

Contract Renewal Evaluation Form

Date:	July 15, 2022
Department:	Real Estate and Asset Management
Contract Number:	21ITB130146C-GS
Contract Title:	Preventive and Predictive Maintenance of Chillers Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This service is used for the Preventive and Predictive Maintenance of Chillers used for the air conditioning in large buildings. These services are required to be performed by factory trained technicians. Fulton County does not employ technicians trained for this kind of services. However, the Department is trying to reduce the activities by the contractor by early and increased involvement in identifying repair needs.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

The prices for Preventive and Predictive Maintenance of Chillers do reflect the current market. This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	☒ Yes ☐ No
Are they aware of a reduction in pricing in this industry?	☐ Yes ☒ No
How does pricing compare to Fulton County's award contract?	Comparable to Fulton County

Explanation / Notes:

Click here to enter text.

☒ **Other (Describe in detail the analysis conducted and the outcome):**

Evaluated bids received from solicitation for this service.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

FY2022 The County allocated expenditure as of 7/15/22, is \$75,304.66

FY2021 The County spent \$39,304.66

FY2020 The County spent \$614,006.73

FY2019 The County spent \$713,285.80

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.

Adjusted price:

Click here to enter text.

Percent difference between past purchase price and renewal price:

Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

Preventive and Predictive Maintenance of Chillers are necessary to ensure that the chillers operate at desired level of efficiency and reliability. This will also make sure that the air quality inside the building is maintained. These operations are also necessary to protect and preserve the huge investment in this equipment.


Dexter Dyer, Building Maintenance Manager
Carlos Sutton, Trades Manager

Prepared by

Joseph N. Davis, Director

Department Head

1 SEP 2022

Date

9/1/2022

Date