



Fulton County Board of Commissioners
Agenda Item Summary

18-0983

BOC Meeting Date
 12/19/2018

Requesting Agency

Purchasing and Contract Compliance

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew a Letter of Agreement with the Greater Women's Business Council ("GWBC"), (Atlanta, GA), a partner organization of the Women's Business Enterprise National Council (WBENC) that will allow the Department of Purchasing & Contract Compliance to accept companies certified by SEBC as Women Business Enterprise (WBE) using the Women's Business Enterprise National Council's certification standards to become certified as a Female Business Enterprise (FBE) with Fulton County. Effective upon BOC approval for a two year period.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with the Fulton County Purchasing Code, Section 102-425 (5), Certification, the Office of Contract Compliance will have the ability to accept third party certifications as approved by the Board of Commissioners.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes All people trust government is efficient, effective and fiscally sound

Is this a purchasing item?

No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The Department of Purchasing & Contract Compliance requests to renew the existing "Letter of Agreement" for certification reciprocity with the Greater Women's Business Council ("GWBC").

This agreement would provide a "streamlined" certification process for female businesses to become certified and added to Fulton County's vendor registration database and MFBE directory. GWBC's primary objective is to certify women business enterprises (WBE's) and foster the growth of those businesses and their owners.

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404)612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Contract & Compliance Information

(Provide Contractor and Subcontractor details.)

NA.

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value	.			
Total M/FBE Values	.			
Total Prime Value	.			
Fiscal Impact / Funding Source	<i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>			
.				
Exhibits Attached	<i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i>			
Exhibit 1: Letter of Agreement				
Source of Additional Information	<i>(Type Name, Title, Agency and Phone)</i>			
Rholanda Stanberry, Deputy Director Purchasing & Contract Compliance (404)612-5800				

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404)612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Procurement

Contract Attached: .	Previous Contracts: .		
Solicitation Number: .	Submitting Agency: .	Staff Contact: .	Contact Phone: .

Description:.

FINANCIAL SUMMARY

Total Contract Value:		MBE/FBE Participation:	
Original Approved Amount: .		Amount: .	%: .
Previous Adjustments: .		Amount: .	%: .
This Request: .		Amount: .	%: .
TOTAL: .		Amount: .	%: .

Grant Information Summary:

Amount Requested: .	<input type="checkbox"/>	Cash
Match Required: .	<input type="checkbox"/>	In-Kind
Start Date: .	<input type="checkbox"/>	Approval to Award
End Date: .	<input type="checkbox"/>	Apply & Accept
Match Account \$: .		

Funding Line 1: .	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
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KEY CONTRACT TERMS

Start Date: .	End Date: .
Cost Adjustment: .	Renewal/Extension Terms: .

ROUTING & APPROVALS
(Do not edit below this line)

X	Originating Department:	Strong-Whitaker, Felicia	Date: 12/6/2018
X	County Attorney:	Ringer, Cheryl	Date: 11/28/2018
.	Purchasing/Contract Compliance:	.	Date: .
.	Finance/Budget Analyst/Grants Admin:	.	Date: .
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 12/7/2018

LETTER OF AGREEMENT

**BETWEEN FULTON COUNTY GOVERNMENT
DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE
AND THE
GREATER WOMEN’S BUSINESS COUNCIL (GWBC)**

This is a Letter of Agreement (“Agreement”) by and between Fulton County Government and the Greater Women’s Business Council (GWBC) and becomes effective upon approval by the Fulton County Board of Commissioners. This Agreement will allow the Department of Purchasing & Contract Compliance to accept the certification of female owned companies certified by the Georgia Women’s Business Council as a Women Business Enterprise (WBE) using the Women’s Business Enterprise National Council’s certification standards to become certified as a Female Business Enterprise (FBE) with Fulton County.

The following is hereby mutually agreed to and understood by both parties:

Fulton County will evaluate and approve GWBC applications utilizing the Specialized Application so long as the following requirements are successfully satisfied:

1. The Special Application is completed in accordance with all applicable requirements and instructions;
2. All supporting documents are provided in accordance with all applicable requirements and instructions;
3. Fulton County has unrestricted access to the WBENC’s certification database for verification purposes of businesses located in GWBC’s assigned territory. Access to the database should be granted upon the approval of the terms of the agreement between the Greater Women’s Business Council and the Fulton County Board of Commissioners;
4. Fulton County’s recertification of a successful applicant is contingent upon timely receiving confirmation of GWBC’s re-certification if said successful applicant.

This Agreement shall be effective upon approval by the Fulton County Board of Commissioners for one year with the option to renew this Agreement for two, one year periods.

Notwithstanding any other provisions, in the event the County determines that it is no longer in its best interest to provide these services through GWBC, the County may terminate this Agreement for its convenience, without liability whatsoever upon the County, by giving thirty (30) days’ notice in writing to GWBC.

IN WITNESS THEREOF, the Parties hereto have caused the Agreement to be expected by their authorized representatives;

FULTON COUNTY, GEORGIA

**GEORGIA MINORITY SUPPLIER
DEVELOPMENT COUNCIL, INC.**

Robert L. Pitts
Chairman

Roz Lewis
Executive Director

ATTEST:

ATTEST:

Jesse A. Harris
Clerk of the Commission

Secretary/Assistant Secretary

(Affix County Seal)