



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM *[Signature]*

DATE: October 4, 2022

SUBJECT: Recommendation Award – ITB #22ITB135025C-MH, Generator System Maintenance and Repair Services- FY2023

Recommendation: We are recommending approval of the lowest bidder for, ITB #22ITB135025C-MH, Generator Systems Maintenance and Repair Services in the amount of \$105,000 with Power and Energy Services, Inc. (Powder Springs, GA), to provide on-site generator system maintenance repair services for Fulton County facilities. Effective dates: from January 1, 2023 through December 31, 2023, with two (2) renewal options.

DISCUSSION: The recommendation for the award was based on the bidders' prices for quarterly and annual inspection costs for preventive maintenance for various generator types and sizes, trip charges, and estimated repair/labor charge for normal hours and after hours/weekends including Fulton County holidays as of operations to determine; and totaling up all costs (line items #28, #29, #30 & #31) for total Base Bid Amount to determine the lowest responsible bidder complying with the provisions of this ITB.

The County received and evaluated two (2) bid responses to the solicitation. Power & Energy submitted the overall lowest bid in the total amount of \$35,445.00. Sudden Service Inc submitted the next lowest bid at \$131,555.00. Therefore, we recommend Power & Energy as the lowest responsible and responsive bidder for the award to provide on-site preventive generator system maintenance and repair services for Fulton County for FY2023.

Recommended Bidder	Base Bid Amount	Award Authority
Power & Energy	\$35,445.00	\$105,000.00

Note: Greater Fulton (5220): \$60,000.00
Central Fulton (5221): \$45,000.00
Total \$105,000.00

Power & Energy have a current contract with Fulton County and have performed very good as a Generator System Contractor for Fulton County as stated in their performance reports.

The \$105,000 in spending authority is requested because this is a time and materials contract that requires covering the cost for replacement of all parts/ components and labor for inspections, and maintenance repairs for FY2023.

Authorized Signature: *Joseph Davis*
Joseph N. Davis Date: 10/4/2022
(By Director/Deputy Director)

If you require additional information, contact Harry Jordan at (404) 612-5933.

Cc. Tim Dimond, Deputy Director, DREAM
Mike Ross, Administrator, DREAM
Vijay Nair, Building Maintenance Manager, DREAM
Willie Perryman, Building Maintenance Manager, DREAM
Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance
Harry Jordan, Contract Management Administrator, Purchasing/DREAM
Joanna Hernandez, Contracting Officer, Purchasing/DREAM