



AWARD WITHOUT COMPETITION JUSTIFICATION AND APPROVAL FORM

In accordance with Purchasing Code Section 102-384, Award without competition (Sole Source) may be awarded without competition when the County Manager and the Chief Purchasing Agent determine, in writing, upon recommendation of the User Department and after Purchasing conducts a good faith review of available resources, that there is only one source for the required work, labor, or service to be done on the supplies, materials, or equipment to be furnished. Complete the form below to request the Department of Purchasing designation of Award without Competition (Sole Source).

Requesting Department/Agency: Department Public of Works

Department/Agency Contact Information: Brandon Faye

Supplier/Source Company Name: Daupler

Supplier/Source Contact Information:

Estimated Spending Request: \$150,000.00

Description of Supplies/Services: Daupler's response management system, Daupler RMS, is a sole source software product, designed, produced, sold, and hosted exclusively by Daupler, Inc. No division of Daupler, Inc., nor any other company, makes a similar or competing product. This product must be purchased directly by institutions from Daupler, Inc. There are no agents or dealers authorized to represent this product.

Demonstration of Contractor's Unique Qualifications:

CHECK ALL THAT APPLY: Any selection requires an explanation in the text box below. The explanation must clearly indicate why the proposed supplier is the ONLY supplier that will meet your requirements. Upload any back-up documentation in BidNet with your request.

X Uniqueness of a product (explain your research/work requirements and the relevance of the product).

X Critically important features (detail the features and your research of comparable items).

___ Continuity of existing research/work

___ Repairs, replacement parts, or technical service available only from manufacturer or authorized distributor

___ Compatibility with existing equipment

___ Other, Explain _____

TO BE COMPLETED BY THE DEPARTMENT OF PURCHASING REPRESENTATIVE:

DOES THE REQUEST MEET THE REQUIREMENTS	YES	NO
Is request exempt from Public Notice requirement		X
Public Notice requirements met	X	
Does request meet one of the qualifying situations	X	
The proposed contracting entity is authorized to conduct business in the State of Georgia.	X	
If applicable, the contracting entity must comply with the Georgia Security and Immigration Act (E-Verify). A copy of the Georgia Immigration and Security Contractor Affidavit is obtained from the contracting entity.		X
If federal funded, documented that the contracting entity is not on the Excluded Parties List System (EPLS) that identifies those parties debarred, suspended, proposed for debarment, excluded or disqualified under the non-procurement rule, or otherwise declared ineligible from receiving federal contracts, certain subcontracts, and certain federal assistance and benefits.		X
Obtain Certificate Insurance requirements based on the coverage and limits included in the cooperative purchase/statewide/GSA contract. The County must be the Certificate Holder, Additional Insured and Subrogation boxes should be marked.		X

I have reviewed the items on the above checklist for this solicitation and the request

654 Firms were notified about this Sole Source Advertisement, with 32 firms downloading the advertisement. Since no companies came forward to state they can provide this service I recommend we move forward with Daupler

☒ Meets the requirements ☐ Does not meet the requirements

Purchasing Recommendation:

☒ **Award Sole-Source**

☐ **Issue PO / Contract**

☐ **Not Awarded / Competitively Bid**

(Ensure that backup documentation has been scanned/saved into folder for this request)

(CAPA/APA) Purchasing Agent Brian Jones Date _____

Chief Purchasing Agent Felicia Strong -Whitaker Date _____

Public Notice

In accordance with Purchasing Code Section 102-384(f) Exceptions, the following categories are exempt from the Public Notice requirements, please check the appropriate box, if applicable:

- ☐ A governmental agency is the only provider of the service and/or services;
- ☐ When acquiring legal services;
- ☐ Authorized or required by statute, a statute expressly authorizes or requires that the acquisition be made through another agency or from a specified source;
- ☐ The existence of limited rights in data, patent rights, copyrights, or secret processes; or similar circumstances make the supplies and services available from only one source.

Public Notice Required X

Date Public Notice posted on website: 8/25/2023

Date Public Notice closed: 9/1/2023

REVIEW OF OFFER(S)

Were any offers received (Y/N): N

Number of offers received: 0

Respondents: No responses received

Date Offers submitted to User Department for review: No responses received

User Department review and recommendation: No responses received

Qualifying Determination

- X Independent research through internet searches or discussions with subject matter experts corroborated that the item is available only from one source.
- X The request demonstrates the uniqueness of the item(s) or service(s) to be procured from the proposed contractor or vendor due to compatibility, patented or proprietary system.
- ☐ The request demonstrates and provides support of how the determination was made that the item(s) or service(s) is only available from one source (e.g. market survey results, independent research, patented or proprietary system).
- ☐ Does the request demonstrate a significant need for contractor's expertise linked to the current project (e.g., knowledge of project management, responsiveness, experience of contractor personnel, and/or prior work on earlier phases of project)
- ☐ Does not meet the requirements

Market Survey

- X Internet searches X Advertisement of intent to award a sole source.