

Evaluation Committee Recommendation Letter

January 12, 2021

Page | 1

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: January 12, 2021

PROJECT: #20RFP101320K-CRB - MS4 NPDES Permit Management
Oversight and Administration

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Department of Real Estate and Asset Management.

Six (6) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. Columbia Engineering and Services, Inc.
2. Goodwyn, Mills & Cawood, Inc.
3. Integrated Science and Engineering, Inc.
4. Lowe Engineers, LLC
5. R2T, Inc.
6. S&ME, Inc.

The Evaluation Committee chose to negotiate with the highest rated Proposer (RT2, Inc.). After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by **R2T, Inc., with a total score of 86.63%**, is the recommended vendor for the award of 20RFP101320K-CRB - MS4 NPDES Permit Management Oversight and Administration.

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

DocuSigned by:

Nick Ammons

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Nick Ammons, Water System Maintenance
Deputy Director

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Adriana Bustillos Lefkovits

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Adriana Bustillos Lefkovits, Public Works - Water Resources
Engineering Administrator

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Sean Rhett

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Sean Rhett, Public Works - Water Resources
Environmental Quality Specialist

EVALUATION CRITERIA	WEIGHT	Columbia Engineering and Services, Inc.	Goodwyn, Mills & Cawood, Inc.	Integrated Science and Engineering, Inc.	Lowe Engineers, LLC	R2T, Inc.	S&ME, Inc.
Project Plan/Approach to Work	25	20.83	20.83	18.75	18.75	25.00	18.75
Qualifications of Key Personnel	25	20.83	18.75	20.83	14.58	25.00	18.75
Relevant Project Experience/Past Performance	20	16.67	11.67	15.00	13.33	16.67	14.67
Availability of Key Personnel	3	2.67	2.50	2.25	2.50	2.50	1.53
Local Preference	5	0.00	5.00	0.00	5.00	5.00	0.00
Service Disabled Veterans Preference	2	0.00	0.00	0.00	2.00	0.00	0.00
Cost Proposal	20	11.70	14.62	20.00	6.54	12.46	12.02
TOTAL SCORE:	100.00	72.70	73.37	76.83	62.70	86.63	65.72

**To sum Total Score columns highlight the row and press F9*