



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: August 24, 2022

PROJECT: 22RFP134545K-BKJ – Design/Build Services for the East Point Library

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Finance Department.

Four (4) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. Albion
2. Brad Construction
3. Engineering Design Tech
4. BuildSmart Enterprises

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by **Albion** with a total score of **90.16**, is the recommended vendor for the award of 22RFP134545K-BKJ – Design/Build Services for the East Point Library.

Evaluation Committee Recommendation Letter

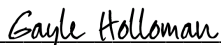
August 24, 2022

Page | 2

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

DocuSigned by:



Gayle Holloman

Executive Director

DocuSigned by:



Tim Dimond

Deputy Director

DocuSigned by:



Al Collins

Assistant Director

Evaluation Committee Recommendation Letter

August 24, 2022

Page | 3

EVALUATION CRITERIA	WEIGHT	ALBION	BRAD CONSTRUCTION	ENGINEERING DESIGN TECH	BUILDSMART ENTERPRISES
Project Plan	15%	12.50	7.50	10.00	12.50
Qualifications of Key Personnel	20%	18.33	13.33	15.00	15.00
Relevant Project Experience/Past Exp.	20%	18.33	13.33	11.67	15.00
Availability of Key Personnel	15%	13.75	12.50	11.25	11.25
Local Preference	5%	5.00	0.00	0.00	5.00
Service Disabled Veterans Preference	2%	0.00	0.00	0.00	0.00
Total Technical Scores		67.92	46.67	47.92	58.75
Cost	23%	22.24	13.76	22.78	23.00
TOTAL SCORE:	100%	90.16	60.43	70.69	81.75