



**DEPARTMENT OF PURCHASING &
CONTRACT COMPLIANCE**

CONTRACTORS PERFORMANCE REPORT

PROFESSIONAL SERVICES

| | | | |
|--|---------------------------------|---|-----------------------------------|
| Report Period Start 01/01/2022 | Report Period End 06/30/2022 | Contract Period Start 01/01/2022 | Contract Period End 12/31/2022 |
| Purchaser Order Number 520-041222*549 Line No.4 | | Purchase Order Date 06/14/2022 | |
| Department Department of Real Estate Assets Management DREAM Building Construction Division | | | |
| Bid Number 041222*0549 | | Service Commodity Enviromental Engineering & Testing | |
| Contractor Wood Environmental & Infrastructure Inc. | | | |

Performance Rating

| | |
|--------------------|--|
| 0 = Unsatisfactory | Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction. |
| 1 = Poor | Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied. |
| 2 = Satisfactory | Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction. |
| 3 = Good | Archives contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied |
| 4 = Excellent | Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded. |

1. Quality of Goods/Services

(Specification Compliance – Technical Excellence –
Reports/Administration – Personnel Qualification)

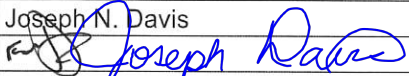
| | |
|------------------------------------|--|
| <input type="radio"/> 0 | Comments: Excellent personnel qualifications, specifications, technical and report administration |
| <input type="radio"/> 1 | |
| <input type="radio"/> 2 | |
| <input type="radio"/> 3 | |
| <input checked="" type="radio"/> 4 | |

2. Timeliness of Performance

(Were Milestones Met Per Contract – Response Time (per agreement, if applicable) – Responsiveness to Directions/ Change – On Time Completion Per Contract)

| | |
|------------------------------------|---|
| <input type="radio"/> 0 | Comments: All assigned milestones are completed on time and within the contract requirements. Very responsive to directios/change requests |
| <input type="radio"/> 1 | |
| <input type="radio"/> 2 | |
| <input type="radio"/> 3 | |
| <input checked="" type="radio"/> 4 | |

| | | |
|----------------------------------|---|---|
| 3. Business Relations | | (Responsiveness to Inquires – Prompt Problem Notifications) |
| <input type="radio"/> | 0 | Comments: |
| <input type="radio"/> | 1 | Excelent reponse and problem solve to all enquiries. |
| <input type="radio"/> | 2 | |
| <input type="radio"/> | 3 | |
| <input checked="" type="radio"/> | 4 | |
| | | |
| 4. Customer Satisfaction | | (Met User Quality Expectations – Met Specification – Within Budget – Proper Invoicing – No Substitutions) |
| <input type="radio"/> | 0 | Comments: |
| <input type="radio"/> | 1 | Exceed quality expectations, meeting specifications keeping the budget and providing accurate invoices |
| <input type="radio"/> | 2 | |
| <input type="radio"/> | 3 | |
| <input checked="" type="radio"/> | 4 | |
| | | |
| 5. Contractors Key Personnel | | (Credentials/Experience Appropriate – Effective Supervision/Management – Available as Needed) |
| <input type="radio"/> | 0 | Comments: |
| <input type="radio"/> | 1 | Excellent credentials and experienced professionals ; provides effective work management and supervision |
| <input type="radio"/> | 2 | |
| <input type="radio"/> | 3 | |
| <input checked="" type="radio"/> | 4 | |

| | | | |
|---|---|-----------------------------|------------|
| Overall Performance Rating | 4.00 | Date | 08/03/2022 |
| Would you select/recommend this vendor again? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Rating completed by: | Dulce M. Guzman, CPM | | |
| Department Head Name: | Joseph N. Davis | | |
| Department Head Signature |  | | |



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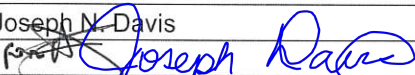
CONTRACTORS PERFORMANCE REPORT

PROFESSIONAL SERVICES

| | | | |
|----------------------------------|--|--|---------------------|
| Report Period Start | Report Period End | Contract Period Start | Contract Period End |
| 4/1/2022 | 6/30/2022 | 1/1/2022 | 12/31/2022 |
| Purchaser Order Number | | Purchase Order Date | |
| DO # 062322*0897 | | 6/23/2022 | |
| Department | | | |
| DREAM | | | |
| Bid Number | | Service Commodity | |
| 22RFP120820K-CBR | | Enviromental Engineering & Testing | |
| Contractor | | | |
| Atlas Technical Consultants, LLC | | | |
| Performance Rating | | | |
| 0 = Unsatisfactory | Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction. | | |
| 1 = Poor | Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied. | | |
| 2 = Satisfactory | Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction. | | |
| 3 = Good | Archives contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied | | |
| 4 = Excellent | Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded. | | |
| | | | |
| 1. Quality of Goods/Services | | (Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification) | |
| <input type="radio"/> | 0 | Comments: Atlas Technical Consultants, LLC performed the subsurface exploration and geotechnical engineering evaluation of the East Point Library site in an expeditious and professional manner. The report delivered was complete and contained sufficient detail to allow design consultants to engineer the future building project. | |
| <input type="radio"/> | 1 | | |
| <input type="radio"/> | 2 | | |
| <input type="radio"/> | 3 | | |
| <input checked="" type="radio"/> | 4 | | |
| 2. Timeliness of Performance | | (Were Milestones Met Per Contract – Response Time (per agreement, if applicable) – Responsiveness to Directions/ Change – On Time Completion Per Contract) | |
| <input type="radio"/> | 0 | Comments: Schedule milestones were met regarding site evaluation and report finalization/ submittal. The project required rapid response on the part of Atlas Technical Consultants and they responded with the on-time completion of the required investigative report. | |
| <input type="radio"/> | 1 | | |
| <input type="radio"/> | 2 | | |
| <input type="radio"/> | 3 | | |
| <input checked="" type="radio"/> | 4 | | |



| | | |
|----------------------------------|---|---|
| 3. Business Relations | | (Responsiveness to Inquires – Prompt Problem Notifications) |
| <input type="radio"/> | 0 | Comments: Atlas Technical Consultants were very responsive to questions asked by Fulton County and the Program Management Team representing the Library Capital Improvement Program. |
| <input type="radio"/> | 1 | |
| <input type="radio"/> | 2 | |
| <input type="radio"/> | 3 | |
| <input checked="" type="radio"/> | 4 | |
| | | |
| 4. Customer Satisfaction | | (Met User Quality Expectations – Met Specification – Within Budget – Proper Invoicing – No Substitutions) |
| <input type="radio"/> | 0 | Comments: The report subsurface investigation report developed by Atlas Technical Consultants met Fulton County's quality expectations and was professionally completed. |
| <input type="radio"/> | 1 | |
| <input type="radio"/> | 2 | |
| <input checked="" type="radio"/> | 3 | |
| <input type="radio"/> | 4 | |
| | | |
| 5. Contractors Key Personnel | | (Credentials/Experience Appropriate – Effective Supervision/Management – Available as Needed) |
| <input type="radio"/> | 0 | Comments: The experience level of Atlas Technical Consultants, LLC was appropriate for the project. The report provided is detailed appropriately and complete. The personnel were competent engineers. |
| <input type="radio"/> | 1 | |
| <input type="radio"/> | 2 | |
| <input type="radio"/> | 3 | |
| <input checked="" type="radio"/> | 4 | |

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|---|---|-----------------------------|---------------|
| Overall Performance Rating | 3.80 | Date | July 20, 2022 |
| Would you select/recommend this vendor again? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Rating completed by: | AI Collins | | |
| Department Head Name: | Joseph N. Davis | | |
| Department Head Signature |  | | |



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM 

DATE: August 03, 2022

SUBJECT: Contractor's Performance Report – United Consulting Group

The Contractor listed below has not received an evaluation due to unavailability of assigned projects at this time. Once a project is assigned and completed, then, a complete performance evaluation will be done by the Department Representative (Project Manager).

PROJECT: Standby Professional Services for Environmental Engineering & Testing

PROJECT NO.: 21RFP120820K-CRB

CONTRACTOR: United Consulting Group, LTD
625 Holcomb Bridge Rd.
Norcross, GA 30071

POC: Mr. Scott Smelter

PHONE: (770) 209-0029

EMAIL: ssmelter@unitedconsulting.com

If you have any questions, please contact Harry Jordan at (404) 612-5933

JD/TD/SB/BM/haj

C: Bill Mason, Facilities Project Manager, DREAM
Sam Bakare, Construction Administrator, DREAM