



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM 

**DATE:** July 9, 2020

**SUBJECT:** Contractor's Performance Report – Brown & Root Industries Services, LLC

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The Contractor listed below have not received an evaluation due to the project is still in progress and/or no professional services, products or any deliverables have been delivered to Fulton County's Department of Real Estate and Asset Management. Once services have been rendered/or project completed, then a complete performance evaluation will be done by the Department representative (Project Manager).

**PROJECT:** Task Order Contract for Minor Construction Projects

**PROJECT NO.:** 19ITB432768K-JAJ (A)

**CONTRACTOR:** Brown & Root Industries Services, LLC  
2451 Crystal Drive, Suite 425  
Arlington, VA 22202

**POC:** Mr. Curtis Jackson, Program General Manager

**PHONE:** (404) 377-6440

**EMAIL:** [Curtis.jackson@brownandroot.com](mailto:Curtis.jackson@brownandroot.com)

If you have any questions, please contact Harry Jordan at (404) 612-5933

JD/SB/LN/haj

C: Sam Bakare, Construction Manager, DREAM  
Lloyd Nesbitt, Senior Project Manager, DREAM



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM 

**DATE:** July 9, 2020

**SUBJECT:** Contractor's Performance Report – Astra Construction Services, LLC

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The Contractor listed below have not received an evaluation due to the project is still in progress and/or no professional services, products or any deliverables have been delivered to Fulton County's Department of Real Estate and Asset Management. Once services have been rendered/or project completed, then a complete performance evaluation will be done by the Department representative (Project Manager).

**PROJECT:** Task Order Contract for Minor Construction Projects

**PROJECT NO.:** 19ITB432768K-JAJ (B)

**CONTRACTOR:** Astra Construction Services, LLC  
300 Churchill Court  
Woodstock, GA 30188

**POC:** Mr. Grant Beeson, General Manager

**PHONE:** (770) 992-9300

**EMAIL:** [GBeeson@Astragroupinc.com](mailto:GBeeson@Astragroupinc.com)

If you have any questions, please contact Harry Jordan at (404) 612-5933

JD/SB/LN/haj

C: Sam Bakare, Construction Manager, DREAM  
Lloyd Nesbitt, Senior Project Manager, DREAM



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM 

**DATE:** July 9, 2020

**SUBJECT:** Contractor's Performance Report – CRM Construction Services, LLC

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The Contractor listed below have not received an evaluation due to the project is still in progress and/or no professional services, products or any deliverables have been delivered to Fulton County's Department of Real Estate and Asset Management. Once services have been rendered/or project completed, then a complete performance evaluation will be done by the Department representative (Project Manager).

**PROJECT:** Task Order Contract for Minor Construction Projects

**PROJECT NO.:** 19ITB432768K-JAJ (C)

**CONTRACTOR:** CRM Construction Services, LLC  
3961 Floyd Road, Suite 300336  
Austell, GA 30106

**POC:** Mr. Quincy Collins, President

**PHONE:** (678) 540-8606

**EMAIL:** [quincy@crmservicesllc.com](mailto:quincy@crmservicesllc.com)

If you have any questions, please contact Harry Jordan at (404) 612-5933

JD/SB/LN/haj

C: Sam Bakare, Construction Manager, DREAM  
Lloyd Nesbitt, Senior Project Manager, DREAM



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
CONSTRUCTION SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
2/14/2020	7/20/2020	1/1/2020	12/31/2020
PO Number			PO Date
031720*0000*0000705			3/17/2020
Department	Real Estate and Asset Management		
Bid Number	19ITB432768K-JAJ		
Service Commodity	Task Order Contract for Minor Construction Projects		
Contractor	Hawk Construction Company, LLC		

0 = Unsatisfactory	<i>Achieves contract requirements less than 50% of the time; not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.</i>
1 = Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
2 = Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
3 = Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
4 = Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

1. Project Development (-Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)

Comments:

☐ 0

☐ 1

☐ 2

☒ 3

☐ 4

Vendor performance was good in this rating category. Vendor staff arrived and carried out all aspects of the work in a effective manner. All contractor staff were more than qualified to completed the requisite work.

2. Design (-Were Milestones Met Per Contract – Reliability – Responsiveness to Direction/Change – On Time Completion – Liquidated Damages)

Comments:

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

Hawk was very responsive in providing the necessary changes when request was given from end user. work was completed ahead of schedule.

3. Award - Proposal Development (-Met Timeless/Due Dates - Reasonable/Cooperative - Flexible/Motivated - Prompt Problem Notification)

Comments:

- ☐ 0  
☐ 1  
☐ 2  
☒ 3  
☐ 4

Hawk was reasonable in their quotes for the renovation of Judges Chambers. All due dates were met.

4. Construction (-Mobilization Timely – Were Milestones Met – Met/Exceeded Specifications – Within Budget Performance – Proper Invoicing – Quality of Work – Responsive to Owner)

- ☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:

vendor met all projected task within the budget given. Invoicing was submitted in a timely manner as expected. work was of quality and met all expectations of end user.

5. Closeout Action and Contractors Key Personnel (-Effective Management - Credentials/Experience - Ability to Accomplish Mission - Conduct)

- ☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:

Hawk demonstrated true professionalism and experience in completing this project. Hawk also demonstrated the capabilities of completing the number of Chambers in highly efficient and effective manner with no delays.

Overall Performance Rating:

3.6

Would you select/recommend this vendor again?  
(Check box for Yes. Leave Blank for No)

☒ Yes
 ☐ No

Rating completed by:

benjamin.wright

Department Head Name

Department Head Signature

Date

JOE DAVIS




7/20/2020





## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM 

**DATE:** July 9, 2020

**SUBJECT:** Contractor's Performance Report – Prime Contractors, Inc.

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The Contractor listed below have not received an evaluation due to the project is still in progress and/or no professional services, products or any deliverables have been delivered to Fulton County's Department of Real Estate and Asset Management. Once services have been rendered/or project completed, then a complete performance evaluation will be done by the Department representative (Project Manager).

**PROJECT:** Task Order Contract for Minor Construction Projects

**PROJECT NO.:** 19ITB432768K-JAJ (E)

**CONTRACTOR:** Prime Contractors, Inc.  
3406 Florence Circle  
Powder Springs, GA 30127

**POC:** Mr. Michael Dunn, Vice President

**PHONE:** (770) 949-1930

**EMAIL:** [mdunn@primecontractorsinc.net](mailto:mdunn@primecontractorsinc.net)

If you have any questions, please contact Harry Jordan at (404) 612-5933

JD/SB/LN/haj

C: Sam Bakare, Construction Manager, DREAM  
Lloyd Nesbitt, Senior Project Manager, DREAM



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
2/5/2020	6/30/2020	2/5/2020	12/31/2020
PO Number		PO Date	
031020-0668		3/10/2020	
Department	Real Estate and Asset Management		
Bid Number	19ITB432768K-JAJ		
Service Commodity	Task Order Contract for Minor Construction Projects		
Contractor	Rubio and Sons Interiors		

= Unsatisfactory	Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient; unacceptable delay, incompetence, high degree of customer dissatisfaction.
= Poor	Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.
= Satisfactory	Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
= Good	Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.
= Excellent	Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

RUBIO and Sons complied with the expectation of technical excellence, knowledgeable in their profession and communication with DREAM and customers, Responsive and Highly efficient, key personnel are very professional.

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

☐ 0

☐ 1

☐ 2

☒ 3

☐ 4

RUBIO and Sons has proven to be reliable and timely for appointments and meeting milestones with our projects.

. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

☐ 0

☐ 1



- ☐ 2  
☒ 3  
☐ 4

RUBIO has been prompt with request for quote and notification of issues with projects.

. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

- ☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:

RUBIO and Sons has exceeded customer expectation on all projects.

. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

- ☐ 0  
☐ 1  
☐ 2  
☐ 3  
☒ 4

Comments:

Key personnel are professional courteous and perform with minimal supervision.

Overall Performance Rating: 3.6

Would you select/recommend this vendor again?  
Check box for Yes. Leave Blank for No)

☒ Yes ☐ No

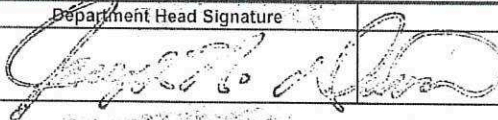
Rating completed by:

keith.johnson

Department Head Name

JOE DAVIS

Department Head Signature



Date