



Turner & Townsend  
Heery

May 18, 2023

Tim Dimond, Deputy Director, DREAM  
Felicia Strong-Whitaker, Director Purchasing and Contract Compliance  
Fulton County, Georgia  
141 Pryor Street, 6<sup>th</sup> Floor  
Atlanta, Georgia 30303  
Timothy.Dimond@fultoncountyga.gov  
Felicia.strong-whitaker@fultoncountyga.gov

3550 Lenox Road  
Suite 2300  
Atlanta, Georgia 30326

[www.turnerandtowntsend.com](http://www.turnerandtowntsend.com)

**For the attention of Tim Dimond and Felicia Strong-Whitaker**

Dear Tim and Felicia,

**Re: Transfer of Ownership & Name Change of CBRE Heery, LLC  
Amendment to Contract**

As you may be aware, the ownership of CBRE Heery, LLC changed on January 1 as our ownership transferred to Turner & Townsend, Inc., a CBRE affiliate. We'd like you to understand a few things about the sale. First, only the stock of Heery was transferred. Whereas we were owned by CBRE, Inc. previously, our new owner is Turner & Townsend, Inc. There has been no merger, consolidation, or sale of assets of our company. All our employees and management remain the same. Our Federal Identification number is the same. Since the transfer, it has been business as usual for our company, which means the level of commitment and service to you as our client is unaltered.

Since we are now part of Turner & Townsend, you should also know that the name of CBRE Heery, LLC was recently changed to Turner & Townsend Heery, LLC. Going forward, we will generally refer to ourselves as Turner & Townsend Heery. For your records, attached is a new W-9 form reflecting our new name.

One of the purposes of this letter is to find out how you wish to amend the contract between the parties to address our new name. We are willing to submit a formal change order or contract amendment if you prefer. However, another, perhaps simpler way to accomplish this is through a letter amendment as set forth below. If you are comfortable with the letter amendment, we ask that you sign below indicating your agreement and scan a copy back to the undersigned. Please do not hesitate to contact me with any questions.

Very truly yours,

Heather McKeen  
Vice President  
Turner & Townsend Heery  
e: [Heather.McKeen@turntown.com](mailto:Heather.McKeen@turntown.com)  
c: 678.427.9722

Letter Amendment to Contract Dated October 11, 2022, Fulton County Central Warehouse  
Project Management for FF&E (the "Contract") Between Fulton County, Georgia and CBRE Heery, Inc.

For valuable consideration, the parties amend the Contract as follows:

- A. Name. Wherever in the Contract, its exhibits and prior amendments, the name "CBRE Heery, Inc. or LLC" appears it is hereby revised to read "Turner & Townsend Heery, LLC"
- B. "CBRE Heery." Wherever the abbreviation "CBRE Heery" appears it is revised to read "Turner & Townsend Heery."
- C. All other terms and conditions of the Contract shall remain in full force and effect.

So agreed as of the date set forth above.

Fulton County, Georgia

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By:  
Its:

Turner & Townsend Heery, LLC



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By: Heather McKeen  
Its: Vice President