



**DEPARTMENT OF PURCHASING &
CONTRACT COMPLIANCE**

CONTRACTORS PERFORMANCE REPORT

CONSTRUCTION SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
07/01/2022	09/30/2022	12/01/2021	12/31/22
Purchaser Order Number		Purchase Order Date	
540 22SCA011322K-CRB		02/10/22	
Department			
PUBLIC WORKS			
Bid Number		Service Commodity	
21ITB081321K-CRB(C)		CONSTRUCTION	
Contractor			

SITE ENGINEERING

Performance Rating

0 = Unsatisfactory	Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.
1 = Poor	Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied.
2 = Satisfactory	Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
3 = Good	Archives contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied
4 = Excellent	Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

1. Project Development		(Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)
☐	0	Site Engineering employs highly qualified personnel with strong technical expertise, they're efficient and reliable
☐	1	
☐	2	
☐	3	
☒	4	

2. Design		(Were Milestones Met Per Contract – Reliability - Responsiveness to Directions/Change – On Time Completion Per Contract - Liquidated Damages)
☐	0	Site Engineering has been accommodating and willing to make the necessary adjustments when field conditions change
☐	1	
☐	2	
☐	3	
☒	4	

3. Award - Proposal Development		(Timeless/Due Duties - Reasonable/Cooperative - Flexible/Motivated)
☐	0	Site Engineering has consistently met our deadlines
☐	1	
☐	2	
☐	3	
☒	4	
4. Constructions		(Mobilization Timely - Were Milestones Met - Met/Exceeded Specification - Within Budget Performance - Proper Invoicing - Quality of Work Responsive to Owner)
☐	0	Site Engineering has consistently shown good quality work within the stipulated budget
☐	1	
☐	2	
☒	3	
☐	4	
5. Contractors Key Personnel		(Credential/Experience Appropriate- Effective Supervision/Management - Available as Needed)
☐	0	Site Engineering has the effective supervision and management to produce successful outcomes on difficult projects
☐	1	
☐	2	
☐	3	
☒	4	

Overall Performance Rating	3.80	Date	9/21/2022
Would you select/recommend this vendor again?		☒ Yes	☐ No
Rating completed by:	Samuel Tamakloe		
Department Head Name:	DAVID CLARK		
Department Head Signature			

After completing the form:
 Submit to Purchasing
 Print a copy for your records
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S. Bary
 9-26-22