

## Contract Renewal Evaluation Form

<b>Date:</b>	<b>August 18, 2022</b>
<b>Department:</b>	<b>POLICE</b>
<b>Contract Number:</b>	<b>201TB127435B-YJ</b>
<b>Contract Title:</b>	<b>Wrecker Towing Services</b>

### Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

This is a revenue generating contract: The amount collected varies from month to month based on the number of tows and class of vehicle towed.

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

☐ **Internet search of pricing for same product or service:**

Date of search:	NA
Price found:	NA
Different features / Conditions:	NA
Percent difference between internet price and renewal price:	NA

**Explanation / Notes:**

NA

☐ **Market Survey of other jurisdictions:**

Date contacted:	NA
Jurisdiction Name / Contact name:	NA
Date of last purchase:	NA
Price paid:	NA
Inflation rate:	NA
Adjusted price:	NA
Percent difference between past purchase price and renewal price:	NA
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	NA

**Explanation / Notes:**

NA

☐ **Other (Describe in detail the analysis conducted and the outcome):**

NA

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

The actual revenue collected for this contract for 2021 was \$26,372.

**4. Does the renewal option include an adjustment for inflation?** ☐ Yes ☒ No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?** ☐ Yes ☒ No

Date of last purchase:	NA
Price paid:	NA
Inflation rate:	NA
Adjusted price:	NA
Percent difference between past purchase price and renewal price:	NA

**Explanation / Notes:**

NA

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes  
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

Wrecker and towing service companies will not be required to pay the County for providing wrecker and towing services for the Fulton Industrial Boulevard area. The County may incur tow and storage rates in the event a wrecker is needed by the Police Department.

Delia Dickerson *Delia Dickerson*

August 18, 2022

**Prepared by**

**Date**

W. Wade Yates *W. Wade Yates*

August 18, 2022

**Department Head**

**Date**