

Contract Renewal Evaluation Form

Date:	October 11, 2022
Department:	Public Works
Contract Number:	20RFP126602K-BKJ
Contract Title:	Building Code Administration Services, Construction Management Services and Planning Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

It is a time and material contract. We are only charged for the time/cost incurred by the consultant for projects that we assign them.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

The hourly rates are in line with the industry and other on-call service contracts currently in place for Public Works.

N/A

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

It does not make sense to perform these services in-house due to the pending annexation of the remainder unincorporated area of Fulton County. Once these areas are annexed, Fulton County will no longer need to provide these services. In the meantime, Fulton County must provide these services.

David Clark

10/11/2022.

Prepared by

Date



10/11/2022

Department Head

Date