

Contract Renewal Evaluation Form

Date:	12/1/2021
Department:	Public Works
Contract Number:	#19ITB122250K-EC
Contract Title:	Standby Miscellaneous Construction -Water

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

Fulton County Public Works engages in ongoing efforts with vendors who are awarded contracts to ensure the quality of work is acceptable and meets expectations set forth by the department. Our vendors provide price guarantees during the original award of the contract. The services under this contract are used to supplement the efforts of Public Works staff.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

Prices of materials to conduct this type of work have increased due to COVID-19 and stresses placed on the global supply chain. The price of metal, pipe, fittings, and other products have not experienced any noticeable downturn.

Market Survey of other jurisdictions:

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County’s award contract?	Click here to enter text.

Explanation / Notes:

Market survey research of other jurisdictions was not conducted.

Other (Describe in detail the analysis conducted and the outcome):

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

\$1,000,000.00.

4. Does the renewal option include an adjustment for inflation? Yes No
(Information can be obtained from CPI index)

Was it part of the initial contract? Yes No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes
 No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

This work requires special equipment and skills to complete. Should this renewal not be approved it would be extremely difficult to respond to emergencies and other situations in a timely manner should the need arise.

Terry I. Peters

12/1/2021

Prepared by

Date

David E. Clark, P.E.

12/2/2021

Department Head

Date