



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS FOR**

**SWC # 99999-SPD0000136-0008**

**Temporary Staffing**

**For**

**Department of Community Development**

## **Contract Agreement**

This Agreement for temporary staffing services for the Department of Community "Development is made and entered into by and between **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, hereinafter referred to as "County" and **CORPORATE TEMPS, INC.**, hereinafter referred to as "**Corporate Temps**" or "Contractor", authorized to transact business in the State of Georgia.

## **Contract Documents**

County and Vendor agree that the Agreement consists of the following contract documents:

- I. Form of this Contract Agreement
- II. Terms and Conditions of Georgia Department of Administrative Services (Statewide Contract Number SW# 99999-SPD0000136-0008
- III. Attachment A, Scope of Services and Compensation
- IV. Attachment B, Service Level Agreement substituting Fulton County or ("County") for "State" or "DOAS".

This Agreement was approved by the Fulton County Board of Commissioners on October 6, 2021, BOC Item # 21-0774.

## **Contract Term**

The contract will commence as of October 6, 2021 through October 5, 2022.

## **Indemnification**

CORPORATE TEMPS shall, to the fullest extent permit by law, indemnify the County and protect defend, indemnity and hold harmless the County, its officers, officials, employees and volunteers from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any actual or alleged:

- a) Bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting therefrom; or any other damage or loss or claims arising out of or resulting in whole or part from any actual or alleged act or omission of the Contractor, subcontractor, anyone directly or indirectly employed by any firm or subcontractor; or anyone for whose acts any of them may be liable in the performance of the Contract Services;
- b) Violation of any law, statute, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the Contractor in the performance of Contract services; or

- c) Liens, claims or actions made by the Contractor or other party performing the Contract Services, as approved by the County. The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the Contractor, or its subcontractor(s), as approved by the County, under workers' compensation acts, disability benefits acts, other employee benefit actor, or any statutory bar or insurance. The agreement to hold the County, its officer's, agents, and employees harmless shall not be limited to the limits of liability insurance requirements specified in this agreement.

### **Insurance**

CORPORATE TEMPS agrees to obtain and maintain insurance coverage pursuant to and based upon the Terms and Conditions of the Georgia Department of Administrative Services Statewide Contract Number 99999-SPD0000136-0008. CORPORATE TEMPS agrees to maintain insurance coverage during the entire term of this Agreement. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

### **Notices**

Notices concerning the termination of this Agreement, notices of alleged or actual violations of the terms or conditions of this Agreement, and other notices of similar importance shall be made:

By CORPORATE TEMPS to:

Director  
Department Community Development  
137 Peachtree Street, SW, Suite  
Atlanta, Georgia 30303  
Attn: Stanley Wilson  
Email: [stanley.wilson@fultoncountyga.gov](mailto:stanley.wilson@fultoncountyga.gov)

With a copy to:

Chief Purchasing Agent  
Department of Purchasing & Contract Compliance  
130 Peachtree Street, S.W., Suite 1168  
Atlanta, Georgia 30303  
Attn: Felicia Strong-Whitaker  
Email: [felicia.strong-whitaker@fultoncountyga.gov](mailto:felicia.strong-whitaker@fultoncountyga.gov)

And by the County to:

National Key Accounts Manager  
Corporate Temps, Inc.  
5950 Live Oak Parkway, Suite 230  
Norcross, GA. 30093  
Attn: Renee White  
Email: [renee@corporatetemps.com](mailto:renee@corporatetemps.com)

### **Cooperation with other Consultants**

Consultant will undertake the Project in cooperation with and in coordination with other studies, projects or related work performed for, with or by County's employees, appointed committee(s) or other Consultants. Consultant shall fully cooperate with such other related Consultants and County employees or appointed committees. Consultant shall provide within his schedule of work, time and effort to coordinate with other Consultants under contract with County. Consultant shall not commit or permit any act, which will interfere with the performance of work by any other consultant or by County employees. Consultant shall not be liable or responsible for the delays of third parties

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

**FULTON COUNTY, GEORGIA**

DocuSigned by:

*Robert L. Pitts*

Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

ATTEST:

DocuSigned by:

*Tonya R. Grier*

Tonya R. Grier  
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

DocuSigned by:

*[Signature]*

Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

*Stanley Wilson*

Stanley Wilson, Director  
Department of Community Development

CONSULTANT:

**CORPORATE TEMPS, INC.**

*[Signature]*

Renee White

National Key Accounts Manager

ATTEST:

Secretary/  
Assistant Secretary

(Affix Corporate Seal)

ATTEST:

*[Signature]*

Notary Public

County: *Gwinnett*

Commission Expires: *9-6-22*



ITEM#: _____ RCS: _____	ITEM# <u>21-0774</u> RM: <u>10/06/2021</u>
RECESS MEETING	REGULAR MEETING

**STATE OF GEORGIA  
COUNTY OF FULTON**

**FORM A: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT  
AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with **[insert name of prime contractor]** *Corporate Temps* on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program\*,<sup>2</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with **Fulton County Government**, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the **Fulton County Government** at the time the subcontractor(s) is retained to perform such service.

121762  
EEV/Basic Pilot Program\* User Identification Number

[Signature]  
BY: Authorized Officer or Agent (Insert Contractor Name)

Director  
Title of Authorized Officer or Agent of Contractor

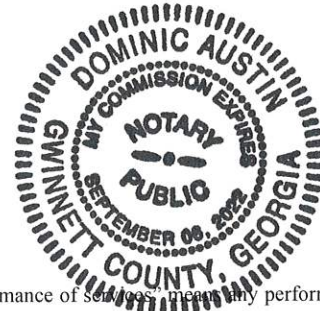
Shawn Menefee  
Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this 18<sup>th</sup> day of March, 2021

Notary Public: [Signature]

County: Gwinnett

Commission Expires: 9-6-2022



<sup>1</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>2</sup>\*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

**ATTACHMENT A**  
**SCOPE OF SERVICES AND**  
**COMPENSATION**

COMPENSATION

POSITION	# OF POSITIONS	EMPLOYEE HOURLY RATES	TEMP AGENCY HOURLY RATES	OVERTIME HOURLY RATES
PROJECT COORDINATOR	3	\$29.07 ea.	\$38.95 ea.	\$58.42 ea.
FILE CLERK	2	\$15.00 ea.	\$20.10 ea.	\$30.15 ea.

The management team at Corporate Temps appreciates your evaluation of our Quote and looks forward to the opportunity to provide stellar **Temporary Staffing Services** to the **Fulton County Government, Community Development**.

Legal Authorized Representative

  
Shawn F. Menefee  
President, Director and CEO  
Corporate Temps, Inc.



# **ATTACHMENT B**

## **SERVICE LEVEL AGREEMENT**



## SERVICE LEVEL AGREEMENT

Scope of Work Requirement	Performance Goal	Reporting Requirement
Requisition to selection ratio Average time to submit at least three (3) and no more than five (5) qualified candidates.	Three (3) business days.	Quarterly
Selected candidates will be available to start and assignment in no more than two (2) weeks.	Pre-employment Screening will be completed within two (2) weeks of the selection.	Quarterly
Selected candidate will not be released within 1 week, due to misrepresentation of qualifications.	95% Satisfaction	Quarterly
Employee will provide no less than a two (2) week notice when ending an active assignment before the agreed upon end date.	95% Compliance	Quarterly
A replacement resource will be provided with a gap of no more than three (3) business days.	95% Compliance	Quarterly
Contract compliance with state and federal employment regulations, contractor performance, employment regulations, taxes and insurance.	100% Compliance	Annual audit report submitted to the DOAS Contract Administrator (unless otherwise requested)
Customer satisfaction results measuring effectiveness and responsiveness of Supplier to providing services within the scope of this contract.	No less than 90% Satisfaction	Quarterly
Supplier shall provide Contingent Workforce Labor to all current and potential sites within the Georgia for all job categories and must have strategies to meet employment demands rural and metro cities and counties. The quality of candidates must be consistent throughout the entire State.	No less than 90% Satisfaction	Quarterly
The supplier shall have a process to monitor for overcharges and to provide credits to the authorized user within no more than seven (7) business days.	100% Compliance	Quarterly

**EXHIBIT 1**

**FULTON COUNTY PAY AND HOLIDAY  
SCHEDULE**

# FULTON COUNTY 2021 PAY AND HOLIDAY CALENDAR

PAY DAY
HOLIDAY
● PAY PERIOD ENDING

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22 <sup>st</sup>	23	24	25
26	27	28	29	30		

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



New Year's Day  
Friday  
January 1<sup>st</sup>

MLK Jr. Day  
Monday  
January 18<sup>th</sup>

President's Day  
Monday  
February 15<sup>th</sup>

Memorial Day  
Monday  
May 31<sup>st</sup>

Juneteenth  
Friday  
June 18<sup>th</sup>

Independence Day  
Monday  
July 5<sup>th</sup>

Labor Day  
Monday  
September 6<sup>th</sup>

Veterans Day  
Thursday  
November 11<sup>th</sup>

Thanksgiving  
Thursday & Friday  
November 25<sup>th</sup> & 26<sup>th</sup>

Christmas  
Friday & Monday,  
December  
24<sup>th</sup> & 27<sup>th</sup>

New Year's Eve  
Friday  
December 31<sup>st</sup>

FULTON  
COUNTY

# **EXHIBIT 2**

## **CERTIFICATE OF INSURANCE**

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

**FULTON COUNTY, GEORGIA**

DocuSigned by:

*Robert L. Pitts*

14E1B4AA5F6A44A...

Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

ATTEST:

DocuSigned by:

*Tonya R. Grier*

EEC476C4837648D...

Tonya R. Grier  
Interim Clerk to the Commission

(Affix County Seal)



APPROVED AS TO FORM:

DocuSigned by:

*[Signature]*

2277A2CE73F4E4

Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

*Stanley Wilson*

5E4D76DFB4A0450...

Stanley Wilson  
Director  
Department of Community Development

ATTEST:

Secretary/  
Assistant Secretary

(Affix Corporate Seal)

ATTEST:

Notary Public

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

Please select RCS or RM from the checkbox

☐ RCS

☒ X

☐ RM

ITEM#: _____	RCS: _____	ITEM#: 21-0774	RM: 10/06/2021
RECESS MEETING		REGULAR MEETING	



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS FOR**

**SWC # 99999-SPD0000136-0008**

**Temporary Staffing**

**For**

**Department of Community Development**

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- a) Bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting therefrom; or any other damage or loss or claims arising out of or resulting in whole or part from any actual or alleged act or omission of the Contractor, subcontractor, anyone directly or indirectly employed by any firm or subcontractor; or anyone for whose acts any of them may be liable in the performance of the Contract Services;
- b) Violation of any law, statute, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the Contractor in the performance of Contract services; or



- c) Liens, claims or actions made by the Contractor or other party performing the Contract Services, as approved by the County. The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the Contractor, or its subcontractor(s), as approved by the County, under workers' compensation acts, disability benefits acts, other employee benefit actor, or any statutory bar or insurance. The agreement to hold the County, its officer's, agents, and employees harmless shall not be limited to the limits of liability insurance requirements specified in this agreement.

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With a copy to:

Chief Purchasing Agent  
Department of Purchasing & Contract Compliance  
130 Peachtree Street, S.W., Suite 1168  
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Attn: Felicia Strong-Whitaker  
Email: [felicia.strong-whitaker@fultoncountyga.gov](mailto:felicia.strong-whitaker@fultoncountyga.gov)

And by the County to:

National Key Accounts Manager  
Corporate Temps, Inc.  
5950 Live Oak Parkway, Suite 230  
Norcross, GA. 30093  
Attn: Renee White  
Email: [renee@corporatetemps.com](mailto:renee@corporatetemps.com)

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**FULTON COUNTY, GEORGIA**

DocuSigned by:

*Robert L. Pitts*

Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

ATTEST:

DocuSigned by:

*Tonya R. Grier*

Tonya R. Grier  
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

DocuSigned by:

*[Signature]*

Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

*Stanley Wilson*

Stanley Wilson, Director  
Department of Community Development

CONSULTANT:

**CORPORATE TEMPS, INC.**

*[Signature]*

Renee White

National Key Accounts Manager

ATTEST:

Secretary/  
Assistant Secretary

(Affix Corporate Seal)

ATTEST:

*[Signature]*

Notary Public

County: *Gwinnett*

Commission Expires: *9-6-22*



ITEM#: _____ RCS: _____	ITEM# <u>21-0774</u> RM: <u>10/06/2021</u>
RECESS MEETING	REGULAR MEETING

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COUNTY OF FULTON**

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121762  
EEV/Basic Pilot Program\* User Identification Number

[Signature]  
BY: Authorized Officer or Agent (Insert Contractor Name)

Director  
Title of Authorized Officer or Agent of Contractor

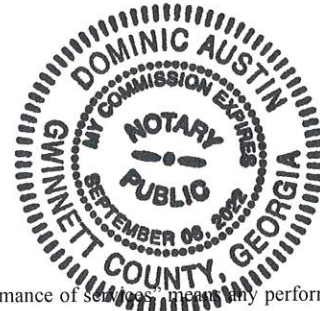
Shawn Menefee  
Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this 18<sup>th</sup> day of March, 2021

Notary Public: [Signature]

County: Gwinnett

Commission Expires: 9-6-2022



<sup>1</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

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**ATTACHMENT A**  
**SCOPE OF SERVICES AND**  
**COMPENSATION**

COMPENSATION

POSITION	# OF POSITIONS	EMPLOYEE HOURLY RATES	TEMP AGENCY HOURLY RATES	OVERTIME HOURLY RATES
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The management team at Corporate Temps appreciates your evaluation of our Quote and looks forward to the opportunity to provide stellar **Temporary Staffing Services** to the **Fulton County Government, Community Development**.

Legal Authorized Representative

  
Shawn F. Menefee  
President, Director and CEO  
Corporate Temps, Inc.

# **ATTACHMENT B**

## **SERVICE LEVEL AGREEMENT**



## SERVICE LEVEL AGREEMENT

Scope of Work Requirement	Performance Goal	Reporting Requirement
Requisition to selection ratio Average time to submit at least three (3) and no more than five (5) qualified candidates.	Three (3) business days.	Quarterly
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The supplier shall have a process to monitor for overcharges and to provide credits to the authorized user within no more than seven (7) business days.	100% Compliance	Quarterly



**EXHIBIT 1**

**FULTON COUNTY PAY AND HOLIDAY  
SCHEDULE**

# FULTON COUNTY 2021 PAY AND HOLIDAY CALENDAR

PAY DAY
HOLIDAY
● PAY PERIOD ENDING

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
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March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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21	22	23	24	25	26	27
28	29	30	31			

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22 <sup>st</sup>	23	24	25
26	27	28	29	30		

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



New Year's Day  
Friday  
January 1<sup>st</sup>

MLK Jr. Day  
Monday  
January 18<sup>th</sup>

President's Day  
Monday  
February 15<sup>th</sup>

Memorial Day  
Monday  
May 31<sup>st</sup>

Juneteenth  
Friday  
June 18<sup>th</sup>

Independence Day  
Monday  
July 5<sup>th</sup>

Labor Day  
Monday  
September 6<sup>th</sup>

Veterans Day  
Thursday  
November 11<sup>th</sup>

Thanksgiving  
Thursday & Friday  
November 25<sup>th</sup> & 26<sup>th</sup>

Christmas  
Friday & Monday,  
December  
24<sup>th</sup> & 27<sup>th</sup>

New Year's Eve  
Friday  
December 31<sup>st</sup>

FULTON  
COUNTY

# **EXHIBIT 2**

## **CERTIFICATE OF INSURANCE**

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

**FULTON COUNTY, GEORGIA**

DocuSigned by:

*Robert L. Pitts*

14E1B4AA5F6A44A...

Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

ATTEST:

DocuSigned by:

*Tonya R. Grier*

EEC476C4837648D...

Tonya R. Grier  
Interim Clerk to the Commission

(Affix County Seal)



APPROVED AS TO FORM:

DocuSigned by:

*[Signature]*

2277A2CCE73F4E4...

Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

*Stanley Wilson*

5E4D76DFB4A0450...

Stanley Wilson Director  
Department of Community Development

ATTEST:

Secretary/  
Assistant Secretary

(Affix Corporate Seal)

ATTEST:

Notary Public

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

Please select RCS or RM from the checkbox

RCS

X RM

ITEM#: _____	RCS: _____	ITEM#: 21-0774	RM: 10/06/2021
RECESS MEETING		REGULAR MEETING	