

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

	OMPLIANCE	DACTODS DEI	DECEMANCE DEDORT						
CONTRACTORS PERFORMANCE REPORT									
CONSTRUCTION SERVICES									
			Occident Barba Lotest	Octor (Deda J.E.)					
Report Period Start Report Pe		eriod End	Contract Period Start	Contract Period End					
Purchaser Order Number			Purchase Order Date						
Dan anton and									
Department									
Bid Number		Service Comm	Service Commodity						
Contractor									
Contractor									
Performance Rating									
0 = Unsatisfactory	Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.								
1 = Poor	Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied.								
2 = Satisfactory	Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.								
3 = Good	Archives contract requirements 90% of the time. Usually responsive; effect and/or efficient; delays have not impact on programs/mission; key employe are highly competent and seldom require guidance; customers are highly satisfied								
4 = Excellent	Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.								
1. Ú¦[½%&ďÖ^ç^ [] { ^} c			(Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification						
0 1 2 3 4									
2. Ö^•ã} 0		ËResponsiv	(Were Milestones Met Per Contract – Ü^ ãæàāĉ ËResponsiveness toÁÖā^&aā} } ●ĐÔ@æ) * ^ – On Time Completion Per ContractÆŠã ˇ ãåæe^åÁÖæ(æ* ^●)						
1 2 3 4									

3. Av	3. Award - Proposal Development (Timeless/Due Duties - Reasonable/Cooperative - Flexible/Motivated							
	0			· · · · · · · · · · · · · · · · · · ·				
	1							
	2							
	3							
	4							
		ion Timely - Were Milestones Met - Met/Exceeded Specification - Within rformance - Proper Invoicing - Quality of Work Responsive to Owner)						
	0							
	1							
	2							
	3							
	4							
5. Contractors Key Personnel		(Credential/Experience Appropriate- Effective Supervision/Management - Available as Needed)						
	0							
	1							
	2							
	3							
	4							
Overall Performance Rating			Date					
Wou	Would you select/recommend this vendor again?							

After completing the form: Submit to Purchasing Print a copy for your records Save the form

Rating completed by:

Department Head Name:

Department Head Signature