

Contract Renewal Evaluation Form

Date:	June 23, 2025
Department:	Real Estate and Asset Management
Contract Number:	23RFP138765K-CRB
Contract Title:	Standby Professional Services for Environmental Engineering & Testing Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed, and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This service cannot afford to be reduced because we do not have any alternative resources to provide standby professional environmental engineering and testing services. This service provides basic services that will consist of the following but not limited to: pre-design and construction, geotechnical, archeological, environmental surveys, environmental engineering, materials testing & inspections services (EETI), asbestos, lead based paint and contaminated soil surveys, geotechnical sampling testing and reporting, water testing & surveys, phase I & II environmental assessments, indoor air quality services (IAQ), and code required special construction materials inspection services (SCMI). This standby- environmental engineering and testing services program is on an "as needed-task task order assignment" basis.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☒ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Pricing comparable to current market.
Different features / Conditions:	Variable
Percent difference between internet price and renewal price:	Variable

Explanation / Notes:

Prices received under this contract are compared to historical pricing, Gordian price book task pricing, and prevailing market rates in the Metro Atlanta area. This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-374, Competitive Sealed Proposals.

☐ **Market Survey of other jurisdictions:**

Date contacted:	
Jurisdiction Name / Contact name:	N/A
Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A
Are they aware of any new vendors?	☐ Yes ☒ No
Are they aware of a reduction in pricing in this industry?	☐ Yes ☒ No
How does pricing compare to Fulton County's award contract?	Pricing comparable

Explanation / Notes:

[Click here to enter text.](#)

☐ **Other (Describe in detail the analysis conducted and the outcome):**

[Click here to enter text.](#)

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

FY2025: The County has allocated expenditures of \$6,456.00 as of 6/23/2025

FY2024 The County spent \$3,000.00

FY2023: The County has spent \$42,931.99

FY2022: The County has spent \$20,200.00

FY2021: There were no expenditures

FY2020: The County has spent \$24,735.00

4. Does the renewal option include an adjustment for inflation?
(Information can be obtained from CPI index)

☐ Yes

☒ No

Was it part of the initial contract?

☐ Yes

☒ No

Date of last purchase:	
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A

Percent difference between past purchase price and renewal price:

[Click here to enter text.](#)

Explanation / Notes:

Purchases are different pending requirement

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☒ Yes
☐ No If yes, attach the analysis.

The work performed under this contract requires specialty training and skills.

7. What would be the impact on your department if this contract was not approved?

If these contracts are not approved, the Department does not have the professional licenses and designations required by code to perform these services in-house to the County. Environmental testing and specialty testing/engineering services would not be performed in a timely or cost-effective manner.

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July 28, 2025

Prepared by

Date


Joseph N. Davis, Director

July 28, 2025

Department Head

Date