



Fulton County Board of Commissioners

## Agenda Item Summary

#20-0234

**BOC Meeting Date**  
3/18/20

**Requesting Agency**  
Commissioners (Hall)

**Commission Districts Affected**  
All Districts

**Requested Action** *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*  
APPROVAL

**Requirement for Board Action** *(Cite specific Board policy, statute or code requirement)*

**Is this Item related to a Strategic Priority Area?** *(If yes, note strategic priority area below)*

**Is this a purchasing item?**  
No

**Summary & Background**

*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Request approval of a Resolution requiring that the information contained in the Travel and Training Quarterly Report be delineated by department and staff members; and for other purposes. **(Hall)**

**Contract & Compliance Information**

*(Provide Contractor and Subcontractor details.)*

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b>	<b>Phone</b>	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

<b>Solicitation Information</b>	<b>NON-MFBE</b>	<b>MBE</b>	<b>FBE</b>	<b>TOTAL</b>
No. Bid Notices Sent:				
No. Bids Received:				
<b>Total Contract Value</b>	.			
<b>Total M/FBE Values</b>	.			
<b>Total Prime Value</b>	.			
<b>Fiscal Impact / Funding Source</b>	<i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>			
.				
<b>Exhibits Attached</b>	<i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i>			
<b>Source of Additional Information</b>	<i>(Type Name, Title, Agency and Phone)</i>			

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b>	<b>Phone</b>	
<b>Signature</b>	<b>Date</b>	

## Procurement

Contract Attached:

.

Previous Contracts:

.

Solicitation Number:

.

Submitting Agency:

.

Staff Contact:

.

Contact Phone:

.

Description:.

### FINANCIAL SUMMARY

Total Contract Value:

Original Approved Amount: .

Previous Adjustments: .

This Request: .

TOTAL: .

MBE/FBE Participation:

Amount: . %: .

Amount: . %: .

Amount: . %: .

Amount: . %: .

Grant Information Summary:

Amount Requested: .

Match Required: .

Start Date: .

End Date: .

Match Account \$: .

☐

Cash

☐

In-Kind

☐

Approval to Award

☐

Apply &amp; Accept

Funding Line 1:

.

Funding Line 2:

.

Funding Line 3:

.

Funding Line 4:

.

### KEY CONTRACT TERMS

Start Date:

.

End Date:

.

Cost Adjustment:

.

Renewal/Extension Terms:

.

### ROUTING & APPROVALS

(Do not edit below this line)

.	Originating Department:	.	Date: .
.	County Attorney:	.	Date: .
.	Purchasing/Contract Compliance:	.	Date: .
.	Finance/Budget Analyst/Grants Admin:	.	Date: .
.	Grants Management:	.	Date: .
.	County Manager:	.	Date: .

1   **A RESOLUTION REQUIRING THAT THE INFORMATION CONTAINED IN THE**  
2       **TRAVEL AND TRAINING QUARTERLY REPORT BE DELINEATED BY**  
3       **DEPARTMENT AND STAFF MEMBERS; AND FOR OTHER PURPOSES.**

4       **WHEREAS**, the Fulton County Board of Commissioners (“BOC”)  
5   approved the Travel, Training and Mileage Reimbursement Policy (200-10); and

6       **WHEREAS**, as part of policy, the preparation and presentation of Travel  
7   and Training Quarterly Reports is required; and

8       **WHEREAS**, with respect to the various County Departments, the Travel  
9   and Training Quarterly Reports contain information and expenditures regarding  
10   the departments and their respective staffs; and

11       **WHEREAS**, the BOC endeavors to govern with transparency to the  
12   greatest extent possible; and

13       **WHEREAS**, one of the County’s Strategic Initiatives is that “All People  
14   Trust Government is Efficient, Effective and Fiscally Sound”; and

15       **WHEREAS**, the BOC aspires to build and retain public trust, and to foster  
16   public knowledge and awareness of spending on travel and training, which  
17   impact the budget; and

18       **WHEREAS**, the Board of Commissioners approved Resolution 19-0974  
19   which provides for transparency and delineation in the Travel and Training  
20   Quarterly Report as to each Commissioner and each Commissioner’s individual  
21   staff members; and

22       **WHEREAS**, the BOC desires that the Travel and Training Quarterly  
23   Report be further itemized and expenses delineated by specific staff members for  
24   the sake of completeness and transparency.

1           **NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners  
2 of Fulton County, Georgia, that the information contained in the Travel and  
3 Training Quarterly Report be delineated by department, division and individual  
4 staff member.

5           **BE IT FURTHER RESOLVED**, that dollar amounts contained in the  
6 combined report be exhibited in such a manner as to differentiate between travel-  
7 related costs and training expenses.

8           **BE IT FINALLY RESOLVED**, that this Resolution shall become effective  
9 upon its adoption, and that all resolutions and parts of resolutions in conflict with  
10 this Resolution are hereby repealed to the extent of the conflict.

11           **SO PASSED AND ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_,  
12 2020.

13                                   **FULTON        COUNTY        BOARD        OF**  
14                                   **COMMISSIONERS**

15                                   **Sponsored by:**

16  
17  
18                                   \_\_\_\_\_  
19                                   Natalie Hall, Commissioner  
20                                   District 4  
21

22                                   **ATTEST:**

23  
24                                   \_\_\_\_\_  
25                                   Tonya R. Grier, Interim Clerk to the  
26                                   Commission  
27  
28

1

APPROVED AS TO FORM:

2

3

4

\_\_\_\_\_  
Patrise Perkins-Hooker, County Attorney

5

6

P:\CALegislation\BOC\Resolutions\2020 Resolutions\Hall\02.04.20 Resolution Delineating the Travel Training Report By Department.docx