

## INTEROFFICE MEMORANDUM



**TO:** Charlie Crockett, Chief Assistant Purchasing Agent  
Felicia Strong-Whitaker, Director  
Department of Purchasing & Contract Compliance

**THROUGH:** Mia Redd, Deputy Director  
Stanley Wilson, Director  
Department of Community Development

**FROM:** Kim Benjamin, Community Development Manager *KB*  
Department of Community Development

**DATE:** September 14, 2022

**SUBJECT:** Metro Fair Housing Services, Inc

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Please be advised that Metro Fair Housing Services, Inc has never done business w/ the Department of Community Development as a Purchasing Contract vendor.

