



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 24RFP013124C-MH

2024 CONSOLIDATED COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2024**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Future Seekers, Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c)(3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 17, 2024, BOC#24-0350**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2024**, until midnight **12/31/2024**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Consolidated Community Services Program (CCSP)

CCSP Service Category: Children and Youth Services

CCSP Funding Priority(ies):

Children and Youth: In school Afterschool Out of School Programs to help bring up academic...

Disabilities: Not Applicable

Economic Stability: Career Exploration/ re engagement with educational systems by opportunity youth. Access to educational resources..., Training Job Development Employment which leads to self sufficiency Ex offender support services...

Health and Wellness: Number of individuals who report increased knowledge around reducing the risk of acquiring or transmitting HIV

Homelessness: Not Applicable

Senior Services: Not Applicable

Veterans Services: Not Applicable

Future Seekers, Inc., The Future Seekers Builders of Youth Program will provide services at the following locations at specified times during the contract period of **01/01/2024** through **12/31/2024**:

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
The Future Seekers Youth Center	3485 N. Desert Suite 112	East Point	GEORGIA	30344	5	4,5,6
The Future Seekers Youth Center - Virtual	3485 N. Desert Drive Suite 112	East Point	GA	30344	5	4,5,6

Approach and Design:

Future Seekers, Inc., The Future Seekers Builders of Youth Program will provide services to **20** clients that reside in Fulton County, with CCSP funding.

Future Seekers, Inc., will provide the following activities and services in Fulton County with CCSP funding:

(Excellent) 3 points per criteria met for a total of 15 points

1. Identifies the activities and services that will be provided to support one or more CSP funding Priorities. (3 points)
Future Seekers will implement the Builders of Youth program with robust program performance management tools to ensure that the program is effective and the students achieve the skills and specialized training through certification that will support academic success and confidence. The program will focus on supporting the following priorities:

In-School/Afterschool/Out of School Programs to help bring up academic and social/behavioral levels of school-aged youth (after-school programming, enrichment programs, tutoring, summer camps, camps during school breaks. Future Seekers will implement programs offered during school and out of school-time by offering enrichment training, tutoring, weekend workshops, and spring break camps to assist in building positive social skills, academic skills, and credentialing pre-certifications. Our comprehensive program will provide students with a toolkit of knowledge and skills to direct and, in some cases, redirect behavior to create a vision of success and independence.

Ensure safety and justice by providing alternatives to activities and contributing factors that lead to unhealthy behaviors in children and youth. By providing programs that offer engaging education, practical experience, and fun. The Builders of Youth program seeks to prepare participants on their duty to give back to the community. The program will ensure participant learning by providing alternatives to activities and contributing factors that lead to unhealthy behaviors in children and youth: (Truancy; Student mobility and homelessness; sexual activity; vaping; Drug and alcohol abuse; eating disorders; Cyberbullying and bullying; juvenile crimes; violence in media and culture; Internet and social media addiction). Utilizing the Future Seekers Builders of Youth program, we will combat these unhealthy behaviors, unfavorable decision-making including abstinence training, refusal skills, and create a positive vision of positive actions that lead to increased interest in education, academic performance, job security, and goal setting.

The Future Seekers Builders of Youth program provides programmatic activities that address the economic stability and poverty prevention priorities by facilitating the following programs. The objective of the program is designed to teach job skills training, career exploration, and digital literacy to prepare students and future job seekers to continue their education or obtain a job/career in their futures as young adults.

Academic Assistance and Tutoring -Participants will receive individual academic tutoring and group tutoring exercises to increase academic performance, interest, and student confidence.

PREP Training – Personal Responsibility Education Program (Decision Making, Relationship Building & Abstinence) – participant training that addresses the components of abstinence, refusal skills of vaping, smoking, drug use, premature

sexual activity, and alcohol use.

Resuscitation (CPR) – CPR training to certify participants in life-saving techniques (certification lasts for 12 months).
Workplace and Job Readiness – Participants will receive training in interview skills, networking and resume building, and acceptable workplace behavior.

Pre-Certified Nursing Assistant (CNA) – This training provides basic caregiver training to increase interest in biology/science, nursing, and biology. The training includes using medical terminology and technology in taking blood pressure, temperature, vital signs, and other medical techniques used in this industry.

Multi-craft Core Curriculum (MC3 - Construction) – The MC3 training program teaches students the essential components of construction, utilizing tools and terminology used in the real estate and construction industries.

Field Trips – Educational and entertainment field trips will provide opportunities for learning, exposure, and fun.

2. Identifies how the activities and services will be accomplished. (3 points)

Future Seekers will utilize hands-on engagement, recruitment and retention strategies, partnerships, quality staff, and administration to accomplish the program goals.

Recruitment and Retention. Future Seekers has established a stake in the southwest Atlanta community by offering high-quality, comprehensive in-school, after-school, and intercessory programs. In providing such services, local area schools, their administrators, teachers, and counselors are intricately familiar with the programs we offer. The first measure of recruitment is directly accessing the youth during school hours by providing recruitment in the schools' cafeterias scheduled around lunch periods for all classification of students. The goal is to capture, keep and service this group of students, ensuring long-term participation in the Future Seekers Builders of Youth Program.

Hands-On Activities. The programs offered by Future Seekers will provide hands-on engagement and learning utilizing a best practices approach that is inclusive for all participants. Researchers indicate that instructional style and hands-on tactics may provide an increase in motivation and interest. Our goal is to provide an effective, conducive learning environment that captures participants' attention and retains their interest throughout the program. To provide this type of environment, FSI provides a variety of programs that offer students a choice that best accommodates them individually and provides unique experiences throughout the program. The hands-on learning environment also involves specific preparation training. Throughout our programs, both after school and summer, Future Seekers provides both curriculum trainers and subject matter experts to help guide the participants to fulfill the program's goals. The certifications and pre-certification programs will give participants hands-on experience using construction tools and practicing skills through community services; CNA training will provide a similar experience in using medical terminology, medical tools, blood pressure cups, medication dispensing, and techniques used in the field.

Another phase of recruitment for Future Seekers is the referrals from school administrators. Since FSI has an established reputation for positively impacting student academic performance, counselors and teachers refer students to FSI's after-school and summer programs based on their need for increased confidence, academic assistance, and social development.

The comprehensive nature of the programs offered at FSI attracts long-term support and commitment to programs from parents, partnering schools, teachers, and community members.

There are four vital elements to participant retention which allow FSI to capture and keep students' interest in our programs. The first is a connection to the parents, guardians, mentors, and family. FSI takes pride in connecting with the parents to know participants' attendance, participation, and academic performance. The youth must be receiving the academic support and remarkable assistance needed to receive adequate academic performance. The second key element of the Future Seekers Builders of Youth Program is to assist parents in utilizing the program to reward their youth by allowing participation in field trips, give-a-ways, and leadership opportunities to motivate good behavior, parental respect, and academic performance. The third key element for student retention is programming that provides up-to-date, modern, and exciting activities for the appropriate age groups. The final key element is the stipend and award incentive program that rewards students for certification attainment, academic performance, attendance, and participation. Students are recognized at the end of each month during the program and the end of the program based on their participation in all the offered activities.

Partnerships - To foster excellence in providing services to the youth and the families in the community, FSI seeks out the best community partners that will assist in the effort to provide high-quality, comprehensive programming for today's youth. The partners that will provide services in partnership with FSI come from diverse backgrounds and have specific subject matter expertise in providing high-quality services that are needed to make the Future Seekers Builders of Youth program a success. These partners also have a passion for providing services to young people in this age group. Their mission and vision are directly aligned with Future Seekers.

Partnerships include but are not limited to City of South Fulton Parks, Skyview High School, Mount Up As Eagles, D&A Transportation, Money Matters, XPand Business Trainers, McDonald, Panera Bread, KIPP Collegiate High School, Banneker High School, Benjamin E. Mays High School, Charlotte's Web, and many others that assist FSI with hosting high quality, positive youth development programs.

The implementation team will include site managers, program directors, trainers, and security officers. The team will meet with current and prospective community partners to conduct an evaluation process. Future Seekers' goals are closely linked with the community goals of the partnerships established, which provides the recipe for the success of the Future Seekers Builders of Youth program. The ultimate goal is to make the communities in Fulton County a better place for all who live here, especially the youth and young adults, who are this community's future.

3. Proposal addresses three Fulton County "Health and Human Services" strategic priority area program objectives. (ref. page 3-4 of CSP manual) (3 points)

The Future Seekers Builders of Youth program will address the "Health and Human Services" strategic priorities as follows:

Prevent illness by engaging in healthier behavior – The program will provide training and development for skills that increase knowledge of healthy lifestyles and behaviors. The goal is to ensure that youth have an opportunity to set clear and individualized achievable goals to healthy life choices regarding food and exercise. The training programs will

increase confidence, drive, and motivation to create and maintain a healthy lifestyle in their lives as youth and into adulthood. The participants and their families will receive exposure to mainstream physical and psychological benefits of living a healthy life.

Prevent health disparities by educating residents and connecting them to available resources. – The Future Seekers Builders of Youth program will provide educational services and resources that will support students and their families in accessing community resources to prevent any disparities regarding healthcare, drug prevention, and other personal care resources. The program will also support students by providing education on health education, healthy lifestyle, sexual decision making, relationship building, and family connectedness. The program will also provide nutritious meals and snacks during programming, which will ensure that students are fed and mentally ready to participate. Our partnerships will assist in making this component successful, including Gourmet Express, Publix, and Walmart. These partnerships are vital in providing hot meals and healthy snacks to the participants at no or low costs to the program budget.

Help Residents realize their potential through our community service and library programs – The Future Seekers Builders of Youth program will assist participants with setting short-term and long-term goals to see a pathway to a successful future through making good choices as they progress through life. Future Seekers will implement programs such as earning community service credits through contributions to help feed the homeless, construction participation in low-income building projects, and providing volunteer services for seniors in the community.

Support the vulnerable residents in our social services – The Future Seekers Builders of Youth program has a strategic priority to teach interested students in the Construction Certification Program and the Certified Nursing Assistant Program.

These programs will train youth to be qualified candidates to work in the community to support vulnerable residents in Fulton county. Successful graduates of the program will be equipped with job skills to support the community (and their families) to receive the direct benefit of job placement and sustainability.

4. Proposal addresses three CSP funding priorities as identified by the primary service category selected. (3 points)
CSP Funding Priorities Children & Youth Services Funding Priorities

The Future Seekers Builders of Youth program funding priorities will provide In School/Afterschool/Out of School programs to provide resources that increase academic success through tutoring and academic support that addresses the individual needs of participants. Also, the program will provide homework and project assistance to students that need additional resources to achieve academic efficacy.

The funding priorities will also provide social skills training to failsafe factors that lead to unhealthy behaviors such as PREP (Personal Responsibility Education Program) training, college readiness training, and job readiness training. These sessions will equip participants with hands-on activities and workshops that institute positive social behavior through positive decision-making.

Disabilities Funding Priorities

The Future Seekers Builders of Youth program will assist the Community Service Program in addressing the Disabilities Funding Priority. Our programs continually support participants with mild mental disorders such as attention deficit disorders and Attention Deficit Disorders with Hyperactivity. The program provides services to these participants that attend schools supported through partnerships with Future Seekers, Inc. This is a common practice in the Future Seekers programs that have afforded students to participate in these programs with such conditions. Staff and administration work closely with guardians and counselors to ensure that their needs are met.

Economic Stability/Poverty Funding Priorities

The Future Seekers Builders of Youth Program will provide job training to participants that prepare them for the workplace. They will learn the components of interview skills, resume building, and networking techniques. Career exploration will provide participants a more stable idea of post-secondary planning, including job attainment, post-secondary education, or additional skills/trade certifications for employment. Participants will receive access to educational resources towards academic testing (SAT/ACT/GED). Academic tutoring will support preparation for future planning and choices for post-secondary options. The Future Seekers Builders of Youth Program will provide pre-certification training in certified nursing and Multi-Craft Core Curriculum. Once pre-certification has been achieved, students may pursue further training in these fields once they have reached age 18 and register for testing to achieve formal certification. MC3 certification may be achieved while participating in the program.

Future Seekers Builders of Youth program rewards students once classroom hours have been fulfilled and students successfully passed the final exam. However, future certifications in specific areas are recommended once the program is completed. For students that want to pursue job or career opportunities, the certifications and pre-certifications achieved through the Future Seekers Builders of Youth program will make them highly attractive to prospective employers.

5. Provides more than seven instances of collaborative community relationships to assist organization in addressing the need. (3 points)

To foster excellence in providing services to the youth and the families in the community, FSI seeks out the best community partners that will assist in the effort to provide high-quality, comprehensive programming for today's youth. The partners that will provide services in partnership with FSI come from diverse backgrounds and have specific subject matter expertise or high-quality services that are needed to make the Future Seekers Builders of Youth Program a success. These partners also have a passion for providing services to young people in the school age group. Their mission/vision is directly aligned with Future Seekers and the Fulton County Community Service Program. Community partners provide services to Future Seekers for a discount or extremely low fees. As a non-profit organization, partnerships with businesses allow them to give back to the community and ensure that there is a community-responsible division of their organization. Therefore, the established partnerships will provide dual benefits to services in the community for Future Seekers and the partnering organization fulfilling its community obligation. Instances of Community Collaborative Relationships are as follows:

City of South Fulton Parks and Recreation – Community collaborative relationship to provides facility resources to host participants in a safe environment.

City of Atlanta Parks and Recreation – Community collaborative relationship to provides facility resources to host participants in a safe environment.

D&A Transportation -Community Collaborative relationship to safely transport students to facilities, field trips and workshops.

The Johnson Robotics Center - Community collaborative relationship to provides STEM-friendly facility resources to host participants in a safe environment.

Benjamin E. Mays High School – Community Collaborative relationship that provides facility resources and tutors to hasten academic success in Math and Science.

Skyview High School - MOU community collaborative relationship to provides facility resources to host participants in a safe environment.

The State Georgia – Contractual relationship to provide financial resources to educate and expose youth to positive social and academic training and support.

Charlotte’s Web – Contractual relationship to provide subject matter expert training to students on the “Personal Responsibility Education Program (PREP).

XPand Business Trainers - Contractual relationship to provide subject matter expert training to students on the Job.

Designation of CSP Funds:

Based on the awarded amount of **\$50,000.00**, the CCSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenses- CCSP Funds that are spent on executive / management staff and administrative support staff salaries, salary fringe, and benefits; etc.).

Operational Expenditures- CCSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), utility expenses, transportation expenses (staff travel expenses), marketing/catalogs, etc.

Direct Service Expenditures- CCSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, public transportation costs, etc.) , scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

The maximum amount of CCSP funds allowed for administrative purposes (executive staff salaries and benefits only) is 5% of funds awarded. Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CCSP Funding Award
Administrative (5% Admin max of funds awarded.)	\$2,500.00
Operational	\$15,000.00
Direct Services	\$32,500.00
<i>Total</i>	\$50,000.00

Explanation of Funding Details:

The following descriptions will provide details on how we spend CSp Funding:

- Administrative Costs will be used to provide administrative support to the program to ensure seamless simple implementation. These costs include annual audit, bookkeeping, employee taxes and benefits, bank fees, employment taxes, corporate Insurance, employee benefits, etc
- Operational Costs include rent, utilities, office supplies, software, marketing, print materials design, flyers, web design, computer supplies (Such as: anti-virus, mouse keypad, external hard drive, scanner, etc.) office supplies (Such as: Pens, note pads, calendars, organizer, correction tape, post-it notes, etc.) office cleaning/sanitation, etc.
- Direct Services Costs will cover instructors, program supplies, stipends, curriculum, incentives, field trips, Transportation, construction tools (hammer, drills, nails, etc.), program supplies for construction training and exercises, recruitment materials for printing and distribution, etc.

Program Performance Measures:

Future Seekers, Inc. agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Number of boys/young men of color benefiting from My Brother's Keeper (MBK) Alliance six National Milestones...,Number of school-aged youth engaged in/benefiting from In school/ Afterschool/ Out of School Programs...,Number of youth involved with or at risk for involvement with the Juvenile Justice System...

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

Veterans Services: Not Applicable

The following program measures/ Key Performance Indicators ("KPI's") will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2024 through 12/31/2024:

1. Provides a clear explanation of the methods to be used and the specific goals to be obtained. (3 points)

Future Seekers will implement the Builders of Youth program with robust performance management tools to ensure that the program is effective, and the students achieve the satisfactory academic performance, job and social skills training and specialized training through certification to reach employment goals.

The following program components will be implemented to achieve the goals of the program:

Academic Training and Tutoring - Future Seekers provides the academic assistance necessary for student achievement including homework assistance, tutoring and college readiness training. There will be an opportunity to further develop these skills by providing individual needs assessment and tutoring to ensure that they are able to perform age-appropriate tasks within small groups or teams. Teachers, tutors and academic assistants will be available to mentor and coach students to reach higher performance levels academically. These resources will offer individual students' one-on-one sessions which will directly impact confidence and motivation to participate and achieve their goals.

Credentialing for MC3 (The Multi-Craft Core Curriculum) Certification - The performance measures will be monitored and tracked using end of course lessons that involve testing in each of the 10-lessons for the certification. Students must meet attendance requirements and successfully pass all tests/lessons and the final assessment to achieve certification. The instructor will provide test results at the end of each session and share data with the program director which details satisfactory or unsatisfactory results for each student. Students that receive unsatisfactory results will receive additional

training, make up sessions and other resources to achieve satisfactory results.

Training and Skills Development - Other training sessions include job readiness training, life skills training and financial management training. These sessions also require knowledge to be assessed before the program and assessed at the end of the program with testing that covers the material. These sessions are also required to complete the Builders of Youth program. These test results will be shared with the staff and program directors.

Personal Responsibility Education Program (PREP) – Through the PREP program the Future Seekers Builders of Youth will seek to educate young people on both abstinence and contraception to prevent pregnancy and sexually transmitted infections, including HIV/AIDS. This training program will provide evidence-based program models and substantially in corporate elements of projects that have been proven to delay sexual activity, increase condom or contraceptive use for sexually active youth or reduce pregnancy among youth. The goals of the training are to: recommend healthy relationships to increase the development of self-esteem and relationship dynamics, friendships, dating, romantic involvement, marriage and family interactions; increase positive adolescent development, to include promotion of healthy attitudes and values about adolescent growth and development, body image, racial and ethnic diversity, and other related subjects; and to support the development of self-sufficiency and independent living skills.

Community Service -Students must attend and participate in at least 20 hours of community service. The performance measures for this portion of the program will include working with our partners such as the Habitat For Humanity in attending events to update housing for the elderly or those in need, delivering meals to the homeless and/or participation in community service events through the FSI youth center by mentoring to youth, attending field trips or workshops that focus on skills in services to those in need.

2. Describes the major milestones to be achieved with a supporting schedule. (3 points)

Attendance - The Future Seekers Builders of Youth program requires students to attend all sessions of the program. This is an important factor for successfully completing the requirements of the program. Administrators will track students' attendance daily. There will be monthly incentives available to students that have at least a 90% attendance rate.

Attendance reports will be generated weekly.

Credential Attainment - The Cardiopulmonary Resuscitation Certification (CPR) provides students with a certificate and teaches them the techniques to save lives in danger. This certification will be an asset to them in the workplace, at school and in their everyday lives. (3 sessions to complete this training)

Academic Tutoring and Monitoring – In providing these services to youth and young adults. Tutoring will occur twice per week where more sessions are added as needed. During this time students are monitored to determine the performance based on report cards and parental follow up. Each month the location site manager will track student progress and report the data. The overall goal is for every student to reach at least satisfactory academic performance. (Scheduled twice perweek for the duration of the program).

Certification Attainment – The MC3 Construction Certification program is comprised of 10-lesson, post-test assessments and hands on workshop sessions to ensure students are learning and retaining the information. The recommended milestone for this certification is 6-8 weeks. In most cases, students will achieve this credential within the first semester enrollment. In other cases, where attendance or other considerations are warranted, students may take a longer period of time to complete. (Certification attained after 10 completed sessions and a passing grade on the final exam)

Pre-Certification Attainment - Certified Nursing Assistant (CNA) Pre-Certification Training is a program to provide a pathway for students to train as a nursing assistant. CNA jobs are designed to assist Registered Nurses and Licensed Practical Nurses in caring for patients of any age in residential nursing care facilities or outpatient clinics. Since nursing assistants have daily contact with patients, they are gatherers of vital information about the patients' conditions, which

they must then transmit to their supervisors. The demand for CNAs is high, especially among those institutions that provide continuing care and assisted living for the elderly. (Pre-Certification attained after 10 completed sessions)

Personal Responsibility Education Program (PREP) – This training requires 12 sessions to complete. Sessions missed must be made up during specified sessions. Participants will receive a completion certificate once all sessions have been attended. The PREP program will provide students with comprehensive education on refusal skills, abstinence education and relationship building. (Completion certificate)

Other Skills Training – The workplace skills and job readiness training is a 12-session program that is designed to put the final preparations in place for the students to be work ready. This milestone will be achieved within the final 3 months of the program. The training assessments are captured in a pre-post-test environment. Staff will track the data and provide completion notices after the student has successfully completed the training and passed all associated assessments. (Certificate based and require post-testing)

College Readiness Training – Students will receive training to determine post-secondary plans for continued skills training, higher education, or job attainment. Staff will provide the steps necessary to attend colleges by preparing students for FAFSA completion, college/university application processes, and realistic goals for attending college based on transcript requirements, letters of interest, reference letters and other essentials to get accepted. This training program is generally complete in 10 sessions. (Certificate based training, posttest requirement)

3. Identifies the specific data collection tool(s)/ source(s) used to report progress on performance measures. (3 points)

Attendance Tracking – Attendance will be tracked using a sign in and out process. Students will be required to sign in everyday that they attend. Attendance reports are run monthly to track attendance. Parents or guardians may be contacted regularly regarding attendance concerns. The weekly stipends are calculated based on the time and attendance.

Performance Management (Tied to Incentives)-Certification training and job skills training are tied to incentives.

Students receive stipends upon completion of each level of certification training. The Certification instructors provide a weekly compilation of students that have successfully completed post testing and milestone tests. With the Future Seekers Builders of Youth program, students are continually motivated to accomplish more when monetary incentives are tied to academic and professional skill achievements.

Feedback and Instructor Ratings – Future Seekers takes pride in continuous quality improvement. Feedback is requested from all the participants based on their experiences with the instructors and staff. It is our goal to ensure that FSI is a professionally friendly environment that allows all students to grow and develop to the next level of their lives.

4. Vendor selects three County defined performance measures to report on during the contract period, as identified by the primary service category selected. (ref. page 16 of CSP instruction manual) (3 points)

Children and Youth Services County Defined Performance Measures:

A. Number of youth involved with or at risk for involvement with the Juvenile Justice System who demonstrate decreased or not delinquent behaviors (i.e. truancy, in school suspension, out of school suspension, etc.). The Future Seekers Builders of Youth program will recruit students that experienced difficulty in completing secondary education and did not obtain their high school diploma. These are students that have juvenile delinquency situations, homeless or low to no income households. This program has been devised to provide more opportunities for participants to become academically prepared with sought after skills in the current workforce.

B. Number of youth benefiting from After-school/out of school programs to help bring up academic and social/behavioral levels. The Future Seekers Builders of Youth program will provide programs during in-school, after school and out of school time programs that are designed to capture and retain the interest of youth. The programs will

be implemented with new millennial components using technological best practices to achieve academic and social positive results. The time in which programming occurs provides wholesome activities with proper supervision in safe zones. The learning in our programs will foster skills that increase academic performance, social behaviors and provide an advantage to participants. These are the skills that are sought after by employers, post-secondary institutions for positive youth development and socially acceptable behavior patterns for personal growth.

C. Number of Boys and young men of color benefiting from My Brother's keeper program and services that addresses persistent opportunity gaps (defined by six national milestones of My Brother's Keeper (MBK) Alliance).

The Future Seekers Builders of Youth program objectives are directly aligned with the six milestones of the MBK Alliance. The training in this program offers direct components that are appropriate for this age group including: completing secondary education, pursuing post-secondary education, pursuing a career, and keeping youth on track with achieving success and giving the non-traditional students an avenue to maximize the first or second opportunity to live an independent life as contributing adult citizens.

5. Vendor provides three Agency defined performance measures to report on during the contract period. (3 points)

The three Agency defined performance measures include:

1. Future Seekers will successfully enroll 100% of the proposed qualified students into the program. (i.e. Fulton county residence, low income, etc.).
2. Future Seekers will successfully graduate 80% of participants with the MC3 and/or CNA certificate training certificate and other training as required.
3. Future Seekers will successfully assist 75% of the proposed number of participants in maintaining satisfactory grades in Math, Science and English.

Agency Defined Performance Measure(s):

0.0

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of

Fulton County Government.

2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.

3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).

4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.

5. Contractor agrees to comply with the Operational Specifications outlined in **2024 Consolidated Community Services Program 24RFP013124C-MH**.

6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 12, 2024, and January 10, 2025)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CCSP funding may result in reimbursement of CCSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CCSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CCSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$50,000.00.**

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of

said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2024 Consolidated Community Services Program 24RFP013124C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 12, 2024 for the period January 1, 2024-June 30, 2024; and January 10, 2025 for the period July 1, 2024-December 31, 2024.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

Future Seekers, Inc.
550 Fairburn Road A3A
Atlanta, Georgia 30331

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton

County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE

(a) This Agreement is effective on **01/01/2024**, and shall terminate on **12/31/2024**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Future Seekers, Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the “Insurance and Risk Management Provisions” document, Attachment “A”, with Fulton County, Georgia added as an “Additional Insured”. The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County’s and Contractor’s duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

STATE OF GEORGIA

COUNTY OF FULTON

FORM F: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services¹ under a contract with Future Seekers, Inc. on behalf of Fulton County Government has registered with and is participating in a federal work authorization program*,² in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with Fulton County Government, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Fulton County Government at the time the subcontractor(s) is retained to perform such service.

190011

EEV/Basic Pilot Program* User Identification Number

Future Seekers, Inc.

Name of Contractor (Agency)

BY: [Signature] Authorized Signature of Officer or Agent of Contractor[Signature]
Title of Authorized Officer or Agent of Contractor of ContractorSandra Hall-Lay, Ph.D., Executive Director

Printed Name of Authorized Officer or Agent of Contractor

Sworn to and subscribed before me this 26th day of February, 2024.Notary Public: Erik EvansCounty: FultonCommission Expires: August 03, 2027

¹O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

²[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

#24RFP013124C-MH
2024 Consolidated Community Services Program

Purchasing Forms & Instructions

STATE OF GEORGIA

COUNTY OF FULTON

FORM G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services³ under a contract with Future Seekers, Inc. on behalf of Fulton County Government has registered with and is participating in a federal work authorization program*,⁴ in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

190011

EEV/Basic Pilot Program* User Identification Number of Subcontractor

Future Seekers, Inc.

Name of Subcontractor (Individual/Agency)

BY: [Signature]
Authorized Signature Officer or Agent of Subcontractor

Executive Director

Title of Authorized Officer or Agent of Subcontractor

Sandra Hall-Lay, Ph.D.

Printed Name of Authorized Officer or Agent of Subcontractor

Sworn to and subscribed before me this 26th day of February, 2024.

Notary Public: Erikki Evans

County: Fulton

Commission Expires: August 03, 2027



³O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

⁴*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Liberty Company Insurance Brokers Lic #0D79653 5955 De Soto Ave, Ste 250 Woodland Hills CA 91367	CONTACT NAME: Teresa Hayward-RM PHONE (A/C, No, Ext): (888) 918-3960 FAX (A/C, No): E-MAIL ADDRESS: thayward@libertycompany.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Nonprofits Insurance Alliance of CA (NIAC)</td> <td></td> </tr> <tr> <td>INSURER B: Hartford Insurance Co So East</td> <td>38261</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Nonprofits Insurance Alliance of CA (NIAC)		INSURER B: Hartford Insurance Co So East	38261	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Future Seekers, Inc. 3270 Darby Drive, Suite 100 Douglasville, GA 30135															

COVERAGES**CERTIFICATE NUMBER:** CL2432003467**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		202439064	03/23/2024	03/23/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	<input checked="" type="checkbox"/> Sexual Abuse						MED EXP (Any one person) \$ 20,000
	<input checked="" type="checkbox"/> Molestation						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 3,000,000
	OTHER:						Professional Liability \$ 1,000,000
A	AUTOMOBILE LIABILITY	Y		202439064	03/23/2024	03/23/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			202439064UMB	03/23/2024	03/23/2025	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						\$
	DED \$ RETENTION \$						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A		20WEC6K6E7Z	02/24/2024	02/24/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N						E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Business Personal Property	Y		CWB00128781039064	03/23/2024	03/23/2025	Limit \$52,500
	Employee Dishonesty/Forgery						Limit \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is an additional insured under the Commercial General Liability as required by written contract or agreement

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government Department of Community Development
 137 Peachtree St SW Ste 100

Atlanta

GA 30303

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Teresa Hayward

© 1988-2015 ACORD CORPORATION. All rights reserved.

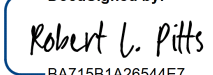
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **Future Seekers, Inc.**

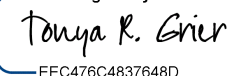
DocuSigned by:

BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

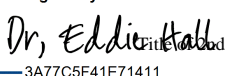
DocuSigned by: Name of Signatory: Sandra Hall-Lay

ECF41B93A511447... Executive Director
Authorized Signature

ATTEST:

ATTEST:

DocuSigned by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

Signed by: Name of 2nd Signatory: **Sandra Hall-Lay**

3A77C5F41E71411... Title of 2nd Signatory: **Eddie R. Hall**
Second Authorized Signature

(Affix County Seal)



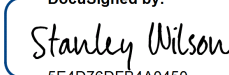
(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 24-0350 2ND RM: 5/15/2024
REGULAR MEETING	SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: 0A85D413A701442BB2973F003AB2A1F7		Status: Completed
Subject: Please DocuSign: 2024 CCSP Contract- Future Seekers, Inc.-BOC Agenda#24-0350		
Parcel ID:		
Employee Name:		
Source Envelope:		
Document Pages: 30	Signatures: 6	Envelope Originator:
Certificate Pages: 7	Initials: 0	Cherie Williams
AutoNav: Enabled	Stamps: 1	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Atlanta, GA 30303
		Cherie.Williams@fultoncountyga.gov
		IP Address: 136.55.230.223

Record Tracking

Status: Original	Holder: Cherie Williams	Location: DocuSign
9/30/2024 5:38:58 PM	Cherie.Williams@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Sandra HallLay	<div>DocuSigned by:</div> <div>Sandra HallLay</div> <div>ECF41B93A511447...</div>	Sent: 9/30/2024 5:43:21 PM
sandra.hall@futureseekers.org		Viewed: 10/1/2024 8:58:59 AM
Executive Director		Signed: 10/1/2024 9:00:55 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 73.106.106.60	

Electronic Record and Signature Disclosure:
Accepted: 4/17/2020 4:36:55 PM
ID: d4c1cdaa-9840-42a5-a9e0-641676991770

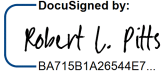
Dr, Eddie Hall	<div>Signed by:</div> <div>Dr, Eddie Hall</div> <div>3A77C5F41E71411...</div>	Sent: 10/1/2024 9:00:59 AM
er.hall@futureseekers.org		Resent: 10/2/2024 1:12:55 PM
Security Level: Email, Account Authentication (None)		Resent: 10/3/2024 3:55:09 PM
	Signature Adoption: Pre-selected Style	Resent: 10/4/2024 4:07:05 PM
	Using IP Address: 73.106.106.60	Resent: 10/12/2024 7:50:42 PM
		Resent: 10/14/2024 10:24:03 AM
		Resent: 10/15/2024 4:21:02 PM
		Viewed: 10/16/2024 10:19:36 AM
		Signed: 10/16/2024 10:53:02 AM

Electronic Record and Signature Disclosure:
Accepted: 10/16/2024 10:19:36 AM
ID: fa5f33e2-2863-4331-a09e-abc27be762b4

Mark Hawks2	<div>Completed</div>	Sent: 10/16/2024 10:53:05 AM
mark.hawks@fultoncountyga.gov		Viewed: 10/16/2024 12:13:07 PM
Chief Assistant Purchasing Agent		Signed: 10/16/2024 12:13:21 PM
Purchasing and Contract Compliance	Using IP Address: 38.109.203.17	

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 76.209.103.30	Sent: 10/16/2024 12:13:24 PM Viewed: 10/16/2024 3:48:41 PM Signed: 10/16/2024 3:48:47 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.4	Sent: 10/16/2024 3:48:50 PM Viewed: 10/16/2024 5:33:01 PM Signed: 10/16/2024 5:33:11 PM
Electronic Record and Signature Disclosure: Accepted: 10/16/2024 5:31:39 PM ID: d574ca37-9b87-4c0b-9a3c-f7548f00f2ff		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 24.30.118.185	Sent: 10/16/2024 5:33:14 PM Viewed: 10/16/2024 5:37:11 PM Signed: 10/16/2024 5:39:03 PM
Electronic Record and Signature Disclosure: Accepted: 10/16/2024 5:37:11 PM ID: 58e5200a-5064-4f5a-8842-a011c592fa2c		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 68.208.197.4	Sent: 10/16/2024 5:39:06 PM Resent: 10/17/2024 9:51:46 AM Viewed: 10/17/2024 2:02:48 PM Signed: 10/17/2024 2:03:12 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 10/17/2024 2:03:15 PM Viewed: 10/17/2024 2:17:57 PM Signed: 10/17/2024 2:18:07 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya R. Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  EEC476C4837648D...  Signature Adoption: Pre-selected Style Using IP Address: 99.96.24.191	Sent: 10/17/2024 2:18:11 PM Viewed: 10/17/2024 8:07:43 PM Signed: 10/17/2024 8:07:53 PM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4 Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 10/17/2024 8:07:57 PM Viewed: 10/17/2024 10:30:22 PM Signed: 10/17/2024 10:30:29 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/30/2024 5:43:19 PM Viewed: 10/17/2024 10:37:13 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/30/2024 5:43:20 PM Resent: 10/17/2024 10:30:38 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/30/2024 5:43:20 PM Viewed: 10/17/2024 10:37:25 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 10/17/2024 10:30:34 PM Viewed: 10/17/2024 10:37:22 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/30/2024 5:43:20 PM
Certified Delivered	Security Checked	10/17/2024 10:30:22 PM
Signing Complete	Security Checked	10/17/2024 10:30:29 PM
Completed	Security Checked	10/17/2024 10:30:34 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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