

# Contract Renewal Evaluation Form

Date:	July 12, 2022
Department:	Real Estate and Asset Management
Contract Number:	20ITB126000C-GS
Contract Title:	Asphalt/Concrete Pavement Maintenance and Repair Services

## Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

### 1. Describe what efforts were made to reduce the scope and cost of this contract.

The scope of work for this contract cannot be reduced because we do not have equipment, skills, and in-house staff to provide this service. This contract furnishes all materials, labor, tools, equipment, and appurtenances necessary to provide asphalt/concrete pavement stripping, stenciling, wheel stops, concrete curb and cutter replacement, maintenance, and repair services on "as needed" basis only for Fulton County, DREAM. The cost was determined in the bid process as the lowest and responsible cost for repairs for asphalt, concrete, and pavement repairs.

### 2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

## Explanation / Notes:

Prices received under this newly formed contract are compared to historical pricing and the current market from other vendors that provide this service. Also, prices were compared to the Gordian Price book. Initially, this procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	<b>Pricing Comparable</b>

**Explanation / Notes:**

Click here to enter text.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

**The County expended as of July 11, 2022, \$37,761.85. There were no expenditures in FY2022 and FY2022.**

4. **Does the renewal option include an adjustment for inflation?** ☐ Yes ☒ No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?** ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

**Explanation / Notes:**

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes  
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

If these contract renewals are not approved, emergency repairs for anything dealing with asphalt, concrete and pavement maintenance repairs would not be available to customers. Even though the funding for this contract is limited and many times it is up to each individual Department to pay for the repair, the availability of these contractors are essential for repair, upkeep, and emergencies for all of Fulton County facilities.

*Mark Moore*

Mark Moore, Landscape Architect I

July 25, 2022

**Prepared by**

**Date**

Joseph N. Davis, Director 

July 28, 2022

**Department Head**

**Date**