Contract Renewal Evaluation Form

Date:	June 16, 2025
Department:	Public Works
Contract Number:	24ITB1335637A-JWT
Contract Title:	Sanitary Sewer Easement Maintenance

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

☐ Internet search of pricing for same product or service:

This contract pertains to the maintenance of sanitary sewer easements. Fulton County employs a contractor to perform this service in both the North and South Fulton service areas to ensure continued access to public sewer infrastructure. Maintenance is essential to prevent disruptions that may occur if personnel are unable to access sewer lines and manholes.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Date of search:	June 25, 2025
Price found:	Unknow
Different features / Conditions:	Unknown
Percent difference between internet price and renewal price:	Unknown
Explanation / Notes:	
☐ Market Survey of other jurisdictions:	
Date contacted:	June 25, 2025
Jurisdiction Name / Contact name:	Clayton County / Angela Glover
Date of last purchase:	Unknown
Price paid:	Did not answer
Inflation rate:	Unknown
Adjusted price:	Unknown

	Percent difference between past purchase price and renewal price:	3%	
	Are they aware of any new vendors?	☐ Yes	⊠ No
	Are they aware of a reduction in pricing in this industry?	☐ Yes	⊠ No
	How does pricing compare to Fulton County's award contract?	Pricing depends on the scope of work needed at the location	
	Explanation / Notes:	•	
	☐ Other (Describe in detail the analysis conducted and the outco	me):	
3.	What was the actual expenditure (from the AMS system) spent for year?	r this contract for	previous fiscal
	Click here to enter text.		
4.	Does the renewal option include an adjustment for inflation? (Information can be obtained from CPI index)	☐ Yes	⊠ No
	Was it part of the initial contract?	☐ Yes	⊠ No
D	ate of last purchase:	lick here to enter a	date.
Р	rice paid:	lick here to enter to	ext.
Ir	oflation rate: 3	%	
Α	djusted price:	lick here to enter to	ext.
Р	ercent difference between past purchase price and renewal price: 3	%	
	planation / Notes:		
5.	Is this a seasonal item or service? \square Yes \square No		
6.	Has an analysis been conducted to determine if this service can be ⊠ No If yes, attach the analysis.	pe performed in-ho	ouse? □ Yes
7.	What would be the impact on your department if this contract was	s not approved?	

department lacks the specialized equipment required to perform large-scale easement clearings. The ability to respond swiftly to emergency situations involving obstructed easements is essential to maintaining the

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expected level of customer service and mitigating potential legal liabilities.