

Contract Renewal Evaluation Form

| | |
|-------------------------|--|
| Date: | July 13, 2022 |
| Department: | Real Estate and Asset Management |
| Contract Number: | 21ITBC130825C-MH |
| Contract Title: | Plumbing Supplies and Related Items |

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

Standardization of equipment for facilities and researching and purchasing the most energy efficient equipment possible. These contracts provide all the necessary plumbing parts and supplies on an as needed basis for the Department of Real Estate and Asset Management staff to perform repair and maintenance services to the plumbing systems at all Fulton County facilities of north, south and downtown areas.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☒ **Internet search of pricing for same product or service:**

| | |
|--|---|
| Date of search: | July 19, 2022 |
| Price found: | \$1,129.00 |
| Different features / Conditions: | IDENTICAL |
| Percent difference between internet price and renewal price: | Internet cost is 44% Higher than FC's cost. |

Explanation / Notes:

The prices for Plumbing Supplies and Related Items do reflect the current market. This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid.

☐ **Market Survey of other jurisdictions:**

| | |
|---|---|
| Date contacted: | July 19, 2022 |
| Jurisdiction Name / Contact name: | Henry County/Ms.Olivia |
| Date of last purchase: | May 12, 2022 |
| Price paid: | \$2,200.0 |
| Inflation rate: | Click here to enter text. |
| Adjusted price: | Click here to enter text. |
| Percent difference between past purchase price and renewal price: | Click here to enter text. |
| Are they aware of any new vendors? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Are they aware of a reduction in pricing in this industry? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| How does pricing compare to Fulton County's award contract? | Click here to enter text. |

Explanation / Notes:

FC's cost is 72% lower.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

FY2022 The County expenditures as of 7/13/2022, \$54,977.12

FY2021 The County spent \$41,193.85

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase: Click here to enter a date.

Price paid: Click here to enter text.

Inflation rate: Click here to enter text.

Adjusted price: Click here to enter text.

Percent difference between past purchase price and renewal price: Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

Department will not be able to provide plumbing supplies and related items to support in-house roving staff for countywide services. Also, it would not be able to make emergency and routine repairs to facilities plumbing infrastructure.

Calvin Gamble

Calvin Gamble, Material Management Manager

July 22, 2022

Prepared by

Date

Joseph N. Davis, Director

July 27, 2022

Department Head

Date