



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director  
Department of Purchasing & Contract Compliance

**FROM:** Evaluation Committee Recommendation Letter

**DATE:** February 2, 2021

**PROJECT:** 20RFP113020A-CJC, Family Treatment Court Services

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposal submitted in response to the above-reference project on behalf of the Fulton County Juvenile Court.

One (1) qualified firm submitted a proposal for evaluation and consideration for award of this project:

1. DIVAS, Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by DIVAS, Inc., with a total score of 89.56 is the recommended vendor for the award of 20RFP113020A-CJC, Family Treatment Court Services.

## Evaluation Committee Recommendation Letter

February 2, 2021

Page | 2

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

### **SELECTION COMMITTEE MEMBERS:**

DocuSigned by:

*Julie Neighbors*

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Julie Neighbors, Director-Administration and Court Support Services  
Fulton County Juvenile Court

DocuSigned by:

*Tiffany Barclay*

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Tiffany Barclay, Accountability Courts Administrator  
Fulton County Juvenile Court

DocuSigned by:

*Fitzroy Clarke*

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Fitzroy S. Clarke, Juvenile Probation Officer  
Fulton County Juvenile Court

DocuSigned by:

*Tamara Jones*

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Tamara Jones, Program Case Manager  
Fulton County Juvenile Court

## Evaluation Committee Recommendation Letter

February 2, 2021

Page | 3

EVALUATION CRITERIA	WEIGHT	DIVAS, Inc.
Project Plan/Approach to Work	30	24.38
Qualification of Key Personnel	25	23.44
Relevant Project Experience/Past Performance	10	10.00
Available of Key Personnel	20	18.75
Service Disabled Veteran Preference	2	0
Cost Proposal	13	13
TOTAL SCORE:	100	89.57