



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **The Summit Counseling Center, Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Health and Wellness

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: 1. Prevent illness and health disparities by educating and connecting individuals to available resources, 2. Programs addressing mental health depression stress trauma and anxiety among individuals, 5. Programs focusing on financial literacy and wellness

Homelessness: Not Applicable

Senior Services: Not Applicable

The Summit Counseling Center, Inc., Improving Access to Mental Health will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
The Summit Counseling Center	2750 Old Alabama Road, Suite 200	Johns Creek	GA	30022	1	1,2
Johns Creek UMC	11180 Medlock Bridge Road	Johns Creek	GA	30097	1	1,2
The Summit Counseling Center	13680 Highway 9 N, Building G, Suite 500	Milton	Ga	30004	1	1,2
The Summit Counseling Center	3800 Mansell Road, Suite 100	Alpharetta	GA	30097	1	1,2

Approach and Design:

The Summit Counseling Center, Inc., Improving Access to Mental Health will provide services to **42**

clients that reside in Fulton County, with CSP funding.

The Summit Counseling Center, Inc., Improving Access to Mental Health will provide the following activities and services in Fulton County with CSP funding:

Addressing complex mental health concerns, including suicide and suicidal ideation, through evidence-based, outpatient counseling will dramatically and positively affect teens, emerging adults, and adults in becoming healthy, safe, self-sufficient, and positive contributors in their community and society. This will be accomplished through subsidized counseling and intake sessions for 100 Fulton County residents needing evidence-based treatment. Counseling services will be offered at our four Fulton County locations (two in Johns Creek, one in Alpharetta, and one in Milton) and via telehealth when necessary. Summit is providing our services using local and CDC guidelines regarding COVID-19. Summit's main and satellite offices are all ADA-compliant facilities; the schools where we provide our services are also ADA-compliant.

The Subsidized Mental Health Counseling Program Goals will address the following Fulton County Health and Wellness Priorities:

1. Prevent illness and health disparities by educating and connecting individuals to available resources.
 - Through Summit's therapists, marketing, and community partners, individuals with a variety of mental health concerns, including complex issues, will learn about our fully subsidized counseling sessions to improve their mental health.
2. Programs addressing mental health, depression, stress, trauma, and anxiety among individuals
 - Summit's Subsidized Mental Health Counseling Program will provide subsidized counseling, including outpatient therapy for individuals with complex mental health concerns.
3. Programs focusing on financial literacy and wellness
 - Summit's Subsidized Mental Health Counseling Program will provide cost-effective mental health treatment that will promote overall wellness through techniques and processes learned by clients who are better able to control their emotions and impulsive actions, resulting in fewer hospitalizations for more in-depth treatment.

Summit will train ten additional therapists on "Understanding the Culture and Relational Dynamics of First Responders" led by W. David Lane, Ph.D. Dr. Lane is a Professor of Counseling at Mercer University and is an LPC, CPCS, with over 45 years of experience as a counselor and counselor educator. He has extensive experience with first responders and the military and is the author of numerous professional publications on trauma and treating these populations. He frequently presents for local, state, national, and international conferences and programs. The six-hour training is designed to help mental health providers understand the culture of First Responders and the problems that arise from the unique stressors these populations experience. These forces and dynamics will be explored, and participants will be given an opportunity to process cases and demonstrate an understanding of how these cultural aspects may cause difficulty in

personal and interpersonal functioning.

Summit's First Responder program will address the effects of trauma in our community and among our first responders. This program works with the fire and police departments in Milton and Johns Creek. It is confidential and anonymous, and no pre-approval is required. Ten complimentary individual, couples, and family counseling sessions are provided to first responders and five to their family members. Ten additional Summit therapists will receive First Responder training to further increase access to the program.

Teens, emerging adults, and adults needing mental health services will be identified through referrals from parents, schools, community providers, police and fire departments, and self-referrals. The Summit may also identify individuals needing counseling through referrals from participants in our free community training sessions and/or through promotional materials distributed in the community. Summit utilizes free and reduced lunch, government-sponsored benefits, and insurance information to determine eligibility for subsidized mental health services during the intake process. Licensed and certified mental health professionals conduct client assessments to determine mental health issues, severity, and length of service; when minor youth are involved, the assessment process consists of the parent(s)/guardian(s). The designated therapists develop an individualized treatment plan. Outcome measurements tracked will include the number of individuals connected to available resources, the number of individuals receiving behavioral health and other supportive services, the % of clients who report or demonstrate improved health-related outcomes or other "quality of life" measures, the number of subsidized therapy sessions, the number of fully subsidized parent/youth intake sessions for minor youth, and the number of therapists who receive new training on First Responder Therapy. Improved health-related outcomes, including emotional and behavioral functioning, will be measured by client surveys, the Youth Symptom Checklist (for individuals under age 17), the General Anxiety Disorder-7, and the Patient Health Questionnaire-9 (for individuals age 17+). Assessments are implemented at the 1st session and every 7th session afterward.

Individuals participating in subsidized counseling will have access to subsidized treatment for 12 months in alignment with the grant period; not all clients will need counseling during this period. Each client will work with Summit's therapist to determine the appropriate length of counseling and when they are ready to lessen the frequency of their sessions or exit counseling.

The recommended DBT protocol involves weekly individual counseling sessions and participation in up to 32 group sessions over 12 months. Youth under the age of 18 receiving DBT therapy must have a parent or guardian participate in their group sessions. Summit offers the following three modules for Group Therapy sessions; each module lasts 7 – 9 weeks.

- Emotional Regulation: Participants will learn to recognize and name emotions accurately, respond appropriately, and learn how to change their emotional responses.
- Interpersonal Effectiveness: In this series of classes, participants will learn interpersonal effectiveness skills to help them build and maintain stable relationships. This module teaches skills for helping clients set boundaries, balance a relationship's needs with their goals and values, and live a life consistent with their own values.
- Distress Tolerance: Participants will learn to increase their tolerance for negative emotions.

The Summit has strong, health collaborative relationships in Fulton County. The Summit deeply appreciates the Partners in Caring – schools, businesses, non-profit organizations, and faith communities that relate as mission extensions. Partners in Caring includes, but is not limited to Alpharetta Methodist, Be Rich (North Point Community Church), Church on the Hill, CURE Childhood Cancer, DeKalb County Schools,

Dunwoody United Methodist Church, For the Love of Ryan, Fulton County, Fulton County Schools, Greater Atlanta Christian School, Johns Creek United Methodist Church, Milton First Responders, Mount Vernon School, Mt. Pisgah Church, Perimeter Church, SAM Foundation, St. James UMC, Stonecreek Church, Victory Church, NAMI Northside, Will to Live Foundation, and Walton Communities. The Summit founded the North Fulton Mental Health Collaborative, connecting community stakeholders to provide a life-span behavioral healthcare system for North Fulton County. In addition, the Summit conducts over 200 community-based trainings annually and include topics such as Signs of Suicide/Trusted Adult Training, SoulShop, and Question, Persuade, Refer (QPR).

The 29 North Fulton County public schools served by our Summit OnSite Program are Abbotts Hill Elementary School; Alpharetta Elementary School; Alpharetta High School; Autrey Mill Middle School; Barnwell Elementary School; Birmingham Falls Elementary School; Cambridge High School; Chattahoochee High School; Crabapple Crossing Elementary School, Crabapple Middle School; Creek View Elementary School; Dolvin Elementary School; Esther Jackson Elementary School; Findley Oaks Elementary School; Hopewell Middle School; Innovation Academy; Johns Creek High School; Lake Windward Elementary School; Milton High School; Mountain Park Elementary School; Northview High School; Northwestern Middle School; Ocee Elementary School; River Trail Middle School; Summit Hill Elementary School; Sweet Apple Elementary School; Taylor Road Middle School; Vickery Mill Elementary School and Webb Bridge Middle School.

The activities involved in the program will address the following Health and Human Services Key Performance Indicators:

1. Prevent illness by engaging in healthier behavior

- Percent of residents engaged in substance abuse treatment – opioid, drinking, vaping. Individuals with complex mental health concerns may also employ other risky behaviors, including substance abuse. Summit also offers counseling to address these concerns.

2. Prevent health disparities by educating residents and connecting them to available resources.

- Number of uninsured adults and children. Summit provides subsidized individual counseling and group therapy for those without insurance and who demonstrate financial need. This Program will provide fully subsidized counseling and client intakes to 100 unduplicated Fulton County residents.
- Number of residents who receive behavioral health services. Summit will provide fully subsidized counseling and client intakes to 100 unduplicated Fulton County residents.

3. Help residents realize their educational potential through our community services and library programs.

- Percentage of high school students who graduate on time. Summit provides on-site mental health counseling at 29 Fulton County School through our Summit OnSite School-Based Program. Summit's efforts help ensure that more high school-age youth have improved emotional and behavioral health so they can graduate high school on time.

Nationally, only 40% of students with emotional, behavioral, and mental health disorders graduate from high school, compared to the national average of 76%; more than 50% of students with emotional and behavioral disabilities, ages 14 and older, drop out of high school.

This is the highest drop-out rate of any disability group. Early diagnosis and treatment of mental health disorders can dramatically improve the outcomes for youth. More than 40% of children aged 3 to 17 have trouble accessing the mental health treatment and counseling they need. When these issues are not confronted, vulnerable youth face plummeting grades, delayed graduation, risks with the juvenile justice system, and unhealthy relationships – all factors impeding a healthy transition to adulthood, often contributing to higher rates of poverty, unemployment, and greater use of health care systems. According to SAMHSA, “undiagnosed untreated, or undertreated co-occurring disorders can lead to a higher likelihood of experiencing homelessness, incarceration, medical illnesses, suicide, or even early death.”

The Subsidized Mental Health Counseling Program will have a positive impact on Fulton County individuals in need of mental health services and on adults who participate in our community trainings and will address the following Fulton County “Health and Human Services” strategic objectives

- Prevent illness by engaging in healthier behavior: The provision of mental health services reduces at-risk behavior among youth
- Prevent health disparities by educating residents and connecting them to available resources: Summits’ telehealth reduces transportation barriers. Our Signs of Suicide workshops help trusted adults connect at-risk youth with mental health services.
- Help residents realize their educational potential through our community services and library programs: Summit’s School-Based Mental Health Program addresses mental health concerns to help ensure on time graduation.
- Support vulnerable residents in our social services: Free and subsidized mental health services ensure vulnerable individuals receive the mental health care they need. Training additional counselors to address issues presented by First Responders ensures they receive the mental health care they need.

Designation of CSP Funds:

Based on the awarded amount of **\$30,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency’s utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program

participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$1,500.00
Operational (25% Operational max of total funds awarded.)	\$1,500.00
Direct Services	\$27,000.00
<i>Total</i>	\$30,000.00

Explanation of Funding Details:

The Program budget for the Subsidized Mental Health Counseling Program is \$875,000, and details are below:

Category	Amount
Subsidized Counseling	\$750,000
Clinical Oversight	\$25,000
Non-Clinical Admin	\$25,000
Telehealth licenses	\$15,000
Marketing	\$10,000

Operations	\$50,000
Total	\$875,000

The Summit Counseling Center requests \$30,000, which is 3.4% of the \$875,000 program budget, to support the following expenses:

- Administrative: \$1,500 to support grant administration and reporting
- Operational: \$1,500 to train 10 therapists on First Responder Training (\$25/hour/therapists for six hours)
- Direct Services: \$27,000
 - Subsidized counseling sessions: \$3,875
 - Subsidized parent/youth intake sessions: \$23,125

The projected budgetary schedule for the Fulton County Community Services Program grant request of \$30,000 is:

Reporting Period 1 (January – June): \$0

Reporting Period 2 (July - December): \$30,000

- Administrative: \$1,500 to support grant administration and reporting
- Operational: \$1,500 for First Responder Training
- Direct Services: \$27,000
 - * \$3,875 for subsidized counseling sessions
 - * \$23,125 for subsidized parent/youth intake sessions

Grant funds will help Summit provide therapists with additional training needed to serve First Responders. They will provide individuals with the tools they need to cope with their emotions and prevent self-harm through traditional therapy, DBT, and our First Responder Program. This can help reduce the risk of suicidal ideation and promote long-term recovery and well-being. The Summit is prepared to continue to positively impact complex and multi-faceted mental health issues through fully subsidized counseling sessions for 42 unduplicated Fulton County clients.

Program Performance Measures:

The Summit Counseling Center, Inc. agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: 1. Number of individuals connected to available resources to help mitigate illness and health disparities, 2. Number of individuals receiving referrals to behavioral health and other supportive services, 3. Number of individuals who report or demonstrate improved health-related outcomes or other “quality of life” measures

Homelessness: Not Applicable

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

With grant funding, Summit will connect individuals with the mental health counseling they need and will improve access to care through subsidized counseling sessions. Additional therapists will also be trained to address the specific behavioral health needs of First Responders. Through the activities of the program, the following Fulton County defined performance measurement will be achieved:

- 10 individuals connected to available resources to help mitigate illness and health disparities (First Responders)
- 7 individuals receive referrals to behavioral health and other supportive services
- 13 (75%) of individuals report or demonstrate improved health-related outcomes or other “quality of life” measures

Data Collection methodology includes:

First Responder Engagement/Usage: In the twelfth month of 2025, Summit will identify how many clients (statistics only) have used the First Responder Program

Counseling Referrals/Usage: In the twelfth month of 2025, Summit will identify the number of clients who have been referred and utilized therapy.

Therapists Trained on First Responder Training: In the twelfth month of 2025, Summit will identify how many therapists have completed the First Responder Training.

Subsidized Counseling Sessions: In the twelfth month of 2025, The Summit will identify how many subsidized sessions have been utilized

Subsidized Parent /Youth Intake Sessions: In the twelfth month of 2025, The Summit will identify how many subsidized parent/youth intake sessions have been utilized.

Client Outcomes: The Summit looks at outcomes based on several different tools, including client/parent surveys, clinical outcome measures, including the Youth Symptom Checklist (YSC), General Anxiety Disorder–7 (GAD-7) and Patient Health Questionnaire-9 (PHQ-9), and treatment plan review for completed goals. Client outcomes are reviewed at every seventh session and upon exit from counseling.

1. At termination, the Summit will give each client and/or parent a satisfaction survey to complete. The results will be entered in the grant evaluation spreadsheet, and responses will be assessed using a simple Likert scale (strongly agree, agree, no opinion, disagree, and strongly agree).

2. The Summit performance indicators include: a) the total number of individuals who participate in subsidized sessions, b) increasing emotional and behavioral functioning by the end of the grant period as measured by the Youth Symptom Checklist (Y-PSC; ages 12-17) GAD-7 (age 17+) and PHQ-9 (age 17+), and c) the total number of subsidized sessions provided and d) the total number of subsidized parent/youth intake sessions provided. Program data is entered into the Electronic Medical Record system by therapists after each session and is reviewed quarterly by the Director of Clinical Services.

3. The therapist interviews the client and/or parent, conducts a comprehensive biopsychosocial assessment, and creates an age-appropriate, client-centered treatment plan for review and signature. The therapist meets with each client as outlined in the treatment plan, monitors and charts progress on goals in the EMR after each session, and reviews treatment plans quarterly. The therapist administers the Y-PSC, GAD-7, and/or PHQ-9 during the initial session as a Pre-Test, at the 7th session, at each subsequent 7th session, and at termination as a Post-Test. Therapists, supervisors, and management review program data monthly for compliance. The Director of Clinical Services certifies the validity of program results. Results are reported monthly to the Board of Directors.

The 2025 timeline for the Subsidized Mental Health Counseling Program is:

Timeframe	Activity	Staff Involved
Q3: July – September, 2025	Prepare Fulton CSP Reporting Period 1 (January – June Report)	Director of Clinical Services, Director of Development
	Submit First CSP grant invoice	Director of Development
	Provide First Responder counseling	Summit Counselors
	Conduct First Responder Training for Summit Counselors	Director of Clinical Services; W. David Lane, PhD
	Provide individual counseling sessions	Summit Counselors
	Provide parent/youth intake sessions for youth participating in Summit OnSite School-Based therapy	Summit OnSite Counselors
	Administer client surveys, -PSC, GAD7 and PHQ-9 assessments at initial session and every 7th session until completion based on client's age	Summit Counselors
	Evaluate data results from mental health screenings and counseling sessions for youth	Executive Director, Director of Clinical Services,
Q4: October – December, 2025	Submit 2nd CSP Grant Invoice	Director of Development
	Provide First Responder counseling	Summit Counselors
	Conduct First Responder Training for Summit Counselors	Director of Clinical Services; W. David Lane, PhD
	Provide individual counseling sessions	Summit Counselors

	Provide parent intake sessions for youth participating in Summit OnSite School-Based therapy	Summit OnSite Counselors
	Administer client surveys, Y-PSC, GAD7 and PHQ-9 assessments at initial session and every 7th session until completion based on	Summit Counselors
	Evaluate data results from mental health screenings and counseling sessions for youth	Executive Director, Director of Clinical Services,
January, 2026	Prepare Fulton CSP Reporting Period 2 (July – December Report)	Director of Clinical Services, Director of Development

Milestones and a schedule for Performance Measurements identified above are:

Performance Measurement	Reporting Period 1 (January – June)	Reporting Period 2 (July – December)
Number of individuals connected to available resources to help mitigate illness and health disparities (First Responders)	0	10
Number of individuals receive referrals to behavioral health and other supportive services	0	7
Number of individuals who report or demonstrate improved health-related outcomes or other “quality of life” measures	0	13 (75%)
Number of therapists training on First Responder counseling		10
Number of fully subsidized counseling sessions	0	140

Number of fully subsidized parent /youth intake sessions	0	25
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Agency Defined Performance Measure(s):

Summit has selected the following Agency Defined Performance Measures:

1. Number of Summit therapists trained in First Responder counseling
2. Number of fully subsidized counseling sessions
3. Number of fully subsidized parent/youth intake sessions for youth receiving counseling through the Summit OnSite School-Based therapy

Through the activities of the program, the following Agency defined performance measurement will be achieved:

- 10 therapists trained on First Responder counseling
- 140 fully subsidized counseling sessions
- 25 fully subsidized parent/youth intake sessions for youth receiving counseling through Summit OnSite School-Based therapy

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on

County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.

3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).

4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.

5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.

6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$30,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County’s intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a

manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development
c/o: Youth and Community Services Division**

hsd.grants@fultoncountyga.gov

137 Peachtree Street, SW

Atlanta, Georgia 30303

To Contractor:

The Summit Counseling Center, Inc.

2750 Old Alabama Rd. Suite 200

Johns Creek, Georgia 30022

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND

FOR CAUSE

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **The Summit Counseling Center, Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and

signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words “shall not discriminate” shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers’ representative of the Contractor’s commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance

or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	The Summit Counseling Center
Project No. and Project Title:	Request for Proposal 25RFP020325C-MH 2025 Community Service Program (CSP)

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

613089

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

10/30/2012

Date of Authorization

The Summit Counseling Center

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

David Smith

Printed Name (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

20 DAY OF February, 2025
Leatrice Sheree Scott
Notary Public

My Commission Expires: September 9, 2028

[NOTARY SEAL]



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	The Summit Counseling Center
Project No. and Project Title:	Request for Proposal 25RFP020325C-MH 2025 Community Service Program (CSP)

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

613089

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

10/30/2012

Date of Authorization

NOT APPLICABLE

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

David Smith

Printed Name (of Authorized Officer or Agent of Contractor)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20 ____

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

5/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC CL 1 Concourse Pkwy NE Suite 700 Atlanta, GA 30328	CONTACT NAME: Lori Berger PHONE (A/C, No, Ext): FAX (A/C, No):	
	E-MAIL ADDRESS: lori.berger@usi.com	
INSURED The Summit Counseling Center, Inc. 2750 Old Alabama Rd., Suite 200 Johns Creek, GA 30022	INSURER(S) AFFORDING COVERAGE	
	INSURER A : GuideOne Insurance Company	
	INSURER B : AmTrust Insurance Company	
	INSURER C :	
	INSURER D :	
	INSURER E :	
INSURER F :		
		NAIC # 15032 15954

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	X		010035741	01/01/2025	01/01/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$20,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			010035744	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$2500			010035745	01/01/2025	01/01/2026	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	KWC1359161	07/01/2024	07/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A	Profesional Liab			010035741	01/01/2025	01/01/2026	\$1,000,000 / \$3,000,000
A	Sexual Misconduct			010035741	01/01/2025	01/01/2026	\$1,000,000 / \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed as an additional insured with respect to written contract in place.

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government
 141 Pryor St SW
 Atlanta, GA 30303

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Paula B Bulman

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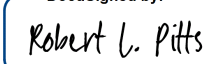
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.


OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **The Summit Counseling Center, Inc.**

DocuSigned by:

BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

DocuSigned byName of Signatory: David M. Smith

Title of Signatory: Executive Director
CDF82223C6A549D...
Authorized Signature

ATTEST:

ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

DocuSigned byName of 2nd Signatory: **Rachel Newcomer**

Title of Signatory: **Director of Development**
578B89A498244D3...
Second Authorized Signature

(Affix County Seal)



(Affix Corporate Seal, if applicable)

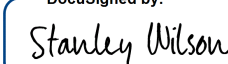


APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM		X 2ND RM	
ITEM#:	RM:	ITEM#: 25-0398	2ND RM: 05/21/2025
REGULAR MEETING		SECOND REGULAR MEETING	

Certificate Of Completion

Envelope Id: BDED4467-9A2F-4F55-8350-DFEF0B9941AC

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-The Summit Counseling Center, Inc.-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 29

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.175.9

Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/19/2025 7:48:05 AM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

Timestamp

David Smith

dsmith@summitcounseling.org

Executive Director

Security Level: Email, Account Authentication
(None)

DocuSigned by:

David Smith
CDF82223C6A549D...

Sent: 6/19/2025 7:53:18 AM

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Signed: 6/19/2025 12:11:51 PM

Signature Adoption: Pre-selected Style

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Rachel Newcomer

rnewcomer@summitcounseling.org

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Rachel Newcomer
578B89A498244D3...



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Viewed: 6/24/2025 10:41:43 AM

Signed: 6/24/2025 10:43:48 AM

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Accepted: 6/24/2025 10:41:43 AM

ID: 7448f90b-8003-424d-94c0-3a43f840a43b

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication
(None)

Completed

Using IP Address: 45.20.200.178

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Signed: 6/25/2025 1:13:06 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
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Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 2601:cd:cc80:7e10:695e:8e57:23b0:d186	Sent: 6/25/2025 5:11:46 PM Viewed: 6/27/2025 7:58:39 AM Signed: 6/27/2025 8:00:46 AM
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David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 47.44.55.90	Sent: 6/27/2025 8:00:49 AM Viewed: 6/27/2025 8:34:43 AM Signed: 6/27/2025 8:36:23 AM
Electronic Record and Signature Disclosure: Accepted: 6/27/2025 8:34:43 AM ID: edc00228-1306-49ae-9bb4-b74a29fa6d61		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/27/2025 8:36:26 AM Viewed: 6/27/2025 1:26:09 PM Signed: 6/27/2025 1:27:00 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 1:27:03 PM Viewed: 6/27/2025 2:41:58 PM Signed: 6/27/2025 2:42:04 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/27/2025 2:42:08 PM Resent: 6/30/2025 11:53:11 AM Viewed: 7/1/2025 12:40:39 PM Signed: 7/1/2025 12:40:54 PM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/1/2025 12:40:58 PM Resent: 7/3/2025 10:46:24 AM Viewed: 7/3/2025 2:08:17 PM Signed: 7/3/2025 2:08:23 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/19/2025 7:53:16 AM Viewed: 7/3/2025 2:12:55 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/19/2025 7:53:17 AM Resent: 7/3/2025 2:08:31 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/19/2025 7:53:17 AM Viewed: 7/3/2025 2:12:18 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/3/2025 2:08:27 PM Viewed: 7/3/2025 2:14:09 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/19/2025 7:53:17 AM
Certified Delivered	Security Checked	7/3/2025 2:08:17 PM
Signing Complete	Security Checked	7/3/2025 2:08:23 PM
Completed	Security Checked	7/3/2025 2:08:27 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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