

Contract Renewal Evaluation Form

Date:	October 14, 2025
Department:	State Court of Fulton County
Contract Number:	23RFP138566A-CJC
Contract Title:	Misdemeanor Probation Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This is a revenue generating contract; therefore, there are no costs to Fulton County for the services received from the vendor.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	June 8, 2023
Price found:	\$40.00/month
Different features / Conditions:	\$45.00/month intensive supervision
Percent difference between internet price and renewal price:	n/a

Explanation / Notes:

The vendor, Judicial Correction Services, pricing is in line with the industry standards and the price for the supervision fees has remained constant for several years.

☐ Market Survey of other jurisdictions:

Date contacted:	October 14, 2025
Jurisdiction Name / Contact name:	Department of Community Supervision
Date of last purchase:	n/a
Price paid:	n/a
Inflation rate:	n/a

Adjusted price:	n/a
Percent difference between past purchase price and renewal price:	n/a
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

The Department of Community Supervision provides a list of vendors that provide misdemeanor probation supervision services throughout the State. This state agency monitors compliance of all vendors and provides a list of vendors and their monthly probation supervision fees.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

No cost. This is a revenue generating contract.

4. **Does the renewal option include an adjustment for inflation?** ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. **Is this a seasonal item or service?** ☐ Yes ☒ No

6. **Has an analysis been conducted to determine if this service can be performed in-house?** ☒ Yes
☐ No If yes, attach the analysis.

7. **What would be the impact on your department if this contract was not approved** ? Failure to renew this contract would result in no supervision provided for adult offenders which may jeopardize

public safety. There would also be an increase in recidivism for offenders found guilty of offenses such as driving under the influence, domestic violence, and other crimes of a violent nature.