

Contract Renewal Evaluation Form

Date:	July 18, 2022
Department:	Real Estate and Asset Management
Contract Number:	21ITB129107C-GS
Contract Title:	Uniforms and Related Accessories

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This service cannot afford to be reduced because we do not have any alternative resources to get this service done. This contract furnishes all uniforms and related accessories for plumbers, electricians, carpenters, HVAC technicians, building mechanics, auto mechanics, electronic technicians, custodial personnel, ground keepers and warehouse personnel that represents Fulton County and Department of Real Estate and Asset Management (DREAM).

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☒ **Internet search of pricing for same product or service:**

Date of search:	July 19, 2022
Price found:	\$39.00
Different features / Conditions:	IDENTICAL
Percent difference between internet price and renewal price:	Internet price is 18% higher than FC's

Explanation / Notes:

The prices for Boiler Inspection do reflect the current market. This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid

☒ **Market Survey of other jurisdictions:**

Date contacted:	July 18, 2022
Jurisdiction Name / Contact name:	Gwinnett County/Cassidy Elliott
Date of last purchase:	June 8, 2022
Price paid:	\$21.59
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

GC's cost is 12% lower than FC's cost due to vendor pricing.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

FY2022 The County expenditures as of 7/18/2022, \$26,829.75

FY2021 The County spent \$9,104.50

FY2020 There were no uniforms expenditures, the County rescind the Contract
#19ITBC0501144C-MH

FY2019 The County spent \$46,646.70

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase: Click here to enter a date.

Price paid: Click here to enter text.

Inflation rate: Click here to enter text.

Adjusted price:

[Click here to enter text.](#)

Percent difference between past purchase price and renewal price:

[Click here to enter text.](#)

Explanation / Notes:

[Click here to enter text.](#)

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

No uniforms would be provided for department technical personnel. Also Uniforms readily identify staff to the public and other county personnel this in turn aids customer service and assistance to the afford mentioned individuals.

Calvin Gamble

Calvin Gamble, Material Management Manager

July 22, 2022

Prepared by

Date

Joseph N. Davis, Director 

July 27, 2022

Department Head

Date