

Contract Renewal Evaluation Form

Date:	10/7/2022
Department:	Public Works
Contract Number:	21ITB000003A-CJC
Contract Title:	Water Quality Monitoring

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This contract is for the provision of laboratory sampling and testing services for Fulton County's Watershed Protection Program. We reviewed the current contract and the Georgia Environmental Protection Division's requirements to ensure all requirements were met and that no superfluous sampling/testing were being performed. Also, a market survey was performed to get information from comparable sized utilities to ensure our contract prices are commensurate with peers.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:

Price found:

Different features / Conditions:

Percent difference between internet price and renewal price:

Explanation / Notes:

☒ **Market Survey of other jurisdictions:**

Date contacted:	October 7, 2022
Jurisdiction Name / Contact name:	Gwinnett County/Barbara Seal
Date of last purchase:	January 2022
Price paid:	\$61,300 per site
Inflation rate:	8.3%.
Adjusted price:	\$66,388
Percent difference between past purchase price and renewal price:	\$5,088
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Fulton County is paying only 10% of Gwinnett's cost per site.

Explanation / Notes:

Fulton County is paying 10% of what Gwinnett County is paying per site for Watershed Protection Sampling. Per the survey, Gwinnett County uses USGS for sampling and testing because of its prestige and reputation for producing scientifically reliable and defensible data. For this reason, USGS commands premium prices.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

[Click here to enter text.](#)

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

\$120,000

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	January 2022
Price paid:	\$120,000
Inflation rate:	8.3%
Adjusted price:	None
Percent difference between past purchase price and renewal price:	None

Explanation / Notes:

[Click here to enter text.](#)

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

Fulton County would incur fines and penalties from the Georgia Environmental Protection Division for violating its Watershed Protection Permit.

Patrick Person

10-7-2022

Prepared by

Date



10/13/2022

Department Head

Date

MARKET SURVEY

Date: October 7, 2022

Department: Public Works

Contract Number: 21ITB000003A-CJC

Contract Title: Water Quality Monitoring

Prepared by: Patrick Person

I have completed a telephone market survey of the following organizations and received the comments noted.

Organization:	Cobb County	Clayton County	Dekalb County	Gwinnett County	State Purchasing
Person:	Trimanda Williams	Kevin Osbey	Pinkiben Shah	Barbara Seal	Procurement Help Desk Directed to Team Georgia Market Place @ http://doas.ga.gov/state-purchasing/team-georgia-marketplace ; searched for "water," "water quality," "water sampling," "in-stream," "impaired waters," "fecal coliform," "water testing," "water," "field sampling," "water monitoring," "monitoring," "sampling," "stream," no related contracts found.
Phone No.:	770-528-1488	770-961-2130	770-808-2942	678-376-6826	404-657-6000

		Ext. 5510			
Position:	Lab Superintendent	Stormwater Program Director	Laboratory Monitoring Supervisor	Manager, Stormwater Reporting and Compliance	
Are you aware of any new vendors?	No. Cobb County personnel perform all sampling/ monitoring	Yes	Dekalb County personnel perform all water quality monitoring;	No	
Are you aware of a reduction in pricing in this industry?	No	No	No	No	
How does pricing compare to FC's current contract?	Not applicable	Current company prices are very fair, approximately one-third of the industries rate	Not applicable	Gwinnett expended approximately \$61,300 per site in 2020 for sampling services USGS at 14 stations, as opposed to Fulton County expending approximately \$6,312 per site for 16 stations in 2020	
Considering all factors, would you renew or re-bid now?	Not applicable	Yes	Not applicable	Yes	
Term of contract.	Not applicable	Bi-annual	Not applicable	annual	