



Fulton County Board of Commissioners
Agenda Item Summary

14-0829

BOC Meeting Date
10/15/2014

Requesting Agency

Facilities and Transportation Services

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of change order Less than 10% -Facilities & Transportation Services Department, SWC90818, Indefinite Quantity Construction (EZIQC) Services for David Hagen Firing Range Renovation in the amount of \$10,414.03 with Prime Contractors, Inc. (Powder Springs, GA) through The Gordian Group (State Contractor representative) EZIQC Contract #GA04-062911-PCI to provide additional conduit at the David Hagen Firing Range located behind the Tom Lowe Trap and Skeet Range. Effective upon BOC approval.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract & necessary for contract completion of the contract, in the specifications, services, time of performance or terms and conditions of the contract shall be forwarded to the Board of Commissioners for approval.

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

No [Click here to enter text.](#)

Is this a purchasing item?

Yes

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The Facilities & Transportation Services Department requests approval of a change order less than 10% to provide additional conduit at the David Hagen Firing Range located behind the Tom Lowe Trap and Skeet Range.

The request for additional services is at the Owner's request to provide additional conduit by excavating and installing two new 2" pvc lines from control room to target system, install new wall mounted exhaust fan and exterior cap, excavate 12" x 12" x 140 for new rail road tie wall, install rock in excavation to serve as footer for new wall, and install new 6 layer high rail road tie wall. The cost breakdown is as follows:

• General requirements	\$4,659.45
• HVAC	\$334.15
• Electrical	\$1,585.24
• Earthwork	\$774.95
• Exterior improvements	\$3,060.24
Total Cost	\$10,414.03

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Interim Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

This contract provides all labor, materials, tools and equipment, and design-build services necessary for the design, renovation and construction services.

The David Hagen Firing Range is located behind the Tom Lowe Trap and Skeet Range. The Fulton County Police Department and other local police department use this facility for weapons training and certifications. The new targeting system will enhance their training ability and provide efficient operation and scoring.

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Award Amount	13-0990	11/6/2013	\$124,891.09
Change Order No. 1			\$10,414.03
Total Revised Amount			\$135,305.12

Contract & Compliance Information	<i>(Provide Contractor and Subcontractor details.)</i>
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Contract Value: \$10,414.03
 Prime Vendor: Prime Contractors, Inc.
 Prime Status: Non-Minority
 Location: Powder Springs, GA
 County: Cobb County
 Prime Value: \$10,414.03 or 100%
 Subcontractor: None

Total Contract Value: \$10,414.03 or 100%
 Total M/FBE Value: -0-

Contractor Type	Contractor Status	Contractor Name	Address	City	State	Zip Code	Contact Name	Contact Phone	Contact Email	Upon Approval	Amount	Percentage	Prime/Contract Value
Prime	Non-M/FBE	Prime Contractors, Inc.	3406 Florence Circle	Powder Springs	GA	30127	James Dunn	(770) 949-1930			\$10,414.03	100%	\$10,414.03

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Interim Director	Phone (404) 612-5800	
Signature	Date	

14-0829

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value	.\$10,414.03			
Total M/FBE Values	.\$0.00			
Total Prime Value	.\$10,414.03			
Fiscal Impact / Funding Source <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> 500-320-3200-1410: Capital Improvements, Police, Equipment- \$10,414.03				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> Exhibit 1: Contractor Performance Report Exhibit 2: Cost Proposal Exhibit 3: Change Order No.1 to Form of Contract				
Source of Additional Information <i>(Type Name, Title, Agency and Phone)</i> Michael Ross, Assistant Director, Facilities & Transportation Services Department, (404) 612-3772				

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Interim Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Continued

Procurement

Contract Attached: Yes	Previous Contracts: Yes		
Solicitation Number: SWC90818	Submitting Agency: Facilities & Transportation Services	Staff Contact: Harry Jordan	Contact Phone: (404) 612-5933
Description: Change Order Less Than 10% to provide additional conduit at the David Hagen Firing Range.			

FINANCIAL SUMMARY

Total Contract Value:		MBE/FBE Participation:	
Original Approved Amount:	\$124,891.09	Amount: \$0.00	%: .
Previous Adjustments:	.	Amount: .	%: .
This Request:	\$10,414.03	Amount: .	%: .
TOTAL:	\$135,305.12	Amount: .	%: .

Grant Information Summary:

Amount Requested:	.	<input type="checkbox"/>	Cash
Match Required:	.	<input type="checkbox"/>	In-Kind
Start Date:	.	<input type="checkbox"/>	Approval to Award
End Date:	.	<input type="checkbox"/>	Apply & Accept
Match Account \$:	.		

Funding Line 1: 500-320-3200-1410	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
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KEY CONTRACT TERMS

Start Date: .	End Date: .
Cost Adjustment: .	Renewal/Extension Terms: .

ROUTING & APPROVALS

(Do not edit below this line)

X X	Originating Department:	Pye, April	Date: 9/10/2014
.	County Attorney:	.	Date: .
X X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 10/5/2014
X X	Finance/Budget Analyst/Grants Admin:	Jones, Monica	Date: 9/16/2014
.	Grants Management:	.	Date: .
X	County Manager:	O'Connor, Patrick	Date: 10/9/2014

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE				
CONTRACTORS PERFORMANCE REPORT CONSTRUCTION SERVICES				
Report Period Start	Report Period End		Contract Period Start	Contract Period End
9/2/2013	3/31/2014			
PO Number				PO Date
13SC90062K-JD			8/15/2013	
Department	FACILITIES AND TRANSPORTATION SERVICES			
Bid Number	EZIQC Contract No. GA04-062911-PCI			
Service Commodity	Jefferson Street Career Center Renovation			
Contractor	Prime Contractors, Inc.			

Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.

Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.

Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

1. Project Development (-Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)

Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.

2. Design (-Were Milestones Met Per Contract – Reliability – Responsiveness to Direction/Change – On Time Completion – Liquidated Damages)

Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.

3. Award - Proposal Development (-Met Timeless/Due Dates - Reasonable/Cooperative - Flexible/Motivated - Prompt Problem Notification)

Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.


4. Construction (-Mobilization Timely – Were Milestones Met – Met/Exceeded Specifications – Within Budget Performance – Proper Invoicing – Quality of Work – Responsive to Owner)

Comments:

4 ☒ N / A - project halted

5. Closeout Action and Contractors Key Personnel (-Effective Management - Credentials/Experience - Ability to Accomplish Mission - Conduct)

Comments:
 0 ☐ N / A - project halted
 1 ☐
 2 ☐
 3 ☒
 4 ☐

Overall Performance Rating:	3.4		
Would you select/recommend this vendor again? (Check box for Yes. Leave Blank for No)		Rating completed by:	Essex.Lampkin
<input checked="" type="radio"/> Yes <input type="radio"/> No			
Department Head Name	Department Head Signature		Date
MICHAEL BOSS, ASST. DIR.			9/8/2014

Submit Form



Work Order Signature Document

NJPA EZIQC Contract No.: GA04-062911-PCI

☐

New Work Order

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Modify an Existing Work Order

Work Order Number: 020280.02

Work Order Date:

Work Order Title: Fulton Hagen Firing Range Additional Work 7-11-14 Supplemental

Owner Name: Fulton County Government

Contractor Name: Prime Contractors, Inc.

Contact: Essex Lampkin

Contact: Mark Sparks

Phone: (404) 472-5662

Phone: (770) 949-1930

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of NJPA EZIQC Contract No GA04-062911-PCI.

Brief Work Order Description:

Additional Range Work requested by Owner, dated 7-11-14

Time of Performance

See Schedule Section of the Detailed Scope of Work

Liquidated Damages

Will apply:

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Will not apply:

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Work Order Firm Fixed Price: \$10,414.03

Owner Purchase Order Number:

Approvals

Owner

Date

Contractor

Date

Detailed Scope of Work

To: Mark Sparks
Prime Contractors, Inc.
3406 Florence Circle
Powder Springs, GA 30127
(770) 949-1930

From: Essex Lampkin
Fulton County Government
160 Pryor Street
Atlanta, GA 30303
(404) 472-5662

Date Printed: July 21, 2014

Work Order Number: 020280.02

Work Order Title: Fulton Hagen Firing Range Additional Work 7-11-14 Supplemental

Brief Scope: Additional Range Work requested by Owner, dated 7-11-14

☐

Preliminary

☐

Revised

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Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Additional work requested Excavate and install 2 new 2" pvc lines from control room to target system Install new wall mounted exhaust fan and exterior cap Excavate 12" x 12" x 140 lf for new rail road tie wall Install rock in excavation to serve as footer for new wall Install new 6 layer high rail road tie wall approx. 140 lf NEW RAILROAD TIES Supplied by customer Provide bobcat with fork lift attach to move to the shooting area to be installed and installed

Contractor

Date

Owner

Date

Contractor's Price Proposal - Summary

Date: July 21, 2014
IQC Master Contract #: GA04-062911-PCI
Work Order Number: 020280.02
Owner PO #:
Work Order Title: Fulton Hagen Firing Range Additional Work 7-11-14 Supplemental
Contractor: Prime Contractors, Inc.
Proposal Name: FC David Hagen Firing Range Additional work
Proposal Value: \$10,414.03

01 - General Requirements	\$4,659.45
23 - Heating, Ventilating, And Air-Conditioning (HVAC)	\$334.15
26 - Electrical	\$1,585.24
31 - Earthwork	\$774.95
32 - Exterior Improvements	\$3,060.24
Proposal Total	\$10,414.03

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

Contractor's Price Proposal - Detail

Date: July 21, 2014
 IQC Master Contract #: GA04-062911-PCI
 Work Order Number: 020280.02
 Owner PO #:
 Work Order Title: Fulton Hagen Firing Range Additional Work 7-11-14 Supplemental
 Contractor: Prime Contractors, Inc.
 Proposal Name: FC David Hagen Firing Range Additional work
 Proposal Value: \$10,414.03

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		

01 - General Requirements

1	01 22 23 00 0229	WK		700 LB Capacity, 36" Wide, Skid-Steer Loader (Bobcat) With Full-Time Operator	\$2,482.15
	Installation	Quantity	Unit Price	Factor	Total
		1.00	2,174.46	x 1.1415 =	2,482.15
					set rail road tie wall
2	01 22 23 00 0244	WK		Forklift Attachment For Skid-Steer Loaders	\$136.91
	Installation	Quantity	Unit Price	Factor	Total
		1.00	119.94	x 1.1415 =	136.91
3	01 22 23 00 0508	DAY		4' Maximum Trench Depth, Ride-On Trencher With Full-Time Operator	\$1,697.94
	Installation	Quantity	Unit Price	Factor	Total
		3.00	495.82	x 1.1415 =	1,697.94
					electrical then wall support
4	01 71 13 00 0002	EA		Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckNote: For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$342.45
	Installation	Quantity	Unit Price	Factor	Total
		2.00	150.00	x 1.1415 =	342.45
					trencher and bobcat

Subtotal for 01 - General Requirements **\$4,659.45**

23 - Heating, Ventilating, And Air-Conditioning (HVAC)

5	23 09 23 00 0092	EA		Install And Wire Exhaust Fan Thermostat Control	\$83.98
	Installation	Quantity	Unit Price	Factor	Total
		1.00	73.57	x 1.1415 =	83.98
6	23 34 16 00 0228	EA		70 CFM Exhaust Fan, Ceiling/Wall Mounted, Light Duty	\$169.91
	Installation	Quantity	Unit Price	Factor	Total
		1.00	148.85	x 1.1415 =	169.91
7	23 34 16 00 0250	EA		Wall Vent Kit For Exhaust Fan Includes Wall Cap	\$80.26
	Installation	Quantity	Unit Price	Factor	Total
		1.00	70.31	x 1.1415 =	80.26

Subtotal for 23 - Heating, Ventilating, And Air-Conditioning (HVAC) **\$334.15**

26 - Electrical

8	26 05 19 00 0004	LF		1/4" Nylon Pull Cord Installed To Remain In Place, In New Conduits	\$60.82
	Installation	Quantity	Unit Price	Factor	Total
		444.00	0.12	x 1.1415 =	60.82

Contractor's Price Proposal - Detail Continues..

Work Order Number: 020280.02

Work Order Title: Fulton Hagen Firing Range Additional Work 7-11-14 Supplemental

Proposal Name: FC David Hagen Firing Range Additional work

Proposal Value: \$10,414.03

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
26 - Electrical					
9	26 05 33 13 1342		LF	2" PVC Schedule 40 Conduit With Coupling, Direct Burial, Glued Coupling	\$1,277.20
			Installation	Quantity 444.00 x Unit Price 2.52 x Factor 1.1415 = Total 1,277.20	
10	26 05 33 13 1355		EA	2" PVC Schedule 40 Elbow 90 Degree Direct Burial, Glued Coupling	\$202.87
			Installation	Quantity 12.00 x Unit Price 14.81 x Factor 1.1415 = Total 202.87	
				6 fittings per run	
11	26 05 33 13 1355 0040		MOD	For 45 Degree Elbows, Deduct	-\$0.39
			Installation	Quantity 2.00 x Unit Price -0.17 x Factor 1.1415 = Total -0.39	
12	26 05 33 13 1368		EA	2" PVC Schedule 40 Adapter, Direct Burial, Glued Coupling	\$16.96
			Installation	Quantity 2.00 x Unit Price 7.43 x Factor 1.1415 = Total 16.96	
13	26 05 33 13 1378		EA	2" PVC Schedule 40 Bell End And Plug, Direct Burial, Glued Coupling	\$27.78
			Installation	Quantity 2.00 x Unit Price 12.17 x Factor 1.1415 = Total 27.78	
Subtotal for 26 - Electrical					\$1,585.24
31 - Earthwork					
14	31 05 16 00 0007		CY	#57 Stone Aggregate Fill (#4 To 1")	\$153.42
			Installation	Quantity 6.00 x Unit Price 22.40 x Factor 1.1415 = Total 153.42	
				140 x 1/2 x 1 /27	
15	31 05 16 00 0026		CY	Aggregate PlacementNote: Includes Spreading, Grading, Compaction Rolling	\$131.23
			Installation	Quantity 6.00 x Unit Price 19.16 x Factor 1.1415 = Total 131.23	
16	31 23 16 13 0002		CY	12" Wide or Less, Excavation for Trenching by Machine in Soil	\$72.27
			Installation	Quantity 13.00 x Unit Price 4.87 x Factor 1.1415 = Total 72.27	
				12" x 222 x 1.5 /27	
17	31 23 16 13 0002 0054		MOD	For Quantities Up To 20 (Up To 15 M3), Add	\$57.87
			Installation	Quantity 13.00 x Unit Price 3.90 x Factor 1.1415 = Total 57.87	
18	31 23 16 13 0010		CY	Backfilling or Placing Subbase for Trenches with Imported or Stockpiled Materials by Machine	\$25.23
			Installation	Quantity 13.00 x Unit Price 1.70 x Factor 1.1415 = Total 25.23	
19	31 23 16 13 0010 0059		MOD	For Quantities Up To 20 (Up To 15 M3), Add	\$20.18
			Installation	Quantity 13.00 x Unit Price 1.36 x Factor 1.1415 = Total 20.18	

Contractor's Price Proposal - Detail Continues..

Work Order Number: 020280.02

Work Order Title: Fulton Hagen Firing Range Additional Work 7-11-14 Supplemental

Proposal Name: FC David Hagen Firing Range Additional work

Proposal Value: \$10,414.03

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		

31 - Earthwork

20	31	23	16	13 0014	CY	Compaction of Fill or Subbase for Trenches by Hand				\$169.32
						Quantity		Unit Price	Factor	Total
					Installation	13.00	x	11.41	=	169.32
						too small to bring in equipment				
21	31	23	16	13 0033	LF	6" Wide, 18" Deep Trench, Medium Soil, Chain Trencher				\$116.66
						Quantity		Unit Price	Factor	Total
					Installation	140.00	x	0.73	=	116.66
						wall support				
22	31	23	16	13 0045	LF	Backfill 6" Wide, 18" Deep Trench, With Compaction				\$28.77
						Quantity		Unit Price	Factor	Total
					Installation	140.00	x	0.18	=	28.77
						wall support				

Subtotal for 31 - Earthwork

\$774.95

32 - Exterior Improvements

23	32	92	19	19 0005	MSF	Shade Mix, Push Spreader Or HandNote: 6#/MSF spread rate. Mixture of red fescue, creeping red fescue, perennial rye and bluegrass.						\$78.19	
					Installation	Quantity	2.00	x	Unit Price	34.25	x	Factor = 1.1415	Total 78.19
24	32	94	16	00 0011	LF	6" x 8" Railroad Ties							\$2,982.05
				X	Installation	Quantity	840.00	x	Unit Price	3.11	x	Factor = 1.1415	Total 2,982.05
						6 rows of 140							

Subtotal for 32 - Exterior Improvements

\$3,060.24

Proposal Total

\$10,414.03

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

CHANGE ORDER NO. 1 TO FORM OF CONTRACT

Contractor: Prime Contractors, Inc.

Contract No. SWC90818, David Hagen Firing Range Renovation-Indefinite Quantity Construction (EZIQC) Services

Address: 3406 Florene Circle,
City, Powder Springs, GA 30127

Telephone: (770) 949-1930

Facsimile or: (770) 920-8688
E-mail address

Contact: James Dunn,
President

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with **Prime Contractors, Inc.** on behalf of **Facilities & Transportation Services** to provide/perform renovation to David Hagen Firing Range located behind the Tom Lowe Trap and Skeet Range, dated **April 11, 2014**; and

WHEREAS, this agreement was approved by the Fulton County Board of Commissioners on October 1, 2014 as Agenda Item #14; and

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on October 1, 2014, item #14-

NOW, THEREFORE, the County and the Contractor agree as follows:

This Change Order No. 1 to Form of Contract is effective as of the ____ day of _____, 2014, between the County and **Prime Contractors, Inc.** who agree that all Services specified will be performed by in accordance with this Change Order No. 1 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** To provide additional conduit at the David Hagen Firing Range located behind the Tom Lowe Trap and Skeet Range for the Fulton County Facilities & Transportation Services Department. Provide all labor, materials, tools and equipment, design to complete project.
2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total increase amount not to exceed \$10,414.03.

3. **LIABILITY OF COUNTY:** This Change Order No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF CHANGE ORDER NO. 1 TO FORM OF CONTRACT:** Except as modified by this Change Order No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONSULTANT:

Prime Contractors, Inc.

John H. Eaves, Commission Chair
Board of Commissioners

ATTEST:

James Dunn, President

ATTEST:

Mark Massey
Clerk to the Commission (Seal)

Secretary/
Assistant Secretary

(Affix Corporate Seal)

APPROVED AS TO FORM:

Office of the County Attorney

APPROVED AS TO CONTENT:

Dwight A. Ferrell, Interim Director,
Facilities & Transportation Services Department