



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: October 6, 2022

PROJECT: 22RFP038A-CJC, Fulton County Behavioral Health Network

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Behavioral Health and Developmental Disabilities.

Three (3) qualified firms submitted proposals for evaluation and consideration for award Supportive Housing:

1. First Integrated Community Care Services
2. River Edge Behavioral Health
3. Step Up on Second Street, Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted River Edge Behavioral Health with a total score of 78.45% and Step Up on Second Street, Inc. with a total score of 76.45%, is the recommended vendor for the award of 22RFP038A-CJC, Fulton County Behavioral Health Network.

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

LaTrina Foster, Director
Behavioral Health and Developmental Disabilities

Cassandra Kirk, Chief Judge
Fulton County Magistrate Court

Lynette Allen, Program Evaluation Specialist
Behavioral Health and Developmental Disabilities

Afrika Cotton, Behavioral Health Manager
Behavioral Health and Developmental Disabilities
Erika Williams-Walker, Behavioral Health Program Manager
Behavioral Health and Developmental Disabilities

EVALUATION CRITERIA	WEIGHT	First Integrated Community Care Services	River Edge Behavioral Health	Step Up on Second Street, Inc.
Project Approach	40.0%	6.0%	30.0%	34.0%
Relevant Project Experience/ Past Performance	30.0%	7.50%	27.0%	27.0%
Qualifications of Key Personnel	8.0%	1.20%	7.20%	6.40%
Availability of Key Personnel	5.0%	0.75%	4.25%	3.75%
Local Preference	5.0%	0.0%	0.0%	0.0%
Service Disabled Veterans Preference	2.0%	0.0%	0.0%	0.0%
Cost Proposal	10.0%	0.0%	10.0%	5.60%
TOTAL SCORE:	100%	15.45%	78.45%	76.75%