



# INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director  
Department of Purchasing & Contract Compliance

**FROM:** Evaluation Committee Recommendation Letter

**DATE:** March 29, 2023

**PROJECT:** 22RFP135756C-GS, "Janitorial Services for Fulton County Government Group A & B"

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In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Finance Department.

Seven (7) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. A-Action Janitorial Service, Inc.
2. ABM Industries
3. American Facility Services, Inc.
4. Building Maintenance Services, Inc.
5. chi-Ada Corporation
6. Cleanstar National Inc
7. Intercontinental Commercial Services, Inc. (ICS, Inc.)

Three (3) qualified firms were short listed for evaluation and consideration for award of the Janitorial Services for Fulton County Government Group A&B for this project:

1. A-Action Janitorial Service, Inc.
2. ABM Industries
3. American Facility Services, Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submittals by ABM Industry Groups, LLC. with a total score of 93.47 and American Facility Services, Inc. with a total score of 76.67 are the recommended vendors for the award of #22RFP135756C-GS, "Janitorial Services for Fulton County Government Group A & B".

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The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

### **SELECTION COMMITTEE MEMBERS:**

DocuSigned by:

*Darwin White*

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Darwin White, Building Services Supervisor  
Real Estate and Asset Management

DocuSigned by:

*Carlos Gordon*

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Carlos Gordon, Building Services Supervisor  
Real Estate and Asset Management

DocuSigned by:

*Valarie Tillman-Logan*

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Valarie Tillman-Logan, Building Services Supervisor  
Real Estate and Asset Management

DocuSigned by:

*Lisa S. Jackson*

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Lisa Jackson, Contract Compliance Officer  
Purchasing and Contract Compliance

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| EVALUATION CRITERIA                          | WEIGHT        | A-Action<br>Janitorial<br>Service, Inc. | ABM<br>Industries | American Facility<br>Services, Inc. |
|--|---------------|---|-------------------|-------------------------------------|
| Project Plan/Approach to Work                | 28            | 25.67                                   | 28                | 23.33                               |
| Qualification of Key Personnel               | 15            | 11.25                                   | 13.75             | 10                                  |
| Relevant Project Experience/Past Performance | 20            | 15                                      | 16.67             | 16.67                               |
| Availability of Key Personnel                | 10            | 7.5                                     | 8.33              | 6.67                                |
| Local Preference                             | 5             | 0                                       | 5                 | 0                                   |
| Service Disabled Veterans Preference         | 2             | 0                                       | 0                 | 0                                   |
| Cost Proposal                                | 20            | 15.05                                   | 16.72             | 20                                  |
| <b>TOTAL SCORE:</b>                          | <b>100.00</b> | <b>74.47</b>                            | <b>88.47</b>      | <b>76.67</b>                        |

*\*To sum Total Score columns highlight the row and press F9*