



Fulton County Board of Commissioners  
**Agenda Item Summary**

**# 17-0533**

**BOC Meeting Date**  
6/21/2017

**Requesting Agency**

Public Works

**Commission Districts Affected**

5, 6 & 7

**Requested Action** *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew existing contracts - Department of Public Works, Bid# 15ITB97138K-DB, South Fulton Road Resurfacing in the amount not to exceed \$4,500,000.00 with E.R. Snell Contractors, Inc. (Snellville, GA) to provide resurfacing of roads located in the City of South Fulton and unincorporated Fulton County contingent on the award of the 2018 Local Maintenance Improvement Grant (LMIG) Program by the Georgia Department of Transportation (GDOT) to Fulton County. This action exercises the second of two renewal options. No renewal option remains. Effective dates: July 15, 2017 through July 14, 2018.

**Requirement for Board Action** *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date or 60 days if the contract term is six (6) months or less.

**Is this Item related to a Strategic Priority Area?** *(If yes, note strategic priority area below)*

Yes                      All People trust government is efficient, effective, and fiscally sound

**Is this a purchasing item?**

Yes

**Summary & Background**

*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

**Scope of Work:**

The project consists of providing all materials, labor, tools, equipment and appurtenances necessary for road resurfacing, which will involve the resurfacing of selected roads located in the City of South Fulton and unincorporated Fulton County. The selected roads are classified as minor and major arterial roads and will be resurfaced under the 2018 Local Maintenance Improvement Grant (L.M.I.G.) Program awarded to Fulton County by the Georgia Department of Transportation (GDOT). GDOT typically determines the specific amount awarded to Fulton County during the fall of 2018. Therefore, the amount of the resurfacing contract executed with ER Snell by Fulton County will not exceed the total LMIG program amount.

The roads to be resurfaced will have existing concrete curb and gutter or will be flush with the shoulder of the road. Selected roads will be resurfaced and striped per Georgia Department of Transportation's (GDOT) standards and specifications.

**Community Impact:**

The resurfacing of the roads will impact the community by providing safer roads for the community to travel.

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

**Project Implications:**

An increase in budget results in safer road and decline in maintenance cost. Contrarily, a decrease in budget will result in an increase in maintenance costs and roadways that deteriorate at a faster rate.

**Community Issues/Concerns:**

None have been submitted to the Public Works Department. However, the condition of the roadways has been a constant point of interest by the community.

**Department Issues/Concerns:**

Additional funding for this type of maintenance is recommended due to current road conditions for the City of South Fulton and unincorporated Fulton County.

**Additional Information:**

To protect the interests of the County, the County Attorney shall approve the [e.g., contract, Intergovernmental Agreement, Memorandum of Understanding, etc.] as to form and substance, and make any necessary modification, prior to execution by the Chairman.

**History of BOC Agenda Item:**

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Award Amount	15-0592	7/15/15	\$1,500,000.00
Increase Spending Authority	16-0142	2/17/16	\$3,000,000.00
1 <sup>st</sup> Renewal	16-0328	4/20/16	\$4,500,000.00
<b>2<sup>nd</sup> Renewal</b>			<b>\$4,500,000.00</b>
Total revised amount			\$13,500,000.00

<b>Contract &amp; Compliance Information</b>	<i>(Provide Contractor and Subcontractor details.)</i>
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**Contract Value:** \$4,500,000.00  
**Prime Vendor:** E. R. Snell  
**Prime Status:** **Non-Minority**  
**Location:** Snellville, GA  
**County:** Gwinnett County  
**Prime Value:** \$3,888,000.00 or 86.40%

**Subcontractor:** Peek Pavement Marking  
**Subcontractor Status:** **Non-Minority**  
**Location:** Columbus, GA  
**County:** Muscogee County  
**Contract Value:** \$612,000.00 or 13.60%

**Total Contract Value:** **\$4,500,000.00**  
**Total M/FBE Values:** **-0-**

<b>Solicitation Information</b>	<b>NON-MFBE</b>	<b>MBE</b>	<b>FBE</b>	<b>TOTAL</b>
No. Bid Notices Sent:	55	22	5	82
No. Bids Received:	4	1	1	6

<b>Total Contract Value</b>	<b>\$4,500,000.00 or 100%</b>
<b>Total M/FBE Values</b>	<b>-0-</b>
<b>Total Prime Value</b>	<b>\$612,000.00 or 13.60%</b>

<b>Fiscal Impact / Funding Source</b>	<i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>
510-540-5400-T270: Transportation Improvement Plan, Public Works, South Fulton Resurfacing - \$4,500,000.00	

<b>Exhibits Attached</b>	<i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i>
Exhibit 1: Contract Renewal Form	
Exhibit 2: Contractor Performance Report	
Exhibit 3: Contract Renewal Evaluation Form	

<b>Source of Additional Information</b>	<i>(Type Name, Title, Agency and Phone)</i>
Antonio Valenzuela, Assistant Director, Public Works 404-612-0520	

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b> Felicia Strong-Whitaker, Director	<b>Phone</b> (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

**Procurement****Contract Attached:**  
No**Previous Contracts:**  
.Yes**Solicitation Number:**  
15ITB97138K-DB**Submitting Agency:**  
Public Works**Staff Contact:**  
Antonio Valenzuela**Contact Phone:**  
404-612-0520**Description:** South Fulton Road Resurfacing.**FINANCIAL SUMMARY****Total Contract Value:**

Original Approved Amount: \$1,500,000.00  
 Previous Adjustments: \$7,500,000.00  
 This Request: \$4,500,000.00  
 TOTAL: \$13,500,000.00  
 0

**MBE/FBE Participation:**

Amount: . %: .  
 Amount: . %: .  
 Amount: .0.00 %: .  
 Amount: .0.00 %: .

**Grant Information Summary:**

Amount Requested: . ☐ Cash  
 Match Required: . ☐ In-Kind  
 Start Date: . ☐ Approval to Award  
 End Date: . ☐ Apply & Accept  
 Match Account \$: .

**Funding Line 1:**

510-540-5400-T270

**Funding Line 2:**

.

**Funding Line 3:**

.

**Funding Line 4:**

.

**KEY CONTRACT TERMS****Start Date:**

7/15/2017

**End Date:**

7/14/2018

**Cost Adjustment:**

.

**Renewal/Extension Terms:**

.no renewal option remains

**ROUTING & APPROVALS**

(Do not edit below this line)

X	Originating Department:	Clark, David	Date: 6/13/2017
.	County Attorney:	.	Date: .
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 6/14/2017
X	Finance/Budget Analyst/Grants Admin:	Whitted, Ivan	Date: 6/14/2017
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 6/15/2017



Fulton County, GA

**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE**

**CONTRACT RENEWAL**

**DEPARTMENT:** Public Works

**BID/RFP# DESCRIPTION:** South Fulton Road Resurfacing

**BID/RFP# NUMBER:** 15ITB97138K-DB

**ORIGINAL APPROVAL DATE:** 7/15/2015

**RENEWAL PERIOD:** July 15, 2017 to July 14, 2018

**RENEWAL OPTION #:** 2 OF 2

**NUMBER OF RENEWAL OPTIONS:** 2

**RENEWAL AMOUNT:** \$4,500,000.00

**COMPANY'S NAME:** E.R. Snell Contractors, Inc.

**ADDRESS:** 1785 Oak Road

**CITY:** Snellville

**STATE:** GA

**ZIP:** 30078

**SIGNATURES:** SEE NEXT PAGE

**SIGNATURES:**

**Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications for Bid/RFP# 15ITB97138K-DB** Person signing must have signature authority for the company/corporation)

**NAME:** \_\_\_\_\_ (Print)  
(CEO, President, Vice President)

**VENDOR'S SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_ **NOTARY PUBLIC:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **COUNTY:** \_\_\_\_\_

**SEAL (Affix)** **MY COMMISSION EXPIRES:** \_\_\_\_\_

**ATTEST:**

**FULTON COUNTY, GEORGIA**

\_\_\_\_\_ **DATE:** \_\_\_\_\_  
**JOHN H. EAVES, CHAIRMAN**  
**BOARD OF COMMISSIONERS**

\_\_\_\_\_ **DATE:** \_\_\_\_\_

**CLERK TO THE COMMISSION**

**DEPARTMENT AUTHORIZES RENEWAL OPTION ON THE AFOREMENTIONED BID/RFP:**

**INTERIM DEPARTMENT HEAD:** Kun Suwanarpa

**INTERIM DEPARTMENT HEAD SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

- *BOC Chairperson's signature required on renewals \$ 50,000.00 or more or any Bid/RFP previously approved by the Board of Commissioners of Fulton County.*
- *Renewed/Current Insurance Certificate attached (if required) [    ]*
- *Current Performance and Payment Bonds attached (If required) [    ]*
- *Minimum of four (4) signature pages required*

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE				
CONTRACTORS PERFORMANCE REPORT CONSTRUCTION SERVICES				
Report Period Start	Report Period End		Contract Period Start	Contract Period End
1/1/2017	5/10/2017		1/1/2017	12/31/2017
PO Number				PO Date
Department	PUBLIC WORKS			
Bld Number				
Service Commodity				
Contractor	E. R. Snell Contractor, Inc.			

- 0 = Unsatisfactory *Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.*
- 1 = Poor *Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.*
- 2 = Satisfactory *Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.*
- 3 = Good *Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.*
- 4 = Excellent *Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.*

1. Project Development (-Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)

Comments:

0 Contractor has vast technical experience and adheres to work plan.

1

2

3

4

2. Design (-Were Milestones Met Per Contract – Reliability – Responsiveness to Direction/Change – On Time Completion – Liquidated Damages)

Comments:

0 Project schedules are followed and provides communication to staff.

1

2

3

4

3. Award - Proposal Development (-Met Timeless/Due Dates - Reasonable/Cooperative - Flexible/Motivated - Prompt Problem Notification)

Comments:

0 ER Snell is responsive to the department.

1

2

3

4

4. Construction (-Mobilization Timely – Were Milestones Met – Met/Exceeded Specifications – Within Budget Performance – Proper Invoicing – Quality of Work – Responsive to Owner)

Comments:

0

1


☐ 2  
☒ 3  
☐ 4

The Department is satisfied with the work performed by the contractor.

5. Closeout Action and Contractors Key Personnel (-Effective Management - Credentials/Experience - Ability to Accomplish Mission - Conduct)

☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

**Comments:**  
Key personnel are knowledgeable and provides effective management to complete projects.

Overall Performance Rating:	3.4		
Would you select/recommend this vendor again? (Check box for Yes. Leave Blank for No)		Rating completed by:	Leslie Matthews
<input checked="" type="radio"/> Yes <input type="radio"/> No			
Department Head Name	Department Head Signature		Date
David Clark			5/12/2017



## Contract Renewal Evaluation Form

<b>Date:</b>	May 16, 2017
<b>Department:</b>	Public Works
<b>Contract Number:</b>	15ITB97138K-DB
<b>Contract Title:</b>	South Fulton Road Resurfacing

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

Preliminary road repairs will be performed by in-house forces to reduce the scope and cost of this contract.

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

☒ **Internet search of pricing for same product or service:**

Date of search:	May 12, 2017
Price found:	Price are from \$71.00 - \$78.00/ton for resurfacing asphalt
Different features / Conditions:	Conditions are comparable.
Percent difference between internet price and renewal price:	4% difference in pricing

**Explanation / Notes:**

Cobb County road resurfacing costs are comparable with Fulton County but the miles of roads resurfaced per year are greater.

☒ **Market Survey of other jurisdictions:**

Date contacted:	March 9, 2017
Jurisdiction Name / Contact name:	DeKalb County
Date of last purchase:	01/01/17
Price paid:	\$75.00/ton 9.5mm overlay
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Cost is higher than what Fulton County is paying

**Explanation / Notes:**☐ **Other (Describe in detail the analysis conducted and the outcome):**

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

The expenditure spent for this contract was \$4,500,000.00

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No  
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	April 20, 2016
Price paid:	\$4,500,000.00
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	None

**Explanation / Notes:**

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☒ Yes  
☐ No If yes, attach the analysis.

A portion of the preliminary prep work will be performed by in-house forces

7. What would be the impact on your department if this contract was not approved?

If the contract is not approved, the roads will not be able to be resurfaced and will make travel for motorists unsafe and the maintenance cost rise.

Victor Robinson

5/16/2017

Prepared by

Date



5/17/17

Department Head

Date