

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
GOODS AND COMMODITIES SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
7/1/2020	9/30/2020	7/1/2019	9/30/2019
PO Number			PO Date
540 19120800A-CT			9/3/2019
Department			
Bid Number	19CT120800A		
Service Commodity	Pipe and Utility Markers		
Contractor	Jet-Vac Equipment Company LLC		

<b>= Unsatisfactory</b>	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
<b>= Poor</b>	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
<b>= Satisfactory</b>	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
<b>= Good</b>	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
<b>= Excellent</b>	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

**Comments:**

Jet-Vac Equipment Company LLC was awarded a twelve month contract to provide the Public Works Department with a push camera, transmitter, and magnetic and cable locators. The equipment provided by this vendor exceeds all applicable standards and guidelines

Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On time Completion Per Contract)

☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

**Comments:**

Jet-Vac Equipment Company LLC response time in providing the equipment mentioned within a week after receiving the Purchase Order.

Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

☐ 0  
☐ 1  
☐ 2  
☐ 3

**Comments:**

☒ 4 Jet-Vac Equipment Company conducts business with the Public Works Department in a professional manner. This vendor provided an 8 hour training course on how to properly use the push camera, both locators, and the transmitter.

. Customer Satisfaction (-Met User Quality Expections - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

**Comments:**  
The camera system, transmitter, magnetic, and cable locators provided by Jet-Vac exceeds Public Works, and specifications standards. Jet-Vac Equipment Company has proper invoicing procedures, and the equipment provided met budget requirements.


. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

**Comments:**  
As of this reporting period the scope of services rendered by Jet-Vac Equipment Company has met the requirements of Fulton County Government. There are no issues to report at this time

Overall Performance Rating:

Would you select/recommend this vendor again? Check box for Yes. Leave Blank for No	Rating completed by:	<input type="text" value="kenny.byrom"/>
<input checked="" type="radio"/> Yes <input type="radio"/> No		

Department Head Name	Department Head Signature	Date
David Clerk		9/29/2020

