



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Chief Purchasing Agent,
Director of Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM

DATE: November 6, 2023

SUBJECT: Recommendation Award – ITB #23ITB138872C-
JNJ, Towing and Wrecker Services -FY2024

Recommendation: We are recommending approval of the lowest bidder for, ITB #, 23ITB138872CJNJ, Towing and Wrecker Services for County Fleet in the amount of \$60,000, with CSS Transportation, Inc. (Smyrna, GA), to provide towing and wrecker services for County fleet. Effective dates: January 1, 2024 through December 31, 2024, with two renewal options.

DISCUSSION: The recommendation for the award was based on the bidders' prices for GVW (Gross Vehicle Weight) for less (<) than and greater (>) than 14,000 per vehicle in separate columns to include: unit costs for Mondays thru Friday and Weekends, rate per hour, tire change and unlock doors; and combined sub-total costs from each column to determine the lowest responsible bidder to provide towing and wrecker services for Fulton County fleet vehicles.

The Department received and evaluated two (2) bids for to the solicitation. CSS Transportation submitted the overall lowest bid in the amount of \$1,379.00; and S&W Towing submitted the next lowest bid in the amount of \$1,569.00. Therefore, after careful review, we recommend CSS Transportation Inc. as the lowest responsive and responsible bidder towing and wrecker services for County fleet for Fulton County for FY2024.

Recommended Bidder	Base Bid Amount	Award Authority
CSS Transportation	\$1,379.00	\$60,000.00

Authorized Signature: Joseph N. Davis Date: 11/6/2023
(By Director/Deputy Director)

If you require additional information, contact Joanna Hernandez at (404) 612-6127.

Cc. Tim Dimond, Deputy Director, DREAM
John Adams, Administrator, DREAM
Anthony Spencer, Administrator, DREAM
Kier Freeman, Fleet Manager, DREAM
Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance
Harry Jordan, Contract Administrator, DREAM
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