

Contract Renewal Evaluation Form

Date:	October 30, 2022
Department:	State Court
Contract Number:	18RFP020518A-CJC
Contract Title:	Misdemeanor Probation Supervision Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This is a revenue generating contract and a reduction in scope would jeopardize public safety. State Court has proposed the creation of an in-house misdemeanor probation department which would be responsible for the supervision of adult misdemeanor defendants.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

☐ Market Survey of other jurisdictions:

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.

Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

Click here to enter text.

☒ **Other (Describe in detail the analysis conducted and the outcome):**

State Court seeks to establish an in-house misdemeanor probation department. Other neighboring counties have transitioned from a private services provider to an in-house program according to the rules and regulations established by the Georgia Department of Community Supervision. State Court has also expressed its intent with the State of Georgia. An approved extension of the current Misdemeanor Supervision Services contract will keep the current private services provider intact while Fulton County further evaluates the possible development of an in-house program.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

No Cost

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☒ Yes
☐ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

The approval of the extension allows for the supervision of approximately 3,000 active misdemeanor defendants. A denial of this extension will eliminate probation as an alternative sanction to incarceration which would also increase the number of inmates housed in the Fulton County Jail. Probation provides State Court a sentencing option for defendants to pay court fines and fees, attend necessary treatment programs, and complete community service work which enhances public safety.