

## Contract Renewal Evaluation Form

Date:	July 26, 2022
Department:	Real Estate and Asset Management
Contract Number:	21ITB129724C-GS
Contract Title:	Hazardous Waste Disposal Services

### Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

### 1. Describe what efforts were made to reduce the scope and cost of this contract.

This service cannot afford to be reduced because we *do* not have any alternative resources to get this service done. This contract furnishes all materials, labor, tools, equipment, and appurtenances necessary to provide hazardous waste disposal services for the Fulton County. This service will adhere to the State {GDOT} and Federal {USDOT} regulations and including EPA and OSHA for collecting, packaging, transporting, and disposing of hazardous waste.

### 2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

#### ☒ Internet search of pricing for same product or service:

Date of search:	July 26, 2022
Price found:	\$1.20
Different features / Conditions:	IDENTICAL
Percent difference between internet price and renewal price:	60%

#### Explanation / Notes:

Internet price is 60% higher than current contract price.

This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid

☒ **Market Survey of other jurisdictions:**

Date contacted:	July 28, 2022
Jurisdiction Name / Contact name:	Douglas County/NA
Date of last purchase:	NA
Price paid:	NA
Inflation rate:	NA
Adjusted price:	NA
Percent difference between past purchase price and renewal price:	NA
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

**Explanation / Notes:**

Could not reach anyone for comment at Douglas County.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

FY2022: The County expenditures as of 7/26/2022, \$0.00

FY2021: The County spent \$2,760.84

FY2020: The County spent \$14,500.00

FY2019: The County spent \$13,192.00

**4. Does the renewal option include an adjustment for inflation?** ☐ Yes ☒ No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?** ☐ Yes ☐ No

Date of last purchase: Click here to enter a date.

Price paid: Click here to enter text.

Inflation rate: Click here to enter text.

Adjusted price: Click here to enter text.

Percent difference between past purchase price and renewal price: Click here to enter text.

**Explanation / Notes:**

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes  
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

If this renewal contract is not approved, the County will not be able to provide hazardous waste disposal services for Fulton County. Georgia law stipulates that adherence and compliance with EPA, Federal, State of Georgia, OSHA, and Fulton County environmental regulations. This contract should allow County to be strictly adhered to these regulations.

*Calvin Gamble*

Calvin Gamble, Materials Management Mgr.

July 29, 2022

**Prepared by**

**Date**

Joseph N. Davis, Director 

July 29, 2022

**Department Head**

**Date**