

## Contract Renewal Evaluation Form

<b>Date:</b>	August 16, 2022
<b>Department:</b>	POLICE
<b>Contract Number:</b>	20RFP125037B-CJC
<b>Contract Title:</b>	Armed and Unarmed Security Services

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

**Invoices are reviewed by Security Manager to ensure that the correct rates are being applied because the contract contains multiple rates.**

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

☐ Internet search of pricing for same product or service:

Date of search:	August 16, 2022
Price found:	\$17.00 Hourly
Different features / Conditions:	None
Percent difference between internet price and renewal price:	1%

**Explanation / Notes:**

Security Officer Hourly Rate of Pay:

Internet Vendor: GardaWorld Security Services

Hourly Rate: \$15 - \$17 hourly

Current Vendor: Allied Universal Services

Hourly Rate \$20.66 hourly

☐ **Market Survey of other jurisdictions:**

Date contacted:	August 19, 2022
Jurisdiction Name / Contact name:	State of Georgia
Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	State of Georgia pays 1% less than FCPD for an unarmed security officer.

**Explanation / Notes:**

**Unarmed Security Officer**

**State of Georgia Hourly Rate: \$18.86**

**Fulton County PD Hourly Rate: \$20.66**

☐ **Other (Describe in detail the analysis conducted and the outcome):**

NA

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

**\$3,950,340.63**

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No  
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	NA
Price paid:	NA
Inflation rate:	NA
Adjusted price:	NA

Percent difference between past purchase price and renewal price: NA

**Explanation / Notes:**

NA

5. Is this a seasonal item or service? ☐ Yes ☒ No
6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes ☒ No If yes, attach the analysis.
7. What would be the impact on your department if this contract was not approved?

At the current level of service, contract security officers provide approximately 4500 hours a week in coverage to over 30 Fulton County Government locations. If the contract were not approved, it would result in unrestricted access to the more than 80,000 visitors to Fulton County Government buildings and properties. A reduction would result in a loss in surveillance, visitor inspections and entrance closures. Approximately 1200 incidents that take place in those buildings would have to be handled by local law enforcement agencies.

Delia Dickerson *Delia Dickerson*

August 19, 2022

Prepared by

Date

W. Wade Yates *W. Wade Yates*

August 22, 2022

Department Head

Date