

# Contract Renewal Evaluation Form

<b>Date:</b>	9/15/2022
<b>Department:</b>	Public Works
<b>Contract Number:</b>	21ITB000014A-CJC
<b>Contract Title:</b>	Sanitary Sewer Easement Maintenance

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

We will provide latest and updated GIS maps with marked location of easement clearing sites and locations, benchmarks, street names and other valuable information and identifications.

Will improve coordination with staff and contractors, through site visits, email and personal communications.

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

**Internet search of pricing for same product or service:**

Date of search:	N/A
Price found:	N/A
Different features / Conditions:	N/A
Percent difference between internet price and renewal price:	N/A

**Explanation / Notes:**

N/A

**Market Survey of other jurisdictions:**

Date contacted:	09/26/2022
Jurisdiction Name / Contact name:	See attached
Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	N/A

**Explanation / Notes:**

N/A

**Other (Describe in detail the analysis conducted and the outcome):**

N/A

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

N/A

**4. Does the renewal option include an adjustment for inflation?**       Yes       No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?**       Yes       No

Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A

**Explanation / Notes: N/A**

5. Is this a seasonal item or service?  Yes  No

6. Has an analysis been conducted to determine if this service can be performed in-house?  Yes  No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

It will have an adverse impact of County Sanitary Sewer Collection System and reclamation facilities.

MC Ghahramani

9/15/2022

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Prepared by

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Date



11/21/22

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Department Head

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Date



## MARKET SURVEY

Date: 09/25/2022

Department: Public Works

Contract Number: 21ITB000014A-CJC

Contract Title: Sanitary Sewer Easement Maintenance

Prepared by: M. Clint Ghahramani

I have completed a telephone market survey of the following organizations and received the comments noted.

Organization:	Cobb County	Clayton County	Dekalb County	Gwinnett County	State Purchasing
Person:	Steven Nestor Keith Keller	Angela Gilbert	Michelle Butler	Jeff Callaway	Bennetta Daniels
Phone No.:	(770)419-6321 (770)419-6353	(770)477-3588	(404)371-7051	(678)376-7068	(404)656-1786
Position:	Water System	Central Services	Purchasing	Water & Sewer Easements	Dept. of Admin. Services
Are you aware of any new vendors?	YES	No	No	No	No
Are you aware of a reduction in pricing in this industry?	No	No	No	No	No
How does pricing compare to FC's current contract?	Based on L.F. on a 20' Easement	N/A	N/A	Based on L.F. on a 20' Easement	N/A
Considering all factors, would you renew or re-bid now?	N/A	N/A	N/A	N/A	N/A
Term of contract.	N/A	N/A	N/A	N/A	N/A