

# Contract Renewal Evaluation Form

<b>Date:</b>	<b>July 21, 2023</b>
<b>Department:</b>	<b>Real Estate and Asset Management</b>
<b>Contract Number:</b>	<b>22ITB134949C-GS</b>
<b>Contract Title:</b>	<b>Tree Removal Services Countywide</b>

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed, and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

**The Department does not have the capacity to provide this in-house such as; labor, equipment, and transportation to perform this large-scale service County-wide. This contract furnishes all materials, labor, tools, equipment, transportation, and appurtenances necessary to provide on-site tree removal services countywide. Tree removal generally includes cutting the specified damaged trees to the ground, de-liming, chopping/chipping, and hauling off the premises, and stump grinding according with IAW industry standards.**

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

**Internet search of pricing for same product or service:**

	Date of search:	August 27, 2021
	Price found:	<b>Not Comparable Pricing</b>
	Different features / Conditions:	<b>NA</b>
	Percent difference between internet price and renewal price:	<b>NA</b>

**Explanation / Notes:**

- Small trees up to about 30-feet high, such as a Black Mulberry, Dogwood or Russian olive, with clearance of buildings and utility lines cost about **\$125-\$437** to remove.
- Medium-sized trees from 30-60 feet tall including the Black Alder, Black Gum and Crabapple that are set apart from buildings and utilities run **\$175-\$900**.
- Large trees 60-80 feet high, including Red Oak, Pine and Black Locust, are estimated at **\$400-\$1,000**.
- Trees 80-100 feet tall such as the American Ash, Bur Oak and Sugar Maple can cost anywhere from **\$962-\$1,400+**

**Additional costs:**

- Stump grinding pulverizes the remaining tree stump into a pile of sawdust and may be priced separately or as part of the estimate. Large stump grinding averages **\$169-\$300** and small stumps are about **\$75**

- To haul away trunk wood from a 30-foot tree removal **\$350**.
- Arborist consultations can run **\$125 per hour**

**Market Survey of other jurisdictions:**

Date contacted:	August 27, 2021
Gwinnett:	<b>Pricing Not Comparable</b>
Date of last purchase:	N/A
Price paid:	<b>N/A</b>
Inflation rate:	<b>N/A</b>
Adjusted price:	<b>N/A</b>
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	<b>The County is paying comparable prices</b>

**Explanation / Notes:**

**The County tree removal service cost is per job and labor is included in total cost. It's not price separately, so we cannot determine a cost for labor rates for normal hours, after hours, holidays and emergency. Their ruled is that any cost over \$1,000 must be quoted.**

**Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

**The County spent \$249,240.00 in FY2022. The County expenditure as of 7/21/2023 is \$175,499.98**

4. **Does the renewal option include an adjustment for inflation?**  Yes  No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?**  Yes  No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

**Explanation / Notes:**

Click here to enter text.

5. Is this a seasonal item or service?  Yes  No

6. Has an analysis been conducted to determine if this service can be performed in-house?  Yes  
 No If yes, attach the analysis.

**This service cannot be performed in-house because the DREAM does not have required Skills, experience, equipment, and licenses necessary to perform this kind of tree cutting Services as specified in the scope of work under emergency/storm related situation.**

7. What would be the impact on your department if this contract was not approved?

**This contract is utilized for storm related emergencies and/or diseased and dangerous tree removal on County-owned properties. Public safety would be gravely impacted.**

*Anthony Spencer*  
Anthony Spencer, Administrator

August 2, 2023

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**Prepared by**

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**Date**

*Joe Davis*  
Joe Davis, Director

8/9/2023 Click here to enter a date.

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**Department Head**

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**Date**