

Contract Renewal Evaluation Form

Date:	October 6, 2021
Department:	Real Estate and Asset Management
Contract Number:	21ITB129724C-GS
Contract Title:	Hazardous Waste Disposal Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This service cannot afford to be reduced because we *do* not have any alternative resources to get this service done. This contract furnishes all materials, labor, tools, equipment and appurtenances necessary to provide hazardous waste disposal services for the Fulton County. This service will adhere to the State {GDOT} and Federal {USDOT} regulations and including EPA and OSHA for collecting, packaging, transporting and disposing of hazardous waste.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

Internet price is 26% higher than current contract price.

This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

Click here to enter text.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

The County spent \$14,500 in FY2020 and \$13,192.00 in FY2019

4. Does the renewal option include an adjustment for inflation? ☐ **Yes** ☒ **No**
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ **Yes** ☐ **No**

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☐ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

If this renewal contract is not approved, the County will not be able to provide hazardous waste disposal services for Fulton County. Georgia law stipulates that adherence and compliance with EPA, Federal, State of Georgia, OSHA and Fulton County environmental regulations. This contract should allow County to be strictly adhered to these regulations.

Calvin Gamble, Materials Management Mgr.

Prepared by

Joseph N. Davis, Director *JN*

Department Head

10-8-21 Click here to enter a date.

Date

10/13/2021 Click here to enter a date.

Date