



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: May 17, 2023

PROJECT: 23RFP137284K-CRB - Water Distribution System Master Plan

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Fulton County Public Library System.

Four (5) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. Barge Design Solutions, Inc.
2. Dewberry Engineers, Inc.
3. Stantec Consulting Services, Inc.
4. Kimley-Horn and Associates, Inc.
5. Jacobs Engineering Group, Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by **Jacobs Engineering Group, Inc.** with a total score of **87.38%**, is the recommended vendor for the award of **23RFP137284K-CRB - Water Distribution System Master Plan.**

Evaluation Committee Recommendation Letter

May 17, 2023

Page | 2

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

DocuSigned by:

David Clark

David Clark, Director
Public Works

DocuSigned by:

Terry Peters

Terry Peters, Deputy Director - Water Technical Services
Public Works

DocuSigned by:

Nick Ammons

Nathan Ammons, Deputy Director - Water Systems Maintenance
Public Works

DocuSigned by:

Josh Van Horn

Josh Van Horn, Manager - Water Distribution Systems
Public Works

DocuSigned by:

Alberto

Alberto Bechara, Engineering Administrator
Public Works

Evaluation Committee Recommendation Letter

May 17, 2023

Page | 3

EVALUATION CRITERIA	WEIGHT	Barge Design Solutions, Inc.	Dewberry Engineers, Inc.	Stantec Consulting Services, Inc.	Kimley-Horn and Associates, Inc.	Jacobs Engineering Group, Inc.
Project Plan/Approach to Work	25	18.75	18.75	17.50	17.50	22.50
Qualifications of Key Personnel	20	16.00	15.00	16.00	11.00	20.00
Relevant Project Experience/Past Performance	20	16.00	13.00	12.00	10.00	18.00
Availability of Key Personnel	13	9.10	10.40	10.40	9.10	8.45
Local Preference	5	0.00	0.00	5.00	5.00	5.00
Service-Disabled Veterans Preference	2	0.00	0.00	0.00	0.00	0.00
Cost Proposal	15	12.97	15.00	14.25	10.95	13.43
TOTAL SCORE:	100.00	72.82	72.15	75.15	63.55	87.38

**To sum Total Score columns highlight the row and press F9*