



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director of Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM *JD*

**DATE:** October 7, 2022

**SUBJECT:** **Recommendation Award - . #22ITB134833C-MH**  
Fire Extinguisher Testing and Maintenance Services

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**RECOMMENDATION:** We are requesting approval to recommend the lowest responsible bidders, Bid#22ITB134833C-MH, Cintas Fire Protection (Norcross, GA) and Summit Fire & Security (Loganville, GA) in the total amount of \$75,000.00, to provide fire extinguisher testing and maintenance services. Effective dates; from January 1, 2023 through December 31, 2023, with two renewal options.

**DISCUSSION** The County received and evaluated five (5) bid responses to the solicitation. Cintas Fire Protection submitted the overall lowest bid in the total amount of \$34,802.40, Summit Fire submitted the next lowest bid at \$35,926.18, VSC Fire & Safety submitted the 3<sup>rd</sup> lowest bid at \$53,132.50, Cliff's Fire Extinguisher submitted the 4<sup>th</sup> lowest bid at \$56,229.00, and Johnson Controls Fire Protection submitted the 5<sup>th</sup> lowest bid at 61,581.00. Therefore, after careful review, we recommend Cintas Fire Protection and Summit Fire & Security as the lowest responsible and responsive bidders for the awards, to provide fire extinguisher testing and maintenance services for Fulton County for FY2023.

Summit Fire & Security have a current contract with Fulton County and have performed very good as a Fire Extinguisher Contractor for Fulton County as stated in their performance report.

If you require additional information, contact Harry Jordan at (404) 612-5933.

ATTACHMENT: Bid Tabulation Sheet

cc: Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance