



PERSONNEL POLICY

SUBJECT: LATERAL TRANSFERS

DATE: July __, 2023

Number: 317-16

I. Statement of the Policy

It is the policy of Fulton County to permit ~~employees to request~~ a lateral transfer to another position in the same classification and pay grade in the same or different department. The transfer ~~request~~ will be considered subject to availability of open positions and the approval of all Appointing Authorities concerned.

II. Background and Applicability

This policy applies to all Fulton County employees.

III. Establishment and Enforcement of Procedure

The County Manager, in consultation with the Chief Human Resources Officer and the County Attorney, is authorized to establish and modify, as needed, a procedure for implementing this policy.