

**AMENDMENT NO. 2 TO SUBRECIPIENT AGREEMENT**

Subrecipient: **City of East Point**  
Address: **2757 East Point Street**  
City, State **East Point, GA 30344**  
Telephone: (404) 270-7079  
Facsimile or:  
E-mail address [dholidayingraham@EastPointCity.org](mailto:dholidayingraham@EastPointCity.org)  
Contact: **Honorable Mayor Deana Holiday Ingraham**

**WITNESSETH**

WHEREAS, Fulton County (“County”) entered into a subrecipient Agreement (“Agreement”) with City of East Point (“Subrecipient”) to provide Homeless Emergency Assistance and Rapid Transition to Housing Act (“HEARTH Act”) Homeless Prevention; and

WHEREAS, the Agreement was approved by the Fulton County Board of Commissioners (“BOC”) on November 4, 2020, Agenda Item #20-0778; and

WHEREAS, the term of the Agreement was to run from December 1, 2020 to December 31, 2021, with the Subrecipient completing the Scope of Work within that time period; and

WHEREAS, the Scope of Work under the Agreement is funded by Housing and Urban Development (HUD) grant funds that were expected to cover and coincide with the stated term of the Agreement [December 1, 2020 to December 31, 2021]; and

WHEREAS, prior to the issuance of grant funding by HUD, Fulton County must obtain approval of its Action Plan; and

WHEREAS, due in part to a delay with the approval of the 2020 Action Plan, the grant to fund the Agreement was issued to Fulton County with an effective date of February 8, 2021 and to stay effective for 24 months thereafter; and

WHEREAS, the parties wish to amend the dates of service to align the expenditure period of the Agreement with the HUD Grant Agreement; and

WHEREAS, Amendment No. 1 was approved by the Fulton County Board of

Commissioners on April 14, 2021, Agenda Item 21-0252; and

WHEREAS, this Amendment No. 2 to the Agreement is necessary to change its term from May 1, 2021 – April 30, 2022 to May 1, 2021 – November 30, 2022.

**NOW, THEREFORE,** the County and the Subrecipient agree as follows:

This Amendment No. 2 to the Agreement is effective upon approval to commence on May 1, 2021 and to run through November 30, 2022, between the County and the Subrecipient, who agree that all services specified will be performed by in accordance with the Agreement as amend by this Amendment No. 2 to the Agreement and as follows.

1. **TIME OF PERFORMANCE:** The services of the Subrecipient shall commence on May 1, 2021 and shall terminate no later than the November 30, 2022, unless earlier terminated as set forth in the Agreement.
2. **STATEMENT OF WORK:** Services under this amendment to the Agreement will be completed in accordance with the attached “Amended Attachment A: Statement of Work” which replaces Attachment A to the Agreement.
3. **COST REIMBURSEMENT BUDGET:** The costs under the Agreement will be reimbursed to Subrecipient in accordance with the attached “Amended Attachment B: Cost Reimbursement Budget.”
4. **LIABILITY OF COUNTY:** This Amendment No. 2 to the Agreement shall not become binding on Fulton County and Fulton County shall incur any liability upon same until the Amendment has been executed by the Chairman, attested to by the Clerk to the Commission and delivered to Subrecipient.
5. **EFFECT OF AMENDMENT NO. 2 TO THE AGREEMENT:** Except as modified by this Amendment No. 2, the Agreement, amendment and attachments remain in full force and effect.
6. **ELECTRONIC SIGNATURES:** Documents executed, scanned and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement with such scanned and electronic signatures having the same legal effect as original signatures.

**IN WITNESS THEREOF**, the Parties hereto have caused this Amendment to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

COUNTY:

SUBRECIPIENT:

**FULTON COUNTY, GEORGIA**

\_\_\_\_\_  
Robert L. Pitts, Chairman  
Board of Commissioners

\_\_\_\_\_  
Mayor Deana Holiday Ingraham  
City of East Point

ATTEST:

ATTEST:

\_\_\_\_\_  
Tonya R. Grier  
Clerk to the Commission

\_\_\_\_\_  
Secretary/  
Assistant Secretary

(Affix County Seal)

(Affix Corporate Seal)

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Office of the County Attorney

\_\_\_\_\_  
Notary Public

APPROVED AS TO CONTENT:

County: \_\_\_\_\_

\_\_\_\_\_  
Stanley Wilson  
Director of Community Development

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

ITEM#: _____ RCS: _____ <b>RECESS MEETING</b>	ITEM#: _____ RM: _____ <b>REGULAR MEETING</b>
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# Fulton County FY20 Emergency Solutions Grant Program

## Amendment 2 ATTACHMENT A: Statement of Work

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Provide a succinct description of your activities to be delivered that will be reimbursed with Fulton County FY20 ESG funds. Please include specific details related to the following.

- A. Goal
- B. Target Population
- C. Number of Beneficiaries

*Do not include information on other activities not funded with FY20 ESG.*

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### **Goal**

To provide financial services, financial assistance and/or rental assistance as a component of homeless prevention services.

### **Target Population**

This project will assist families of any composition who are at risk for homelessness due to being behind in rent or utility payments due to lost or reduced income and other risk factors and are below 30% AMI. The focus of our efforts are families of any composition as long as there is a minor child – single mother or single fathers with children, couples with children, extremely large families and families with teenage boys. Geographic primary focus is mainly South Fulton County inside the city limits of East Point.

### **Number of Beneficiaries**

The city has an approximate population over 34,000 residents, with an estimate of over 22% of the residents either at or below the poverty line, per the US Census. Which means that approximately 8,000 residents are beneficiaries and in need of assistance.

## Fulton County FY20 Emergency Solutions Grant Program Amendment 2 ATTACHMENT B: Cost Reimbursement Budget

**BUDGET BREAKDOWN:**

Attach the service-operating budget for the service to be delivered over the Agreement period (**May 1, 2021 – November 30, 2022**) with the County that applies to the service to be delivered as submitted in your 2020 ESG application.

**Please note: It is important to be specific and detailed in your description of the service-operating budget to be funded with FY20 ESG including a reimbursement schedule acknowledging draw-downs of FY20 ESG funds for this activity. Do not include information on other activities not funded with FY20 ESG. Cost Reimbursement budgets shall not include expenses that do not pertain to the project operation for example: marketing, etc. All requested reimbursements shall include legible supporting authentic invoices and or receipts.**

### COST REIMBURSEMENT BUDGET

Item	Activity	Secondary Activity Category (see Appendix A)	Total Activity Cost
	Shelter	1. Essential Services: _____	\$21,250
		2. Operations: _____	
	Homeless Prevention	Housing Relocation & Stabilization Financial Assistance: \$ _____	\$3,750
		1. Housing Relocation & Stabilization Financial Services: \$ _____	
		2. Rental Assistance: _____	
	Rapid Rehousing	1. Housing Relocation & Stabilization Financial Assistance: _____	\$21,250
		1. Housing Relocation & Stabilization Financial Services: _____	
		2. Rental Assistance: _____	
	Outreach	1. Essential Services: _____	\$3,750
<b>Total Cost Reimbursement Budget</b>			<b>\$ 50,000</b>
<b>Total Cost Reimbursement Budget</b>			<b>\$50,000</b>

# AMENDMENT 2 ATTACHMENT C: Monthly Performance Report

Subrecipient Name: \_\_\_\_\_

FY20 ESG Activity: \_\_\_\_\_

\*Do not duplicate clients/participants/beneficiaries data. All clients/participants/beneficiaries are to be reported as New only during the first quarter in which they receive service. They are to be reported only one time during the contract year (May 1, 2021 – November 30, 2022).

*Note: Acceptable performance reports will include HMIS supporting data. Accepted reports will be those that include HMIS reports.*

## 1. BENEFICIARY DEMOGRAPHICS

Age Group	Monthly Report	YEAR TO DATE	
	# Served	# Served	% of Total
Under 18			
18 – 24			
25 and over			
Don't know/Refused			
Missing Information			
<b>Total</b>			
<b>Veteran Status</b>			
No			
Yes			
<b>Total</b>			
<b>Ethnicity</b>			
Black or African American			
White			
Asian			
Other Race or Other Multi-Race			
<b>Total</b>			
Hispanic			
Not Hispanic			
<b>Total</b>			
<b>Gender</b>			
<b>Male</b>			
Female			
Transgendered			
Unknown			
<b>Total</b>			

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused	
Missing Information	
<b>Total</b>	

**Special Population Served**

Subpopulation	Total Shelter	Total Prevention	Total RRH	Total Outreach	Total
Veterans					
Victims of Domestic Violence					
Elderly (62 & Older)					
HIV/AIDS					
Chronically Homeless					
Persons with Disabilities:					
Severely Mentally Ill					
Chronic Substance Abuse					
Other Disability					
Total Unduplicated					
<b>Shelter Utilization</b>					<b>Total</b>
Number of Beds – Conversion <i>(Enter the number of beds created as a result of conversion of a building to a shelter)</i>					
Number of beds-nights available <i>(Enter the number of beds available in a year including all beds whether or not ESG funded)</i>					
Number of bed-nights provided <i>(Enter the number of beds that were filled each night – include all beds, whether or not ESG funded)</i>					
<b>ESG Expenditures for Homeless Prevention</b>					<b>Total</b>
Expenditures for Rental Assistance					
Expenditures for Utility Assistance					
Expenditures for Housing Relocation & Stabilization Services-Financial					
Expenditures for Housing Relocation & Stabilization Services-Services					
<b>Subtotal Homeless Prevention</b>					
<b>ESG Expenditures for Rapid Re-housing</b>					<b>Total</b>
Expenditures for Rental Assistance					
Expenditures for Utility Assistance					
Expenditures for Housing Relocation & Stabilization Services-Financial					
Expenditures for Housing Relocation & Stabilization Services-Services					
<b>Subtotal Rapid Re-housing</b>					
<b>ESG Expenditures for Emergency Shelter</b>					<b>Total</b>
Essential Services					
Operations					
<b>Subtotal Emergency Shelter</b>					
<b>ESG Expenditures for Outreach</b>					<b>Total</b>
Essential Services					
<b>Subtotal Outreach</b>					
<b>Total ESG Grant Funds</b>					<b>Total</b>
Total ESG Funds Expended					