



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Purchasing Director

**FROM:** Joseph N. Davis, Director of DREAM

**DATE:** April 6, 2021

**SUBJECT:** Request Approval Contract – SWC #99999-001  
SPD0000086-0002, Expedited Delivery Services  
for United Parcel Services, Inc. (UPS)

**RECOMMENDATION:** I am requesting approval of contract using SWC #99999-001-SPD0000086-0002, Expedited Mail and Package Delivery Services, in the amount of total \$35,000 with United Parcel Service, Inc. (UPS) to provide expedited mail and package delivery services for Fulton County Agencies, effective date of April 1, 2021 through July 3, 2021.

**DISCUSSION:** The purpose of this contract is to provide Expedited Delivery Services for standard, regular parcels and packages within the U.S. (Interstate and Intrastate) and international for countywide agencies. As an example, a unique shipment such as those designated by the State Department of Transportation as posing an unreasonable threat to the public and environment: (biological/medical samples and/or live cultures, cooler shipments of dangerous goods, bio hazardous material, tissue, etc.) is not part of the current scope. However, UPS can offer these services as an option or courtesy if requested by a State entity.

This Statewide Contract #99999-001-SPD0000086-0002 terms has been extended by the State through July 3, 2021, to allow time for United Parcel Service (UPS) and the State of Georgia to finalize a new contract agreement under the NASPO (National Association of State Procurement Officials) which takes effects the being of July 2021. This new NASPO contract will provide cost saving for the State and other Government agencies.

Funding for this recommendation is r account # 700-520-5201-1703 in the total amount of \$35,000.00.

Authorized Signature: \_\_\_\_\_

  
JOSEPH N. DAVIS  
(By Director/Deputy Director)

Date: 4/6/2021

If you require additional information, contact Sang Gon Kim at (404) 612-6127.

Cc. Tim Dimond, Deputy Director, DREAM  
Mike Ross, Administrator, DREAM

April Pye, Administrator, DREAM

Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance

Harry Jordan, Contract Management Administrator, Purchasing/DREAM

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