

**Agenda Item Summary**

# 20-0682

BOC Meeting Date  
10/7/2020**Requesting Agency**

Real Estate and Asset Management

**Commission Districts Affected**

All Districts

**Requested Action** *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew existing contracts - Department of Real Estate and Asset Management, Bid# 19ITB118742C-BKJ, Maintenance & Testing of Fire-Intrusion Alarm Systems in the total amount of \$110,000 with: (A) VSC Fire & Security, Inc., (Norcross, GA) in the amount of \$60,000 and (B) Entec Systems, Inc. (Suwanee, GA) in the amount of \$50,000, to provide on-site maintenance and testing of fire-intrusion alarm systems for County facilities. This action exercises the first of two renewal options. One renewal options remains. Effective dates: January 1, 2021 through December 31, 2021.

**Requirement for Board Action** *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date or 60 days if the contract term is six (6) months or less.

**Is this Item related to a Strategic Priority Area?** *(If yes, note strategic priority area below)*

Yes                      Open and Responsible Government

**Is this a purchasing item?**

Yes

**Summary & Background***(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

**Scope of Work:** These contracts furnish all materials, labor, tools, equipment and appurtenances necessary to provides preventive maintenance and testing tasks for all system components to include fire alarm main and sub panels including intrusion alarm connections, for all Fulton County facilities.

The scope of work also includes but not limited to:

- LED lamp & batteries
- Smoke and heat detectors
- Horns and strobes
- Duck smoke detector
- Pull stations
- Fireman phone jacks
- Override panels

**Agency Director Approval****County Manager's  
Approval**

Typed Name and Title

Felicia Strong-Whitaker, Director

Phone

(404) 612-5800

Signature

Date

**Community Impact:** This agenda item is directly related to two (2) of the BOC's key strategic focus areas: 1) Open and Responsible Government well as 2) Justice and Safety. These contracts cover the annual maintenance and inspection of the fire-intrusion alarm systems in the buildings. Any deficiency that may be observed that would put the building out of compliance. In addition any corrective repairs that needs to be conducted to maintain the systems in operation and ensure compliance with fire codes.

**Department Recommendation:** The Department of Real Estate and Asset Management recommends approval renew existing contracts to provide on-site maintenance and testing of the fire-intrusion alarm systems for Fulton County facilities for fiscal year 2021.

These contracts are time and materials contracts that require covering the cost for replacement of all parts/ components and labor for inspections, and maintenance repairs. The requested spending authority in the amount of \$110,000 is required for identified deficiencies that the County is liable for the repairs to be in compliance of the mandated by the State Fire Marshal.

Historical Expenditures:

- FY2020: The County expenditures as of 7/6/2020, \$15,488.08
- FY2019: The County spent \$119,846.17
- FY2018: The County spent \$143,983.16
- FY2017: The County spent \$130,000.00
- FY2016: The County spent \$234,000.00

**Project Implications:** County facilities which have undergone inspection indicated the need for maintenance and testing of fire-intrusion alarm systems to be fully functional and compliant with fire codes and regulations. These are activities mandated by the State Fire Marshal and a requirement for accreditation of law enforcement agencies like the Sheriff's and Marshall's Departments.

**Community Issues/Concerns:** None that the Department is aware of.

**Department Issues/Concerns:** If these renewal contracts are not approved, the Department will not be able to provide the required maintenance and testing of fire- intrusion alarm systems in Fulton County facilities and without testing to determine deficiencies in the systems, it will increase the risk potential for the County.

**History of BOC Agenda Item:** Yes, see chart below:

**(A) VSC Fire & Security, Inc.**

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Contract Amount	19-1146	12/18/19	\$60,000.00
<b>1<sup>st</sup> Renewal</b>			<b>\$60,000.00</b>
Total Revised Amount			\$120,000.00

**(B) Entec Systems, Inc.**

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
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## Continued

Original Contract Amount	19-1146	12/18/19	\$50,000.00
<b>1<sup>st</sup> Renewal</b>			<b>\$50,000.00</b>
Total Revised Amount			\$100,000.00

<b>Contract &amp; Compliance Information</b>	<i>(Provide Contractor and Subcontractor details.)</i>
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**Total Contract Value: \$110,000.00**

**(A)**

**Contract Value:** \$60,000.00  
**Prime Vendor:** VSC Fire & Security, Inc.  
**Prime Status:** Non-Minority  
**Location:** Norcross, GA  
**County:** Gwinnett County  
**Prime Value:** \$60,000.00 or 100.00%  
**Subcontractor:** None

**Total Contract Value:** \$60,000.00 or 100.00%  
**Total M/FBE Value:** \$-0-

**(B)**

**Contract Value:** \$50,000.00  
**Prime Vendor:** Entec Systems, Inc.  
**Prime Status:** Non-Minority  
**Location:** Suwanee, GA  
**County:** Gwinnett County  
**Prime Value:** \$50,000.00 or 100.00%  
**Subcontractor:** None

**Total Contract Value:** \$50,000.00 or 100.00%  
**Total M/FBE Value:** \$-0-

**Grand Contract Value:** \$110,000.00 or 100.00%  
**Grand M/FBE Value:** \$-0-

<b>Solicitation Information</b>	<b>NON-MFBE</b>	<b>MBE</b>	<b>FBE</b>	<b>TOTAL</b>
No. Bid Notices Sent:				
No. Bids Received:				
<b>Total Contract Value</b>	<b>\$110,000.00 or 100.00%</b>			
<b>Total M/FBE Values</b>	<b>\$-0-</b>			
<b>Total Prime Value</b>	<b>\$110,000.00 or 100.00%</b>			
<b>Fiscal Impact / Funding Source</b> <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> 100-520-5221-1116: General, Real Estate and Asset Management, Building Maintenance- \$110,000 "Subject to availability of funding adopted for FY2021 by BOC"				
<b>Exhibits Attached</b> <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> <b>Exhibit 1:</b> Contract Renewal Agreements <b>Exhibit 2:</b> Contractor's Performance Reports <b>Exhibit 3:</b> Contract Renewal Evaluation Form				
<b>Source of Additional Information</b> <i>(Type Name, Title, Agency and Phone)</i> Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772				

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b> Felicia Strong-Whitaker, Director	<b>Phone</b> (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Continued

**Procurement**

<b>Contract Attached:</b> Yes	<b>Previous Contracts:</b> Yes		
<b>Solicitation Number:</b> 19ITB118742C-BKJ	<b>Submitting Agency:</b> Department of Real Estate and Asset Management	<b>Staff Contact:</b> Harry Jordan	<b>Contact Phone:</b> (404) 612-5933

**Description:** Approval to renew existing contracts to provide maintenance and testing of fire-intrusion alarm systems for Fulton County facilities for FY2021.

**FINANCIAL SUMMARY**

<b>Total Contract Value:</b>		<b>MBE/FBE Participation:</b>	
Original Approved Amount:	\$110,000.00	Amount: .	%: .
Previous Adjustments:	.	Amount: .	%: .
This Request:	\$110,000.00	Amount: \$-0-	0.00%: .
<b>TOTAL:</b>	<b>\$220,000.00</b>	Amount: .	%: .

**Grant Information Summary:**

Amount Requested:	.	<input type="checkbox"/>	Cash
Match Required:	.	<input type="checkbox"/>	In-Kind
Start Date:	.	<input type="checkbox"/>	Approval to Award
End Date:	.	<input type="checkbox"/>	Apply & Accept
Match Account \$:	.		

<b>Funding Line 1:</b> 100-520-5221-1116: \$110,000.00	<b>Funding Line 2:</b> .	<b>Funding Line 3:</b> .	<b>Funding Line 4:</b> .
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**KEY CONTRACT TERMS**

<b>Start Date:</b> 1/1/2021	<b>End Date:</b> 12/31/2021
<b>Cost Adjustment:</b> .	<b>Renewal/Extension Terms:</b> One renewal options remains.

**ROUTING & APPROVALS**

(Do not edit below this line)

X	Originating Department:	Davis, Joseph	Date: 9/8/2020
X	County Attorney:	Stewart, Denva	Date: 9/24/2020
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 9/28/2020
X	Finance/Budget Analyst/Grants Admin:	Whitted, Ivan	Date: 9/15/2020
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 9/29/2020



**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE**

**CONTRACT RENEWAL AGREEMENT**

**DEPARTMENT:** Real Estate and Asset Management

**BID/RFP# NUMBER:** 19ITB118742C-BKJ

**BID/RFP# TITLE:** Maintenance & Testing of Fire-Intrusion Alarm Systems

**ORIGINAL APPROVAL DATE:** 12/18/2019

**RENEWAL PERIOD: FROM:** 1/1/2021 **THROUGH** 12/31/2021

**RENEWAL OPTION #:** 1 OF 2

**NUMBER OF RENEWAL OPTIONS:** 2

**RENEWAL AMOUNT:** \$50,000.00

**COMPANY'S NAME:** Entec Systems, Inc.

**ADDRESS:** 450 Satellite Blvd., NE, Suite P

**CITY:** Suwanee

**STATE:** GA

**ZIP:** 30024

**This Renewal Agreement No. 1 was approved by the Fulton County Board of Commissioners on BOC DATE:** **BOC NUMBER:**

**SIGNATURES: SEE NEXT PAGE**

**SIGNATURES:**

**Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications for Bid/RFP# 19ITB118742C-BKJ**

(Person signing must have signature authority for the company/corporation)

**NAME:** \_\_\_\_\_ **(Print)**  
**(CEO, President, Vice President)**

**VENDOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_ **NOTARY PUBLIC:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **COUNTY:** \_\_\_\_\_

**SEAL (Affix)** **MY COMMISSION EXPIRES:** \_\_\_\_\_

**FULTON COUNTY, GEORGIA**

\_\_\_\_\_ **DATE:** \_\_\_\_\_  
**ROBERT L. PITTS, CHAIRMAN**  
**FULTON COUNTY BOARD OF COMMISSIONERS**

**ATTEST:**

\_\_\_\_\_ **DATE:** \_\_\_\_\_  
**TONYA R. GRIER**  
**INTERIM CLERK TO THE COMMISSION**

**SEAL (Affix)**

**DEPARTMENT AUTHORIZES RENEWAL OPTION ON THE AFOREMENTIONED BID/RFP:**

**DEPARTMENT HEAD:** Joseph N. Davis, Director, DREAM (Print)

**DEPARTMENT HEAD SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

<b>ITEM#:</b> _____ <b>RCS:</b> _____ <b>RECESS MEETING</b>	<b>ITEM#:</b> _____ <b>RM:</b> _____ <b>REGULAR MEETING</b>
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**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE**

**CONTRACT RENEWAL AGREEMENT**

**DEPARTMENT:** Real Estate and Asset Management

**BID/RFP# NUMBER:** 19ITB118742C-BKJ

**BID/RFP# TITLE:** Maintenance & Testing of Fire-Intrusion Alarm Systems

**ORIGINAL APPROVAL DATE:** 12/18/2019

**RENEWAL PERIOD: FROM:** 1/1/2021 **THROUGH** 12/31/2021

**RENEWAL OPTION #:** 1 OF 2

**NUMBER OF RENEWAL OPTIONS:** 2

**RENEWAL AMOUNT:** \$60,000.00

**COMPANY'S NAME:** VSC Fire & Security, Inc.

**ADDRESS:** 1780 Corporate Drive, Suite 425

**CITY:** Norcross

**STATE:** GA

**ZIP:** 30093

**This Renewal Agreement No. 1 was approved by the Fulton County Board of Commissioners on BOC DATE:** **BOC NUMBER:**

**SIGNATURES: SEE NEXT PAGE**



**SIGNATURES:**

**Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications for Bid/RFP# 19ITB118742C-BKJ**

(Person signing must have signature authority for the company/corporation)

**NAME:** \_\_\_\_\_ **(Print)**  
**(CEO, President, Vice President)**

**VENDOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**NOTARY PUBLIC:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **COUNTY:** \_\_\_\_\_

**SEAL (Affix)** **MY COMMISSION EXPIRES:** \_\_\_\_\_

**FULTON COUNTY, GEORGIA**

\_\_\_\_\_  
**ROBERT L. PITTS, CHAIRMAN**  
**FULTON COUNTY BOARD OF COMMISSIONERS**

**DATE:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**TONYA R. GRIER**  
**INTERIM CLERK TO THE COMMISSION**

**DATE:** \_\_\_\_\_

**SEAL (Affix)**

**DEPARTMENT AUTHORIZES RENEWAL OPTION ON THE AFOREMENTIONED BID/RFP:**

**DEPARTMENT HEAD:** Joseph N. Davis, Director, DREAM (Print)

**DEPARTMENT HEAD SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

<b>ITEM#:</b> _____ <b>RCS:</b> _____ <b>RECESS MEETING</b>	<b>ITEM#:</b> _____ <b>RM:</b> _____ <b>REGULAR MEETING</b>
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## DEPARTMENT OF PURCHASING &amp; CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
1/1/2020	6/30/2020	1/1/2020	12/31/2020
PO Number			PO Date
DO 520 02032000000000001...			2/3/2020
Department	Real Estate and Asset Management		
Bid Number	19ITB118742C-BKJ		
Service Commodity	FIRE AND INTRUSION ALARM TESTING AND MAINTENANCE		
Contractor	VSC FIRE AND SECURITY		

= Unsatisfactory	Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.
= Poor	Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.
= Satisfactory	Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
= Good	Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.
= Excellent	Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

## Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

Comments:

Quality of goods and services good. Technical knowledge excellent. Received reports and invoices in a timely manner. Personnel seemed qualified. A bit of a lag on deficiency repairs. Could be quicker.

## Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:

Repairs when addressed were always completed in a timely manner. Responsiveness to change or emergencies great.

## Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

☐ 0  
☐ 1

Comments:



# 20-0682

ation. Always returns calls and have answers to inquiries. Techs call from the facilities with any questions or concerns.

☒ 4

Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

Comments:

Quality expectations met. Invoices are correct and timely.

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

Comments:

Great working relationship with personnel. Effective supervision and management. Organizational and responsibility changes do not disrupt services.

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

Overall Performance Rating: 3.8

Would you select/recommend this vendor again?  
Check box for Yes. Leave Blank for No)

☒ Yes ☐ No

Rating completed by:

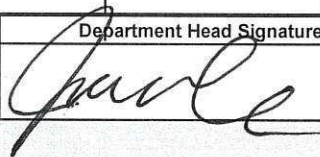
norris.callier

Department Head Name

Department Head Signature

Date

Joseph N. Davis



6/30/2020



## DEPARTMENT OF PURCHASING &amp; CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
1/1/2020	6/30/2020	1/1/2020	12/30/2020
PO Number			PO Date
DO 520 02032000000000191			2/3/2020
Department	Real Estate and Asset Management		
Bid Number	19ITB118742C-BKJ		
Service Commodity	FIRE AND INTRUSION ALARM TESTING AND MAINTENANCE		
Contractor	ENTEC SYSTEMS INC.		

= Unsatisfactory	Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.
= Poor	Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.
= Satisfactory	Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
= Good	Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.
= Excellent	Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

Comments:

Quality of goods and services good. Complies with all specifications of the job. Techs technically knowledgeable. Personnel highly qualified.

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:

Perform services in a timely manner. Responsive to change and directions given. Have gotten assigned task in and on time.

. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

☐ 0  
☐ 1

Comments:



# 20-0682

to inquiries and professional in assessing tasks. Notification of any problems encountered is immediate.

☒ 4

. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

☐ 0

☐ 1

☐ 2

☒ 3

☐ 4

Comments:

Expectations met. Invoicing proper, but slow. All jobs have met specifications.

. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

Comments:

Key personnel are very experienced and knowledgeable. Management and supervision is effective. Available for tasks and emergencies when needed.

Overall Performance Rating:

3.6

Would you select/recommend this vendor again?

Check box for Yes. Leave Blank for No)

☒ Yes ☐ No

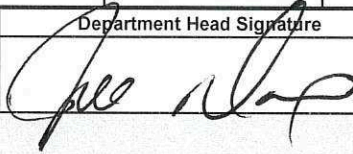
Rating completed by:

norris.callier

Department Head Name

JOSEPH M. DAVIS

Department Head Signature



Date

6/30/2020

## Contract Renewal Evaluation Form

<b>Date:</b>	<b>June 29, 2020</b>
<b>Department:</b>	<b>Real Estate and Asset Management</b>
<b>Contract Number:</b>	<b>19ITB118742C-BKJ</b>
<b>Contract Title:</b>	<b>Maintenance &amp; Testing of Fire-Intrusion Alarm Systems</b>

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

It is difficult to reduce the scope and cost of this type of contract because the scope of work is governed by fire and life safety codes specified in NFPA 72. Apart from that a major part of the work can only be undertaken by persons licensed in low voltage wiring, which none of the County Staff is qualified in. We are making efforts to do part of the intrusion alarm maintenance in-house with an intention of reducing the cost. But this is a long term process owing to training requirements. This contract furnishes all materials, labor, tools, equipment and appurtenances necessary to provide on-site fire alarm main and sub panels including intrusion alarm connections, for Fulton County facilities.

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

**Explanation / Notes:**

The existing prices for maintenance and testing of fire intrusion alarm systems reflect the current market rates as of today. This service was conducted in accordance with all applicable provisions of the Fulton County Purchasing Code Section 102-373, all Competitive Sealed Bids.



☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	<b>Prices are comparable to Fulton County.</b>

**Explanation / Notes:**☐ **Other (Describe in detail the analysis conducted and the outcome):**

It is difficult to make a reasonable cost analysis in this type of services. Each building is unique in the design of fire safety requirements and no two buildings can probably have similar installations. Therefore comparing costs incurred on a different group of buildings with that for a certain group of Fulton County buildings may not yield useful information

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

**The County spent \$88,766.09 in FY2019. The County expenditure as of 6/29/20 is \$13,758.08.**

4. **Does the renewal option include an adjustment for inflation?** ☒ Yes ☒ No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?** ☒ Yes ☐ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

**Explanation / Notes:**

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes  
☒ No If yes, attach the analysis.

Expertise and certifications required for the fire intrusion alarm systems maintenance requires most part of this service to be out-sourced. National Fire Protection Association's requirements, which the Georgia State Fire Marshal as adopted, requires that the systems be inspected and tested by agencies licensed for those jobs.


7. What would be the impact on your department if this contract was not approved?

If this contract is not approved, Fulton County would be out of compliance with mandatory annual fire alarm system testing requirements and therefore the Fire and Life Safety Codes. County would also not conform to insurance carrier recommendations for maintaining these systems. Additionally, by not ensuring the optimum operating status of these types of systems, County increases liability exposure against the potential occurrences they are meant to reduce exposure to.

Vijay Nair, Central Bldg. Maintenance Manager

  
Prepared by

Joseph N. Davis, Director

  
Department Head

7/7/20  
Date

Click here to enter a date.

7/2/20  
Date