coordination; medication and transportation assistance; access to language interpreters; and referrals for vision, dental, emergency care, and specialty care.

Early Childhood Education Activities

Also relevant to the Homeless Prevention funding priority, Our House's Early Childhood Education (ECE) program strategically tackles a root cause of homelessness by nurturing the childhood development of young children. This systems-approach method lowers the likelihood that the vicious cycle of homelessness is perpetuated for the children we serve. The activities of our ECE address the

following HHS KPIs: number of residents who experience food insecurity, percentage of students over achieving each year, and percentage change in the homeless population year to year. Our House will provide free, nationally accredited Early Childhood Education (ECE) five days per week to Fulton-County-residing children experiencing homelessness aged six weeks to five years old. Our ECE activities are designed to nurture the physical, cognitive, language/pre-literacy, and social-emotional development of young children. The year-round, full-day early learning program alleviates the adverse effects of homelessness on children and provides safe, reliable childcare for parents experiencing homelessness. Our early learning services are available from three ECE locations to better meet families wherever they are geographically.

All our activities in this program are geared toward ensuring children are ready to succeed in kindergarten. In doing so, we advance literacy in Fulton County by increasing the likelihood that children impacted by poverty learn to read on time and finish high school on time in the future. As a Head Start/Early Head Start partner, our ECE program administers a calendar of developmental assessments to measure children's growth and guide individualized instruction. When a child is identified as having a developmental delay, the family is provided onsite intervention services or referred to an outside agency for further assessment. We also make sure that our ECE students are up to date on their immunizations and that they receive regular wellness check-ups.

Employment Training Activities

Another Our House program that contributes to the CSP funding priority of Homeless Prevention is our employment training, offered to not only adults experiencing homelessness but also those who are at risk of homelessness. Keeping in mind a major component of our employment training is the Child Development Associate program that develops a strong pipeline of ECE staff talent, the activities of our employment training address the HHS KPIs of: percentage of students over achieving each year and percentage change in the homeless population year to year. Through our employment training services, which includes the Child Development Associate (CDA) program, Our House provides the tools, resources, and education necessary for parents experiencing homelessness to overcome systemic barriers to improve their employment, marketability, and outcomes. We will provide supportive employment training to Fulton County residents experiencing or at risk of homelessness. Those who engage in our workforce development have access to case management, training referrals, financial literacy workshops, life skills development, resume building, and the CDA program. For interested parents, Our House provides our Child Development Associate (CDA) Certification course that prepares participants to earn a national credential in early childhood education. The CDA program is a five-month job-training program that equips participants with field-specific knowledge of early childhood development. The program prepares students to take and pass the exam for the nationally recognized CDA credential, the minimum

requirement for lead teachers in the state of Georgia. We conduct two cycles of the program each year and enroll around 20-25 total students in each cycle. Participants receive a stipend for their internship work and a \$425 scholarship to cover the cost of the CDA exam. At their assigned early childcare learning sites, interns gain practical experience while applying concepts and strategies learned in the classroom, and many interns are offered full-time employment at their internship site before they have even graduated.

Family Advocacy Activities

Our Family Advocacy contributes to the CSP funding priority of Emergency Financial Assistance supported by case management and other supportive services. All Our House's human services programs include family advocacy alongside the free services and financial assistance we offer. The activities of our case management are directly relevant to the HHS KPI of percentage change in the homeless population year to year. We will offer comprehensive, individualized case management and support services to provide guidance and resources that empower Fulton County families experiencing homelessness to achieve employment, housing, and financial stability. Our family advocates work regularly with families to set individualized goals and action planning. As applicable, family advocates provide connections to employment and job training opportunities, healthcare and mental health counseling, housing support, free personal and infant care supplies, and food and transportation assistance. Staff members are trauma-informed and work to build rapport with clients over time through consistent, positive, non-judgmental interactions. Family advocacy is the thread that weaves together our core programs. Our effective case management connects clients to both our interrelated services and external resources through referrals. To prevent homelessness for vulnerable children and adults who are economically disadvantaged, our shelter, rapid rehousing, healthcare, early childhood education, workforce development, and family advocacy programs are open to not only those currently experiencing homelessness, but also those with a qualifying low income. This latter population is at high risk for experiencing homelessness, so Our House comes alongside these clients with supportive, holistic programming and case management that strengthens security and health for the whole family.

Community Collaborations

To contribute to making homelessness rare, brief, and nonrecurring, Our House consistently joins forces with many partner organizations. While not a comprehensive list, here are several of our key partners. The ECE program is an Early Head Start and Head Start partner with Bright from the Start and Easter Seals North Georgia. These partners provide assistance, teacher training, and help for children with special needs. The Adaptive Learning Center provides onsite behavioral intervention services for children

identified with developmental delays/disabilities. Atlanta Children's Museum, our STEAM partner, provides monthly hands-on activities in person and virtually for our children to learn about the world and how it works. We also work with Quality Care for Children to provide additional training and coaching for language and literacy within our classrooms. This program provides curriculum-based language, literacy, and enrichment activities, as well as volunteers to help in classrooms throughout the week. We partner with Jumpstart Atlanta, which also provides volunteers to support language and literacy. Our House Health and CHRIS 180 deliver mental health consultations and services to families coping with the trauma of homelessness, as well as training Our House staff in the trauma-informed care approach. Our House has developed a collaborative network with various housing programs to meet the needs of families experiencing homelessness. Our House participates in the Continuum of Care serving Fulton County, the City of Atlanta, and DeKalb County. Many of the families arriving at Our House do so through a formal referral process from one of our local housing partners, including Nicholas House, City of Refuge, Hagar's House, Jerusalem House, International Women's House, and Partnership Against Domestic Violence.

Designation of CSP Funds:

Based on the awarded amount of **\$25,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the

scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$1,250.00
Operational (25% Operational max of total funds awarded.)	\$1,250.00
Direct Services	\$22,500.00
<i>Total</i>	\$25,000.00

Explanation of Funding Details:

Detailed Budget of requested CDP Funding (\$25,000)

- **Administrative** (5% Admin max of total funds awarded) (\$1,250) – Key shelter staff include: Michelle Carter – Chief Impact Officer and Iriss Mickens - Senior Director of Housing and Family Services)
- **Operational** (25% Operational max of total funds awarded (\$1,250) – Key clinical and program staff include: Tyreesha Hubbard – Chief Clinical Officer; Jennifer Rossignol – Director of Advanced Clinical Services; Mario Lopez-Rodriquez – Director of Health Programs.
- **Direct Services** (\$22,500) – Project activities expenses for Fulton County residents: temporary shelter, basic needs, rapid rehousing activities, healthcare, early childhood education, famil advocacy, and employment training.

The grant contract term is January 1, 2025 - December 31, 2025. Our proposed budgetary

schedule is included below. The grant award of \$25,000 would be expended monthly from January 1, 2025 - December 31, 2025, as follows:

January: \$2,083.33

February: \$2,083.33

March: \$2,083.33

April: \$2,083.33

May: \$2,083.33

June: \$2,083.33

July: \$2,083.33

August: \$2,083.33

September: \$2,083.33

October: \$2,083.33

November: \$2,083.33

December: \$2,083.33

Program Performance Measures:

Our House, Inc. agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: 2. Number of individuals assisted through rapid re-housing,3. Number of individuals placed in Transitional Housing,5. Number of individuals whose barriers to self-sufficiency are eliminated/reduced; paths to self-sufficiency created...

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

County-Defined Performance Measures

In pursuit of our mutual goal with Fulton County to contribute to making homelessness brief, rare, and nonrecurring, Our House proposes following these three

County-defined performance measures that align with our primary CSP service category of Homelessness:

1. number of individuals assisted through rapid re-housing,
2. number of individuals placed in Transitional Housing, and
3. number of individuals whose barriers to self-sufficiency are eliminated/reduced; paths to self-sufficiency created.

The three specific goals to be obtained during the 2025 Fulton County CSP grant period (January 1—December 31, 2025) are as follows, in reference to Fulton County-residing clients:

1. 13 individuals assisted through rapid re-housing,
2. 4 individuals placed in Transitional Housing, and
3. 187 individuals whose barriers to self-sufficiency are eliminated/reduced; paths to self-sufficiency are created.

Methods and Goals:

The key elements of our methodology in achieving our selected County-defined performance measures are summarized below. (Please reference our Executive Summary and our Approach and Design sections for more information on our service methodology.)

- Perform outreach and assessment for prospective/new clients
- Participate in the Continuum of Care network and employ HMIS
- Provide financial assistance and support for rapid rehousing clients
- Manage shelter facilities and daily shelter program operations
- Provide responsive case management and care coordination

The goals to be obtained as a result of all proposed performance measures, both County- and agency-defined, are as follows:

- Support vulnerable Fulton County residents with supportive interrelated services and wraparound care

- Help make homelessness rare, brief, and nonrecurring through transformative care to end the cycle of homelessness for families
- Lower the percentage of those facing homelessness in the community
- Enable adults experiencing homelessness to achieve housing, employment, and lasting self-sufficiency
- Prepare children experiencing homelessness for success in kindergarten
- Promote a self-sufficient and healthy family for all our clients
- Contribute to homelessness prevention and awareness through our interrelated programming and community engagement

Evaluation Methods and Data Collection Tools

Our House will measure and evaluate our progress on the proposed County defined and agency-defined performance measures throughout the Fulton County CSP grant cycle. To do this, staff members will collect, input, and analyze data using two software tools. For our human services programming (housing services, ECE, workforce development, and family advocacy), we use Penelope software to document our metrics. For our healthcare programming, we utilize an Electronic Health Record system, ATHENA, to gather clinic data. Patient and provider records are maintained for each individual visit in the form of Electronic Health Record encounters that include visit information, problem lists, and health maintenance schedules. Selected for their discipline-specific capabilities, Penelope and ATHENA software allow for appropriate, specialized, and adequate data collection and evaluation methods. To fully leverage these software programs, Our House employs several experienced staff members who are dedicated to utilizing these tools with excellence, tracking all proposed grant outcomes, and reporting grant activities. The Penelope and ATHENA data software are also imperative to setting realistic, evidence-based goals for each programmatic year and every grant proposal, including our Fulton County CSP request. These dashboards are also used throughout each year to gauge momentum toward program/grant objectives and adjust each department's approach as needed. Staff gather via monthly departmental meetings where leadership and staff collaborate to determine program strengths, growth areas, best practices, existing data trends, and check for data quality assurance. More specifically, we will track progress on the three proposed County-defined performance measures by maintaining thorough Penelope records of how many Fulton County children and adults are assisted through our rapid re-housing, maintaining thorough Penelope records of how many Fulton County children and adults are served through our shelter program, and maintaining thorough Penelope and ATHENA records of how many Fulton County individuals were served. All of Our House's programming contributes to eliminating barriers to self-sufficiency and creating paths to self-sufficiency.

Milestones and Supporting Schedule

Most of Our House’s programmatic activities—for housing services, healthcare, ECE, employment training, and family advocacy—are ongoing throughout the year and remain responsive to each client’s unique needs and each family’s timeline of engagement at Our House. Because each family has particular needs, circumstances, goals, and timing of enrollment, we work with clients on a timeline that fits their needs. For both our proposed County-defined and agency-defined performance measures, the few scheduled or regular milestones are listed in the supporting schedule below:

- ECE Staff Professional Development: typically scheduled or one day each in January, February, and October, and for a full week in August
- ECE Summer Transition Program: conducted each summer
- ECE Student Developmental Assessments: completed upon each student’s enrollment and regularly throughout the school year
- Kindergarten Readiness Test: administered in May for graduating pre-K students
- CDA Program Cohorts: conducted twice per year (as a five-week program), in the spring and fall
- Planning Program Logic Models (Projected Outcomes): developed each spring for the upcoming fiscal year’s Logic Models
- Halfway Point in Fiscal Year Check-In Meetings: completed in January or February when staff meet to discuss and evaluate progress on yearly outcomes, discuss best practices, check for data quality assurance
- Start of Our House’s Next Fiscal Year: marked by July 1, 2025, the starting point of our FY26, which means staff begin working toward adjusted Logic Model outcomes in addition to the outcomes listed for any active grant contracts
- Departmental Meetings: completed each month to evaluate progress, discuss best practices, and check for data quality assurance.

Agency Defined Performance Measure(s):

Agency Defined Performance Measures:

Agency-Defined Performance Measures and Goals

In addition to the above listed County-defined performance measures, Our House proposes following these three agency-defined performance measures that align with our primary CSP service category of Homelessness. Please note that these measures contribute to mitigating the adverse effects of homelessness, ending the cycle of homelessness for families, and preventing homelessness through our holistic, one-stop shop approach:

1. percentage of Fulton County children served in our ECE who receive individualized care through individualized lesson plans during the 2025 calendar year,

2. percentage of Fulton County adult CDA program participants who graduate from the program and obtain their credential during the 2025 calendar year, and
3. percentage of Fulton County clients aged 12 and up who receive a depression screening during the 2025 calendar year.

The three specific goals to be obtained during the 2025 Fulton County CSP grant period (January 1—December 31, 2025) are as follows:

1. 100% of 40 Fulton County children served in our ECE will receive individualized care through individualized lesson plans during the 2025 calendar year.
2. 80% of 3 Fulton County adult CDA program participants will graduate from the program and obtain their credential during the 2025 calendar year.
3. 80% of 130 Fulton County clients ages 12 years and up will receive a depression screening during the 2025 calendar year.

Methods and Goals:

The key elements of our methodology in achieving our selected Agency-defined performance measures are summarized below. (Please reference our Executive

Summary and our Approach and Design sections for more information on our service methodology.)

- Disseminate information about programming to raise awareness and boost enrollment
 - Provide developmental screenings for ECE students and create individualized lesson plans
 - Provide transportation assistance for current clients without reliable transportation, as applicable
 - Perform and monitor daily clinic operations through walk-ins at co-located sites - Provide responsive case management and care coordination
- The goals to be obtained as a result of all proposed performance measures, both County- and agency-defined, are as follows:
- Support vulnerable Fulton County residents with supportive interrelated services and wraparound care
 - Help make homelessness rare, brief, and nonrecurring through transformative care to end the cycle of homelessness for families
 - Lower the percentage of those facing homelessness in the community

- Enable adults experiencing homelessness to achieve housing, employment, and lasting self-sufficiency
- Prepare children experiencing homelessness for success in kindergarten - Promote a self-sufficient and healthy family for all our clients
- Contribute to homelessness prevention and awareness through our interrelated programming and community engagement

Evaluation Methods and Data Collection Tools

Using the Penelope and ATHENA software to regularly track and evaluate progress, as described in detail in the “Program Performance Measures” section above, we will track progress on the three proposed agency-defined performance measures. This will be done by maintaining thorough records of how many Fulton County children receive individualized care/individualized lesson plans, tracking the number of Fulton County adult CDA program participants who graduate and obtain their credential, and keeping record of how many Fulton County clients ages 12 and up receive a depression screening. ECE teachers and staff, our CDA program director, and our healthcare team will contribute to data collection and evaluation for these measures.

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County’s request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County’s request provided that it is given at least one week’s notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).

4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.

5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.

6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **“Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development.”**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor’s responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$25,000.00.**

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County’s intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement,

and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

Our House, Inc.

**173 Boulevard NE
Atlanta, Georgia 30312**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND
FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for

convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners,

successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Our House, Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and

applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict

with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Our House, Inc.
Project No. and Project Title:	25RFP020325C-MH 2025 Community Services Program

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

46774

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

3/6/2025

Date of Authorization

Our House, Inc.

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Tyese L. Lawyer

Printed Name (of Authorized Officer or Agent of Contractor)

[Signature]
Signature (of Authorized Officer or Agent)

President & CEO

Title (of Authorized Officer or Agent of Contractor)

3/6/2025
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

6 DAY OF **March**, 20 **25**

[Signature]
Notary Public

[NOTARY SEAL]



My Commission Expires: **October 26, 2027**

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**FORM G: GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT
SUBCONTRACTOR AFFIDAVIT****N/A for Our House****Instructions:**

Subcontractors must attest to compliance with the requirements of O.C.G.A 13-10-91 by executing the Contractor Affidavit provided.

Applicants are required to complete and upload FORM F and FORM G in two (2) places: Bidnet and WebGrants. **Proposal will be deemed ineligible if Forms F&G are not uploaded in both Bidnet and WebGrants**

FORM F: 2025 Georgia Security and Immigration Contractor Affidavit and Agreement
FORM G: 2025 Georgia Security and Immigration Subcontractor Affidavit.

- Must use templates provided by the Fulton County Purchasing Department.
Previous year forms will not be accepted.
- **Form F must include name of agency, EEV number, Signature & Notary.**
- **Form G must include name, EEV number, and Signature of subcontractor.**
- **If Form G is not applicable, add agency name and N/A on the document.**

Upload 1-Via Purchasing Bid page - BidNet Direct:

<https://www.bidnetdirect.com/georgia/fultoncounty>

(Note: You will be required to set up a FREE registration with BidNet Direct to use the upload feature)

Upload 2 -Via WebGrants under 2025 CSP Eligibility Requirements: <https://fulton.dullestech.net>

To Complete Fillable Form - Please enter the all required information,

- ✓ Press "TAB" key to navigate easily through the form. Once you enter your Agency name, it will repopulate throughout the form.
- ✓ Save as: "Form F Agency Name"
- ✓ Print for Signature and Notary.
- ✓ Scan and upload to WebGrants as directed above in "Upload 1 and Upload 2"

N/A for Our House



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	
Project No. and Project Title:	

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

Federal Work Authorization User Identification
Number (EEV/E-Verify Company Identification
Number)

Date of Authorization

Authorized Officer of Agent
(Name of Subcontractor)

**I hereby declare under penalty of
perjury that the foregoing is true and
correct**

Printed Name (of Authorized Officer or Agent of Contractor)

Title (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20 ____

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chastain & Associates Ins P.O. Box 1908 Athens GA 30603	CONTACT NAME: Meggan Autry PHONE (A/C, No, Ext): (706) 543-2575 FAX (A/C, No): (706) 543-4847 E-MAIL ADDRESS: mautry@chastain-assoc.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: GuideOne Insurance Company	
INSURER B: Bridgefield Casualty	
INSURER C: Selective Insurance Co	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2512045707 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		010010232	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	Professional Liability: \$1,000,000						MED EXP (Any one person) \$ 20,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 3,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 3,000,000
							Sexual Misconduct \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY	Y		010010233	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> AUTOS ONLY						\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	Y		010010234	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 3,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 3,000,000
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED <input checked="" type="checkbox"/> RETENTION \$ 2,500						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A		019635600	11/01/2024	11/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Crime/Employee Dishonesty			B6052612	07/01/2024	07/01/2025	Limit \$500,000 Deductible \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Fulton County Government 141 PRYOR ST SW Atlanta GA 30303-3408	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p>
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NONPROFIT AND HUMAN SERVICES GENERAL LIABILITY ENDORSEMENT

THIS DOCUMENT IS AN ENDORSEMENT THAT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

A. SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions is amended as follows:

1. Exclusion **a. Expected or Intended Injury** is deleted and replaced with:
 - a. "Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.
2. Paragraph (2) under Exclusion **g. Aircraft, Auto or Watercraft** is deleted and replaced with:
 - (2) A watercraft that you do not own that is not being used to carry persons or property for a charge. This provision applies to any person, who with your consent, either uses or is responsible for the use of a watercraft. This insurance is excess over any other valid and collectible insurance available to any insured whether primary, excess, or contingent.
3. Paragraph (1) under Exclusion **j. Damage To Property** is deleted and replaced with:
 - (1) Property you own, rent, or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property, unless the damage to property is caused by your "client", in such case we will provide coverage for such "property damage" for which you are legally obligated to pay up to a \$50,000 limit per "occurrence". This limit is the only limit of insurance for such "property damage" and will not be combined with the Each Occurrence Limit set for this in **Section III – Limits of Insurance** and will be included within and not in addition to the Each Occurrence Limit. Any and all damages paid under the terms and condition of this provision will further be applied against and will reduce the Aggregate Limit of Insurance shown on the Declarations page, and as provided in the Commercial General Liability Coverage Form in the same manner and in addition to all other coverages of the Commercial General Liability Coverage Form that are also subject to the Aggregate Limit. As used in this coverage extension, "client" means a person under your direct care and supervision, for whom you are providing goods or services.
4. The following is added to Paragraph (2) under Exclusion **b. Contractual Liability**:

We agree to indemnify the Named Insured for their liability assumed in a contract or agreement regarding the rental or lease of a premises on behalf of their "client", up to \$50,000 per "occurrence". This limit of insurance is the only limit of insurance for your liability assumed in a contract or agreement regarding the rental or lease of a premises on behalf of your "client" whether or not such contract qualifies as an "insured contract". This limit will not be combined with the Each Occurrence Limit set forth in **Section III – Limits of Insurance** and is included within and not in addition to the Each Occurrence Limit. This coverage extension only applies to rental lease agreements. This coverage is excess over any liability insurance available to the "client", including but not limited to renter's insurance of the "client".

Any and all damages paid under the terms and conditions of this provision will further be applied against and will reduce the Aggregate Limit of Insurance shown on the Declarations page, as provided in the Commercial General Liability Coverage Form in the same manner and in addition to all other coverages of the Commercial General Liability Coverage Form that are also subject to the Aggregate Limit.

As used in this coverage extension, "client" means a person under your direct care and supervision, for whom you are providing goods or services.

5. The following is added to Exclusion **n. Recall Of Products, Work Or Impaired Property**:

This exclusion does not apply to the reimbursement of "product recall expenses" as provided under Paragraph **3.** of **SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B.**

6. The last Paragraph of Subsection **2. Exclusions** is deleted and replaced with:

Exclusions **c.** through **n.** do not apply to damage by fire, lightning, explosion, smoke or sprinkler leakage to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in Section **III** - Limits of Insurance.

B. SECTION I – COVERAGES, COVERAGE B – PERSONAL AND ADVERTISING INJURY LIABILITY, 2. Exclusions is amended as follows:

1. The following is added to Exclusion **j. Insureds In Media And Internet Type Businesses**:

This exclusion does not apply to publishing, broadcasting or telecasting that is incidental to your business.

C. SECTION I – COVERAGES, COVERAGE C – MEDICAL PAYMENTS is amended as follows:

1. Subsection **1. Insuring Agreement**, Paragraph **a.(3)(b)** is deleted and replaced with:

(b) The expenses are incurred and reported to us within three years of the date of the accident; and

2. Subsection **2. Exclusions**, is amended as follows:

a. Exclusion **a. Any Insured** is deleted and replaced with:

a. Any Insured

To any insured, except "volunteer workers" or an insured as provided in **e. Athletic Activities** below.

b. Exclusion **e. Athletics Activities** is deleted and replaced with:

e. Athletics Activities

To a person injured while practicing or participating in any physical exercises or games, sports or athletic contests. This exclusion shall not apply to an insured while providing instruction with respect to any of the activities otherwise excluded by this provision.

c. Exclusion **f. Products-Completed Operations Hazard** is deleted and replaced with:

f. Products-Completed Operations Hazard

Included within the "products-completed operations hazard".

This exclusion does not apply to "bodily injury" arising out of "your products":

(1) Sold for use or consumption on your premises; or

(2) In connection with the conduct of your operations by you or on your behalf, if the "bodily injury" occurs after you have relinquished possession of "your products".

This exclusion exception does not apply if **COVERAGE C – MEDICAL PAYMENTS** is excluded by another endorsement to this Coverage Part.

D. SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B is amended as follows:

1. 1. b. is deleted and replaced with:

- b.** Up to \$5,000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

2. 1. d. is deleted and replaced with:

- d.** All reasonable expenses incurred by the insured at our request to assist us in the "suit", including actual loss of earnings up to \$1,000 a day because of time off from work.

3. 1. h. is added:

- h.** Up to \$1,000 for "property damage" to personal property of others while in the temporary care, custody or control of an insured and caused by any person participating in your organized activities. For purposes of this supplementary payment, "property damage" does not include disappearance, wrongful abstraction or loss of use. This Supplementary Payment shall only be paid on or for the account of the owner and only when other coverage or insurance is unavailable.

4. 1. i. is added:

- i.** The cost to replace keys and locks at the "client's" premises due to loss to keys entrusted to you by your "client", up to a \$10,000 limit per occurrence and \$10,000 policy aggregate. We will not pay for loss or damage resulting from theft or any other dishonest or criminal act that you or any of your partners, members, officers, "employees", "managers", directors, trustees, authorized representatives or anyone to whom you entrust the keys of a "client" for any purpose commit, whether acting alone or in collusion with other persons. The following terms, when used in this Supplementary Payment, are defined as follows:

- (1)** "Client" means an individual, company or organization with whom you have a written contract or work order for your services for a described premises and have billed for your services.

- (2)** "Employee" means:

- (a)** Any natural person:

- (i)** While in your service or for 30 days after termination of service;
- (ii)** Who you compensate directly by salary, wages or commissions; and
- (iii)** Who you have the right to direct and control while performing services for you; or

- (b)** Any natural person who is furnished temporarily to you:

- (i)** To substitute for a permanent "employee" as defined in Paragraph **(a)** above, who is on leave; or
- (ii)** To meet seasonal or short-term workload conditions while that person is subject to your direction and control and performing services for you.

"Employee" does not mean:

- (c)** Any agent, broker, person leased to you by a labor leasing firm, factor, commission merchant, consignee, independent contractor or representative of the same general character; or
- (d)** Any "manager", director or trustee except while performing acts coming within the scope of the usual duties of an "employee".

(3) "Manager" means a person serving in a directorial capacity for a limited liability company.

5. Paragraph 3. is added.

3. We will reimburse you for "product recall expenses" that you incur because of a "product recall" of "your product" that is first initiated during the policy period stated in the Declarations. The most we will reimburse you for the sum of all "product recall expenses" incurred for all "product recalls" initiated during the policy period is \$50,000.

A complete accounting of "product recall expenses" must be provided upon our request, including receipts for all expenses that you incur. We will reimburse "product recall expenses" only if the expenses are incurred and reported to us within one year of the date the "product recall" was initiated.

Our obligation under this additional supplementary payment shall only apply if the "product recall expenses" are initiated in the "coverage territory" during the policy period because:

- a. You determine that the "product recall" is necessary; or
- b. An authorized government entity has ordered you to conduct a "product recall".

However, this additional supplementary payment does not apply to "product recall expenses" arising out of the product expiration or shelf life, a defect known by you prior to the time "your product" leaves your control or possession, or the defense of a claim or "suit" against you for liability arising out of a "product recall".

This payment will not reduce the limits of insurance.

E. Additional Exclusions

The following exclusions are added to Subsection 2. **Exclusions** under **SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Subsection 2. **Exclusions** under **SECTION I – COVERAGES, COVERAGE B – PERSONAL AND ADVERTISING**

INJURY LIABILITY and Subsection 2. **Exclusions** under **SECTION I – COVERAGES, COVERAGE C – MEDICAL PAYMENTS**:

This insurance does not apply to:

1. Special Events Or Fundraising Events

"Bodily injury", "property damage" or "personal or advertising injury" arising directly or indirectly out of fundraising events or activities or "special events" or activities:

- a. Authorized and conducted by any insured;
- b. Authorized by you and conducted on your behalf by others, including but not limited to an "employee", "temporary worker", "volunteer worker", member, trustee, director, licensee, subcontractor, independent contractor, or vendor.
- c. Not authorized by you and conducted on your behalf by others, including but not limited to an "employee", "temporary worker", "volunteer worker", member, trustee, director, licensee, subcontractor, independent contractor, or vendor.

We have no obligation to defend, pay on behalf of, indemnity or incur any cost or expenses for any insured or any other person or organization seeking coverage under this insurance for that portion of any claim arising out of any fundraising event or activity or "special event" or activity.

This exclusion does not apply to any fundraising event or activity or "special event" or activity for which coverage is provided by an attached endorsement.

2. Medical Or Healthcare Services

Any claim or "suit" arising out of the rendering of or failure to render "medical or healthcare services".

3. Medically Derived Injury

Any claim or "suit" arising out of a "medically derived injury"

4. Violation Of Any Statute Or Regulation

Any liability arising out of the willful or intentional violation of any statute or regulation including but not limited to the fines and penalties assessed by a court or regulatory authority.

5. Misconduct, Molestation Or Harassment

Any "bodily injury", "personal and advertising injury", mental or emotional pain or anguish, or any defamation or slander, sustained by any person arising out of or resulting from any actual or alleged act of "abuse", "sexual misconduct or sexual molestation" or "sexual harassment" of any kind. We have no right or duty to investigate, settle, defend or pay any claim or "suit" asserting any act of "abuse", "sexual misconduct or sexual molestation", "sexual harassment" or any breach of duty contributing to or arising from such act.

6. Professional Services

Any liability arising out of any act or omission in the providing of or failure to provide "professional services".

7. Statutory Enforcement

Any liability or responsibility to meet the requirements or standards of care enforced by any department of human services, department of elder care or similar regulatory body, regardless of the law or statutory basis of such enforcement.

8. Guaranteeing Results

Including but not limited to any contract or agreement guaranteeing the results of any "professional services" or any type or form of counseling or any type or form of medical, dental, physiological, psychological, addiction, behavioral, chiropractic, holistic, or any other similar treatment.

9. Abuse

Any claim or "suit" arising out of "abuse".

F. SECTION II – WHO IS AN INSURED is amended as follows:

1. Paragraph 3. is amended as follows:

a. Paragraph 3.a. is replaced with:

- a. Coverage under this provision is afforded only until the end of the policy period during which you acquired or formed the organization.

b. Paragraph 3.d. is added:

- d. Coverage under this provision is afforded only when the newly acquired or formed organization operates or conducts the same or similar business as you.

2. The following is also an insured:

Broadened Named Insured – Any organization and subsidiary thereof which you control and actively manage whether through ownership of voting securities, by contract, or otherwise, on the effective date of this policy. However, coverage does not apply to any organization or subsidiary not named in the Declarations as a Named Insured, if they are also insured under another similar policy, or would have been insured but for such policy's termination or the exhaustion of its limits of insurance.

3. Each of the following is also an additional insured when you have agreed, in a written contract, that such person or organization be added as an additional insured on your policy, provided the written contract is initiated prior to an "occurrence" resulting in damages:

a. Engineers, Architects Or Surveyors

Any architect, engineer or surveyor engaged by you but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf in connection with your premises or in the performance of your ongoing operations.

However, the insurance provided to such additional insured engineers, architects, or surveyors does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

- (1) The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- (2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional services by or for you.

b. Owners Of Leased Land

Any person or organization from whom you lease land but only with respect to liability arising out of the ownership, maintenance or use of that part of the land leased to you.

However, the insurance afforded to these additional insured owners of leased land does not apply to:

- (1) Any "occurrence" which takes place after you cease to lease that land; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of the additional insured.

c. State Or Governmental Agency Or Subdivision Or Political Subdivision – Permits Or Authorizations

Any state or governmental agency or subdivision or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

With respect to the insurance afforded these additional insureds, this insurance does not apply to:

- (1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- (2) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

d. Contractual Obligations

Any person or organization where required by a written contract executed prior to the "occurrence". Such person or organization is an additional insured for "bodily injury", "property damage" or "personal and advertising injury" but only for liability arising out of the negligence of the Named Insured.

e. Manager Or Lessor Of Premises

Any person or organization with respect to their liability arising out of the ownership, maintenance or use of that part of the premises leased or rented to you subject to the following additional exclusions:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to be a tenant in that premises; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of that person or organization.

f. Lessor Of Leased Equipment – Automatic Status When Required In Lease Agreement With You

Any person or organization from whom you lease equipment when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

With respect to the insurance afforded to these additional insureds:

- (1) A person's or organization's status as an additional insured ends when their contract or agreement with you for such leased equipment ends; and
- (2) This insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

g. Vendors

Any person or organization but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business .

The insurance afforded the vendor does not apply to:

- (1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
- (2) Any express warranty unauthorized by you;
- (3) Any physical or chemical change in the product made intentionally by the vendor;
- (4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
- (5) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
- (6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
- (7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

(8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(a) The exceptions contained in Subparagraphs **(4)** or **(6)**; or

(b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

h. Funding Source

Any person or organization with respect to their liability arising out of:

(1) Their financial control of you, or

(2) Premises they own, maintain or control while you lease or occupy those premises. This insurance does not apply to:

(a) Any "occurrence" or offense which takes place after you cease to lease or occupy those premises; or

(b) Structural alterations, new construction and demolition operations performed by or for that person or organization.

i. State Or Governmental Agency Or Subdivision Or Political Subdivision – Permits Or Authorizations Relating To Premises

Any state or governmental agency or subdivision or political subdivision but only with respect to the following hazards for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization in connection with premises you own, rent or control and to which this insurance applies:

(1) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners, or decorations and similar exposures;

(2) The construction, erection, or removal of elevators; or

(3) The ownership, maintenance, or use of any elevators covered by this insurance.

However,

(1) A person or organization is an additional insured under this provision only for that period of time required by the written contract;

(2) No such person or organization is an insured under this provision if such person or organization is included as an insured by an endorsement issued by us and attached to the Commercial General Liability Coverage Form;

(3) The insurance afforded to such additional insured only applies to the extent permitted by law; and

(4) The insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

j. Medical Directors and Administrators

Your medical directors and administrators but only while acting within the scope of and during the course of their duties as such. Such duties do not include the furnishing or failure to furnish "professional services" or "medical or healthcare services" as a physician or psychiatrist in the treatment of a patient.

k. Home Care Providers

At the first Named Insured's option, any person or organization under your direct supervision and control while providing on your behalf private home respite or foster home care for the developmentally disabled. Such duties do not include the furnishing or failure to furnish "professional services" or "medical or healthcare services" in the treatment of a patient.

4. With respect to the insurance afforded to these additional insureds, identified in Paragraph **F.3.** of this endorsement, the following is added to Section **III – Limits Of Insurance**:

The most we will pay on behalf of the additional insured is the lesser of:

- a. The limit of insurance required by the contract or agreement; or
- b. The amount of coverage available under the applicable Limits of Insurance shown in the Declarations;

This provision shall not increase the applicable Limits of Insurance shown in the Declarations.

G. SECTION III - LIMITS OF INSURANCE is amended as follows:

1. Paragraph **1.** is deleted and replaced with:

- 1. The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:
 - a. Insureds;
 - b. Claims made or "suits" brought;
 - c. Persons or organizations making claims or bringing "suits" or
 - d. Policies involved.

2. Paragraph **6.** is deleted and replaced with:

- 6. Subject to Paragraph **5.** above, the most we will pay under Coverage **A** for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, while rented to or temporarily occupied by you with permission of the owner, is the higher of \$1,000,000 or the amount shown in the Declarations for the Damage To Premises Rented To You Limit.

However, if damage by fire to premises rented to you is not otherwise excluded, the word fire in the above paragraph is replaced with fire, lightning, explosion, smoke or sprinkler leakage.

3. The following is added to **SECTION III – LIMITS OF INSURANCE**:

- a. If two or more policies or Coverages issued by us apply to the same insured and these policies or Coverages also apply to the same claim or "suit" the maximum amount we will pay as damages under all of the policies or Coverages will not exceed the highest applicable Limit of Insurance that applies to any one of the policies or Coverages.

This condition does not apply to any insurance that was purchased specifically to apply in excess of the applicable Limits of Insurance shown in the Declarations.

H. SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS is amended as follows:

1. Subsection **4. Other Insurance**, Paragraph **b. Excess Insurance**, Subsection **(1)(a)(ii)** is replaced with the following if damage to premises rented to you is not otherwise excluded:
 - ii. That is fire, lightning, explosion, smoke or sprinkler leakage insurance for premises rented to you or temporarily occupied by you with permission of the owner.
2. Subsection **8. Transfer Of Rights Of Recovery Against Others To Us** is amended to include:

However, the insured may waive the insurer's rights of recovery prior to the occurrence of a loss, provided the waiver is made in a written contract.
3. The following condition is added:

10. Liberalization

If we revise this NONPROFIT AND HUMAN SERVICES GENERAL LIABILITY ENDORSEMENT to provide more coverage without additional premium charge, your policy will automatically provide the additional coverage as of the day the revision is effective in your state.

4. The following condition is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance;
- (2) This insurance is required by a written and executed contract to be primary and not to seek contribution from any other insurance available to the additional insured, but only as it pertains to such written contract; and
- (3) The loss to be covered occurs on or after the effective date of the written contract.

I. SECTION V – DEFINITIONS is amended as follows:

1. Subsection **3. "Bodily injury"** is deleted and replaced with the following:
 3. "Bodily injury" means physical injury, sickness, or disease sustained by a person, including death of a person resulting from any of these. "Bodily injury" also means mental injury, mental anguish, humiliation, or shock sustained by a person, if directly resulting from physical injury, sickness, or disease sustained by that person.
2. Subsection **4. "Coverage territory"** is deleted and replaced by the following:
 4. "Coverage territory" means anywhere in the world provided that the claim is made, and any "suit" that may arise therefrom is filed, within the United States of America (including its territories and possessions), Puerto Rico or Canada, unless further restricted by endorsement.
3. Paragraph **9. "Insured Contract"** subsection **a.** is replaced by the following:
 - a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion, smoke or sprinkler leakage to premises while retained to you or temporarily occupied by you with permission of the owners is not an "insured contract".

4. Paragraph 14. "Personal and Advertising Injury" is amended as follows:

- a.** Subsection **b.** is deleted and replaced with the following:
 - b.** Malicious prosecution or abuse of process;
- b.** Subsection **h.** is added.
 - h.** "Personal and advertising injury" also means injury, including consequential "bodily injury", arising out of discrimination based on race, color, religion, sex, age or national origin, except when:
 - (1)** Done intentionally by or at the direction of, or with the knowledge or consent of:
 - (a)** Any insured; or
 - (b)** Any executive officer, director, stockholder, partner or member of the insured; or
 - (2)** Directly or indirectly related to the employment, former or prospective employment, termination of employment, demotion, failure to promote or application for employment of any person or persons by an insured; or
 - (3)** Directly or indirectly related to the sale, rental, lease or sublease or prospective sales, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any insured; or
 - (4)** Insurance for such discrimination is prohibited by or held in violation of law, public policy, legislation, court decision or administrative ruling.

This coverage does not apply to fines or penalties imposed because of discrimination.

5. For the purpose of this endorsement, the following definitions are added to Section V:

- a.** "Abuse" means any actual, threatened, or alleged act, error, omission, conduct or misconduct that a claim or "suit" alleges:
 - (1)** To be, or to constitute, any form of "abuse" (including but not limited to elder "abuse", child "abuse", patient "abuse" or "abuse" of a dependent person) under any applicable state or federal statute; and
 - (2)** Any non-sexual assault, non-sexual battery, or non-sexual "abuse" directed at a person; and

Conduct or misconduct described above constitutes "abuse" regardless of whether or not it is alleged to be negligent, reckless, knowing, intentional, fraudulent, oppressive, malicious, or otherwise.

However, "abuse" does not include employment-related "sexual harassment".

- b.** "Foster care services" means the provisions of personal care or training to a "foster child" including but is not limited to activities of any insured or of any "temporary worker", licensee, subcontractor, independent contractor, vendor or others in investigation, evaluation, counseling, treatment, training, material aid, supervision or monitoring of individuals or families, with respect to placement of a "foster child" as required by any Federal, State, or local code, regulation or ordinance.
- c.** "Foster child" means a child whose care and upbringing are entrusted to an adult other than the child's natural or adoptive parents.
- d.** "Medical or healthcare services" means any type of treatment or services provided for physical, mental, veterinary or dental care, including but not limited to:
 - (1)** Any type or form of psychiatric counseling;

- (2) Any type or form of medical, dental, physiological, psychological, addiction, behavioral, chiropractic, holistic, hospice, veterinary or any other similar treatment; or
 - (3) The operation of a hospital, clinic open to the general public, or other medical facility or laboratory; or
 - (4) The providing, prescription, dispensing, or using of drugs or medical appliances or devices.
- e. "Medically derived injury" means a physical, pathologic or psychiatric trauma resulting from "medical or healthcare services" provided by a "medical professional", including death resulting therefrom, to your care recipient. "Medically derived injury" includes an aggravation of a preexisting disease or mental disorder. "Medically derived injury" does not include "property damage", "personal and advertising injury", or any injury arising from "abuse", "sexual misconduct or sexual molestation" or "sexual harassment".
 - f. "Medical professional" means an anesthesiologist, chiropodist, chiropractor, dentist, medical technician, midwife, nurse anesthetist, nurse, optometrist, pharmacist, physician, podiatrist, psychiatrist, psychologist, surgeon, veterinarian, x-ray therapist, or any other individual who provides preventative, curative, or rehabilitative health care services, and is licensed where required by law.
 - g. "Product recall" means the recall or withdrawal of "your product" from the market or from use by any other person or organization because of a known or suspected defect in "your product" which has or is reasonably expected to cause "bodily injury" or physical injury to tangible property other than "your product".
 - h. "Product recall expenses" mean those reasonable and necessary expenses paid and directly related to a "product recall".
 - i. "Professional services" means any service that:
 - (1) Involves specialized education, knowledge, labor, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature; and
 - (2) Is provided as part of the Named Insured's operations as a nonprofit or human services organization; and
 - (3) Subject to Paragraphs **a.** and **b.** above, "professional services" includes but is not limited to the following:
 - (a) Advice, guidance, or assistance;
 - (b) Counseling;
 - (c) "Social work";
 - (d) Therapy;
 - (e) Daycare;
 - (f) "Foster care services"; and
 - (g) Job training, job placement, job referral, or vocational services.

However, "professional services" does not include any of the following: "medical or healthcare services" or any person or organization acting in the capacity of a "medical professional", accountant, attorney, architect, engineer, real estate manager, immigration counselor, or investment manager.

- j. "Sexual harassment" means unwelcome sexual advances, requests for sexual favors, or other verbal, visual or physical conduct of a sexual nature when such conduct:
 - (1) Is linked implicitly or explicitly with a decision affecting a term or condition of any individual's employment;

- (2) Interferes with any individual's job performance;
 - (3) Creates an intimidating, hostile or offensive working environment for any individual; or
 - (4) Arises out of or is related to an unlawful employment practice as codified at 42 U.S.C. § 2000e, et seq., or any similar state, municipal or local code, regulation or ordinance.
- k.** "Sexual misconduct or sexual molestation" means any activity which is sexual in nature (whether permitted or not permitted); and includes, but is not limited to: sexual assault, sexual battery, sexual relations, sexual acts, sexual activity, sexual handling, sexual massage, sexual exploitation, sexual exhibition, sexual stimulation, fondling, intimacy, exposure of sexual organs, lewd or lascivious behavior or indecent exposure, fornication, unauthorized touching, or the photographic, video or other reproduction of sexual activity.
- However, "sexual misconduct or sexual molestation" does not include employment-related "sexual harassment".
- l.** "Social work" means any activities or methods of any insured or your "employees", agents, representatives, "volunteer workers", "temporary workers", licensees, subcontractors, independent contractors, vendors or others providing social services, including but not limited to:
- (1) Investigation, treatment, or material aid for the economically, physically, mentally, or socially disadvantaged, or anyone else; and
 - (2) Activities such as child welfare, community physical or mental health, adoption services, personal counseling services, recreational activities, temporary housing or shelters or other similar activities.
- m.** "Special Event" means a sporting, cultural, business or other type of unique activity, in a certain place occurring during a limited or fixed interval of time (one-time, annual) and presented to a live audience brought together to watch or to participate. "Special events" include, but are not limited to, street fairs, music festivals, revenue generating or public relations activities, regardless of the location or relationship to the operations of any insured.

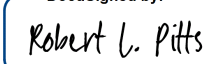
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

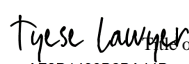
OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **Our House, Inc.**

DocuSigned by:

BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Signed by: Name of Signatory: Tyese Lawyer

AF2D1439B2BA44D...
President and CEO
Authorized Signature

ATTEST:

ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

DocuSigned by: Name of 2nd Signatory: **Michelle Carter**

36FAC603CC68472...
Chief Impact Officer
Second Authorized Signature

(Affix County Seal)



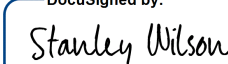
(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: E9614BC1-845F-45FE-A980-AAF5DCF580AE

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-Our House, Inc.-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 45

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.175.49

Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/20/2025 9:03:02 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

Timestamp

Tyese Lawyer

Signed by:

Tyese Lawyer
AF2D1439B2BA44D...

Sent: 6/20/2025 9:09:00 PM

tlawyer@ourhousega.org

Viewed: 6/21/2025 5:13:08 PM

President and CEO

Signed: 6/21/2025 5:13:44 PM

Our House, Inc.

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication
(None)

Using IP Address:

2600:1700:c4bd:800:10f7:8740:cc0b:2a9c

Electronic Record and Signature Disclosure:

Accepted: 6/21/2025 5:13:08 PM

ID: 404d0e68-0c1c-4f4b-a907-456a68d65ead

Michelle Carter

DocuSigned by:

Michelle Carter
36FAC603CC69472...

Sent: 6/21/2025 5:13:48 PM

mcarter@ourhousega.org

Resent: 6/23/2025 9:34:01 AM

Security Level: Email, Account Authentication
(None)

Resent: 6/23/2025 9:39:33 AM

Viewed: 6/23/2025 9:42:36 AM

Signed: 6/23/2025 9:43:06 AM

Signature Adoption: Pre-selected Style

Using IP Address: 50.251.189.237

Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 9:42:36 AM

ID: 9b0e7755-b748-4b21-a447-267d67383305

Mark Hawks2

Completed

Sent: 6/23/2025 9:43:10 AM

mark.hawks@fultoncountyga.gov

Viewed: 6/23/2025 11:51:43 AM

Chief Assistant Purchasing Agent

Using IP Address: 74.174.59.4

Purchasing and Contract Compliance

Security Level: Email, Account Authentication
(None)

Signed: 6/23/2025 11:52:03 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/23/2025 11:52:07 AM Resent: 6/24/2025 9:44:55 AM Viewed: 6/24/2025 12:17:43 PM Signed: 6/24/2025 12:17:50 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.4	Sent: 6/24/2025 12:17:54 PM Resent: 6/25/2025 1:08:35 PM Viewed: 6/25/2025 3:50:39 PM Signed: 6/25/2025 3:52:12 PM
Electronic Record and Signature Disclosure: Accepted: 6/25/2025 3:50:39 PM ID: 7f4120f5-9460-42c6-b4f7-37efd2a2101d		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4	Sent: 6/25/2025 3:52:17 PM Viewed: 6/25/2025 3:53:11 PM Signed: 6/25/2025 3:54:00 PM
Electronic Record and Signature Disclosure: Accepted: 6/25/2025 3:53:11 PM ID: c2b04bd0-70a2-4722-adc8-7a136c7857b2		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/25/2025 3:54:04 PM Viewed: 6/27/2025 2:14:24 PM Signed: 6/27/2025 2:15:35 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 2:15:39 PM Resent: 6/30/2025 11:50:56 AM Viewed: 6/30/2025 11:54:04 AM Signed: 6/30/2025 11:54:11 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/30/2025 11:54:15 AM Viewed: 7/1/2025 12:29:10 PM Signed: 7/1/2025 12:29:27 PM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/1/2025 12:29:32 PM Resent: 7/3/2025 10:46:05 AM Viewed: 7/9/2025 10:14:12 AM Signed: 7/9/2025 10:14:47 AM

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/20/2025 9:08:59 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/20/2025 9:08:59 PM Resent: 7/9/2025 10:14:59 AM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/20/2025 9:09:00 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/9/2025 10:14:52 AM Viewed: 7/9/2025 12:33:13 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/20/2025 9:08:59 PM
Certified Delivered	Security Checked	7/9/2025 10:14:12 AM
Signing Complete	Security Checked	7/9/2025 10:14:47 AM
Completed	Security Checked	7/9/2025 10:14:52 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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