

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
01/01/2022	08/31/2022	06/15/2022	12/31/2022
PO Number			PO Date
MA22ITBC0412B-EF			08/25/2022
Department	Fulton County Marshal Department		
Bid Number	22ITBC0412B-EF		
Service Commodity	Duty Gear and Uniforms		
Contractor	Smyrna Police Distributors		

0 = Unsatisfactory

Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient; unacceptable delay, incompetence, high degree of customer dissatisfaction.

1 = Poor

Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

2 = Satisfactory

Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

3 = Good

Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.

4 = Excellent

Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

1. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

- ☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Very responsive to department request; always available; timely delivery of service and invoices; service provided in accordance with specifications.

2. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

- ☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Very responsive to department request; always available; timely delivery of service and invoices; service provided in accordance with specifications.

3. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

- ☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Very responsive to department request; always available; timely delivery of service and invoices; service provided in accordance with specifications.

4. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

- ☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Very responsive to department request; always available; timely delivery of service and invoices; service provided in accordance with specifications.

5. ~~Contractors Key Personnel (Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)~~

- ☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Very responsive to department request; always available; timely delivery of service and invoices; service

Overall Performance Rating:

Would you select/recommend this vendor again?
(Check box for Yes. Leave Blank for No)

☒ Yes
 ☐ No

Rating completed by:

Flora Eatman, Budget Manager
8/30/2022

Department Head Name

Maria McKee

Department Head Signature

[Handwritten Signature]

Date

9-6-2022