

### **AMENDMENT NO. 3 TO SUBRECIPIENT AGREEMENT**

Subrecipient: **The Drake House**  
Address: 10500 Clara Dr.  
City, State Roswell, GA 30075  
Telephone: (770) 587-4712  
Facsimile or:  
E-mail address [nmason@thedrakehouse.org](mailto:nmason@thedrakehouse.org)  
Contact: **Nesha Mason**

### **W I T N E S S E T H**

WHEREAS, Fulton County ("County") entered into a subrecipient Agreement ("Agreement") with The Drake House ("Subrecipient") to provide services in accordance with the Homeless Emergency Assistance and Rapid Transition Housing Act (HEARTH); and

WHEREAS, the Agreement was approved by the Fulton County Board of Commissioners ("BOC") on November 4, 2020, Agenda Item #20-0778;

WHEREAS, Subrecipient will be responsible for providing shelter and rapid rehousing services as outlined in 'Attachment A: Statement of Work'; and

WHEREAS, Subrecipient will complete the activities outlined in the statement of work for an amount not to exceed \$245,286.58 (Two Hundred Forty Five Two Hundred Eighty Six Thousand Dollars and Fifty Eight Cents); and

WHEREAS, the U.S. Department of Housing and Urban Development through CPD notice 2022-06 issued notice for replacement of expenditure deadline from September 30, 2022 to September 30, 2023 except for administration and HMIS funds necessary for ESG-CV closeout, which must be expended by December 31, 2023; and

WHEREAS, Amendment No. 1 was approved on March 17, 2021, Agenda Item #21-0195; and

WHEREAS, Amendment No. 2 was approved on December 15, 2021, Agenda Item #21-1050; and

WHEREAS, Amendment No, 3 will extend the grant term for the Emergency

Solutions CARES Act grant funding term from October 1, 2020 through June 30, 2022 to October 1, 2020 through November 30, 2022.

**NOW, THEREFORE,** the County and the Subrecipient agree as follows:

This Amendment No. 3 to the Agreement is effective as of the \_\_\_\_ day of June, 2022, between the County and the Subrecipient who agree that all services specified will be performed by in accordance with this Amendment No. 3 to the Agreement.

1. **STATEMENT OF WORK:** Services under this Agreement will be completed in accordance with the attached 'Amended Attachment A: Statement of Work' and will replace the Attachment A attached to the Agreement.
2. **COMPENSATION:** Subrecipient shall receive a total compensation under the attached 'Attachment B: Cost Reimbursement Budget', in an amount not to exceed \$245,286.58 (Two Hundred Forty Five Two Hundred Eighty Six Thousand Dollars and Fifty Eight Cents). This Attachment B will replace the Attachment B attached to the Agreement.
3. **LIABILITY OF COUNTY:** This Amendment No. 3 to the Agreement shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chairman, attested to by the Clerk to the Commission and delivered to Subrecipient.
4. **EFFECT OF AMENDMENT NO. 3 TO THE AGREEMENT:** Except as modified by this Amendment No. 3 the Agreement and attachments and its amendments remain in full force and effect.
5. **ELECTRONIC SIGNATURES:** Documents executed, scanned and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement with such scanned and electronic signatures having the same legal effect as original signatures.

**IN WITNESS THEREOF**, the Parties hereto have caused this Amendment to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

COUNTY:

SUBRECIPIENT:

**FULTON COUNTY, GEORGIA**

\_\_\_\_\_  
Robert L. Pitts, Chairman  
Board of Commissioners

\_\_\_\_\_  
Nesha Mason, Executive Director  
The Drake House

ATTEST:

ATTEST:

\_\_\_\_\_  
Tonya Grier  
Clerk to the Commission

\_\_\_\_\_  
Secretary/  
Assistant Secretary

(Affix County Seal)

(Affix Corporate Seal)

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Office of the County Attorney

\_\_\_\_\_  
Notary Public

APPROVED AS TO CONTENT:

County: \_\_\_\_\_

\_\_\_\_\_  
Stanley Wilson  
Director of Community Development

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

ITEM#: \_\_\_\_\_ RCS: \_\_\_\_\_  
**RECESS MEETING**

ITEM#: \_\_\_\_\_ RM: \_\_\_\_\_  
**REGULAR MEETING**

## **Fulton County Emergency Solutions Grant CARES Act Program AMENDMENT 3 ATTACHMENT A: Statement of Work**

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Provide a succinct description of your activities to be delivered that will be reimbursed with Fulton County ESG Cares Act. Please include specific details related to the following.

- A. Goal
- B. Target Population
- C. Number of Beneficiaries

*Do not include information on other activities not funded with ESG CV2.*

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### **Goal**

anxiety and distraction in relation to accomplishing goals of their empowerment plans to achieve housing stability. Case Management plays a vital role providing the tools needed for our families to navigate the backlash of COVID-19. Career Services – COVID-19 has left a devastating impression upon the economy, ng many of our clients with lost wages, unemployment and a new virtual work environment. Career Services assist these mothers navigate the new working model, along with resume building and interview skills. Career Services hosts quarterly seminars addressing the challenges our current and alumni clients are experiencing during this time. Children and Teen Programs – Elementary and middle school students attend an after-school program for tutoring, enrichment activities, and social-emotional learning skills. The Drake House will provide single mothers and their children short-term, crisis-housing program and comprehensive services designed to assist families working toward self-sufficiency and housing stability in North Metro Atlanta. The Drake House will provide the following services to support families overcome the residual impact of the COVID pandemic in its short term, crisis-housing program. The Drake House will distribute the Emergency Solutions CV-2 Grant award to areas that have best supported our families during the COVID pandemic, including: Case Management and Empowerment Plan –Since the initial COVID-19 Shelter-in-Place, families have exhibited more Drake House provides the most effective support for our children and families. As a part of COVID recovery that includes providing a space for virtual learning, keeping our child-staff teacher ratio small to ensure our staff and families' health, or addressing the emotional support for the children feeling the family stress from the uncertainty surrounding COVID. Mental Health - At the onset of COVID-19, The Drake House committed to addressing the stresses and anxiety our families were experiencing due to the unknowns surrounding the pandemic. We partnered with Pyramid Behavioral Health to provide virtual professional mental health services to our clients.

Additional funding will be used to provide financial assistance, financial services and/or rental assistance as eligible activities of rapid rehousing.

### **Target Population**

The Drake House serves single mothers and their children experiencing homelessness in north Metro Atlanta.

### **Number of Beneficiaries**

Up to 200 Individuals

## Fulton County Emergency Solutions Grant CARES Act Program AMENDMENT 3 ATTACHMENT B: Cost Reimbursement Budget

### BUDGET BREAKDOWN:

Attach the service-operating budget for the service to be delivered over the 26-month Agreement period (October 1, 2020 – November 30, 2022) for ESG CARES Act) with the County that applies to the service to be delivered.

**Please note: It is important to be specific and detailed in your description of the service-operating budget to be funded with ESG CARES Act including a reimbursement schedule acknowledging draw-downs of ESG CARES Act funds for this activity. Do not include information on other activities not funded with ESG CARES Act. Cost Reimbursement budgets shall not include expenses that do not pertain to the project operation for example: marketing, etc. All requested reimbursements shall include legible supporting authentic invoices and or receipts.**

### COST REIMBURSEMENT BUDGET

Item	Activity	Secondary Activity Category (see Appendix A)	Total Activity Cost
	Shelter	1. Essential Services: \$ _____ 2. Operations: _____	\$150,000.00
	Homeless Prevention	1. Housing Relocation & Stabilization Financial Assistance: _____ 2. Housing Relocation & Stabilization Financial Services: _____ 3. Rental Assistance 4. Supportive Services: _____	
	Rapid Rehousing	1. Housing Relocation & Stabilization Financial Assistance: _____ 2. Housing Relocation & Stabilization Financial Services: _____ 3. Rental Assistance: _____	\$91,286.58
	Outreach	1. Essential Services: \$ _____	
	Administration	Admin \$4,000	\$4,000.00
<b>Total Cost Reimbursement Budget</b>			<b>\$245,286.58</b>
<b>Total Cost Reimbursement Budget</b>			<b>\$245,286.58</b>

## AMENDMENT 3 ATTACHMENT C: Monthly Performance Report

Subrecipient Name: \_\_\_\_\_

ESG CV Activity: \_\_\_\_\_

\*Do not duplicate clients/participants/beneficiaries data. All clients/participants/beneficiaries are to be reported as New only during the first quarter in which they receive service. They are to be reported only one time during the contract year (**October 1, 2020 – November 30, 2022 ESG CV**).

Note: Acceptable performance reports will include HMIS supporting data. Accepted reports will be those that include HMIS reports.

### 1. BENEFICIARY DEMOGRAPHICS

Age Group	Monthly Report	YEAR TO DATE	
	# Served	# Served	% of Total
Under 18			
18 – 24			
25 and over			
Don't know/Refused			
Missing Information			
<b>Total</b>			
<b>Veteran Status</b>			
No			
Yes			
<b>Total</b>			
<b>Ethnicity</b>			
Black or African American			
White			
Asian			
Other Race or Other Multi-Race			
<b>Total</b>			
Hispanic			
Not Hispanic			
<b>Total</b>			
<b>Gender</b>			
<b>Male</b>			
Female			
Transgendered			
Unknown			
<b>Total</b>			

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused	
Missing Information	
<b>Total</b>	

### **Special Population Served**

Subpopulation	Total-Shelter	Total-Prevention	Total-RRH	Total
Veterans				
Victims of Domestic Violence				
Elderly (62 & Older)				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total Unduplicated				
<b>Shelter Utilization</b>			<b>Total</b>	
Number of Beds – Conversion <i>(Enter the number of beds created as a result of conversion of a building to a shelter)</i>				
Number of beds-nights available <i>(Enter the number of beds available in a year including all beds whether or not ESG funded)</i>				
Number of bed-nights provided <i>(Enter the number of beds that were filled each night – include all beds, whether or not ESG funded)</i>				
<b>ESG Expenditures for Homeless Prevention</b>			<b>Total</b>	
Expenditures for Rental Assistance				
Expenditures for Utility Assistance				
Expenditures for Housing Relocation & Stabilization Services-Financial				
Expenditures for Housing Relocation & Stabilization Services-Services				
Expenditures for Homeless Prevention under ESG Program				
<b>Subtotal Homeless Prevention</b>				
<b>ESG Expenditures for Rapid Re-housing</b>			<b>Total</b>	
Expenditures for Rental Assistance				
Expenditures for Utility Assistance				
Expenditures for Housing Relocation & Stabilization Services-Financial				
Expenditures for Housing Relocation & Stabilization Services-Services				
Expenditures for Homeless Prevention under ESG Program				
<b>Subtotal Rapid Re-housing</b>				
<b>ESG Expenditures for Emergency Shelter</b>			<b>Total</b>	
Essential Services				
Operations				
<b>Subtotal Emergency Shelter</b>				
<b>ESG Expenditures for Outreach Services</b>			<b>Total</b>	
Essential Services				
<b>Subtotal Outreach Services</b>				
<b>ESG Expenditures for Administration</b>			<b>Total</b>	
Administration				
<b>Subtotal for Administration</b>				
<b>Total ESG Funds Expended</b>				