

Contract Renewal Evaluation Form

Date:	July 12, 2022
Department:	Real Estate and Asset Management
Contract Number:	20ITB125615C-GS
Contract Title:	Standby Fencing Installation and Repair

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The scope of work for this contract cannot be reduced because we do not have equipment, skills and in-house staff to provide this service. This contract furnishes all material, labor, tools, equipment and appurtenances necessary to provide installation of new chain link, ornamental iron and steel fencing and replacement of existing fence for all Fulton County facilities on an "as needed" basis only. The cost was determined in the bid process as the lowest and responsible cost for repairs for fencing installation and repair.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

The prices for fencing installation do reflect the current market. Prices received under this newly formed contract are compared to historical pricing and the current market from other vendors that provide this service. Initially, this procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Pricing Comparable

Explanation / Notes:

Click here to enter text.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

FY2022 The County expenditure as of 7/12/2022, \$46,886.00

FY2021 The County spent \$252,066.10

FY2020 The County spent \$210,514.75

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

If the contract renewal is not approved, standby and emergency repairs for anything dealing with fencing installation and repair would not be available to customers. The Department does not have the capacity in-house to provide this service. This contract is essential for the repairs, upkeep and emergencies for all of Fulton County facilities.

Mark Moore

July 25, 2022

Mark Moore, Landscape Architect I

Prepared by

Date

Joseph N. Davis, Director

July 28, 2022

Department Head

Date