



**JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT  
WITHOUT COMPETITION  
22SSUSPS0816C-MH**

*(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)*

**SECTION A**

**Department:** *Real Estate and Asset Management*

**Department Contact:** *April L. Pye*

**Description of Supplies/Services:** *Countywide Postage Services*

**Demonstration of Contractor's Unique Qualifications:**

*The United States Postal Services is sole proprietary provider for delivery of postal services Countywide. This service is to provide postage to various user departments for "time sensitive" mail such as tax information, W-2 forms, jury summons, Registration and Elections applications and ballots or any notices mailed from Fulton County, which must arrive at their destinations in a timely manner. Postage stamps cannot be purchased from another source.*

*(Section B must be completed by the Department of Purchasing & Contract Compliance)*

**SECTION B**

**MARKET SURVEY**

**Results of Market Survey**

*None performed*

**Date Public Notice posted on website:** *N/A*

**Date Public Notice closed:** *N/A*

**REVIEW OF OFFER(S)**

**Were any offers received (Y/N):** *N*

**Number of offers received:** *N*

**Respondents:** *N/A*

**Date Offers submitted to User Department for review:** *N/A*

**User Department review and recommendation:** *Recommends award of award without competition to the United States Postal Service.*

**Purchasing Agent review and recommendation:** *Pursuant to 102-384 (f)(1), Exceptions, A governmental agency is the only provider of the service and/or services, is an exempt category from the notice requirements (c) through (e).*

## CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished, per the Fulton County Code of Ordinances §102-384, Award without competition.

I, Felicia Strong-Whitaker, Interim Purchasing Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Felicia Strong-Whitaker  
Purchasing Director

\_\_\_\_\_  
Date

I, Richard Anderson, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Richard Anderson  
County Manager

\_\_\_\_\_  
Date